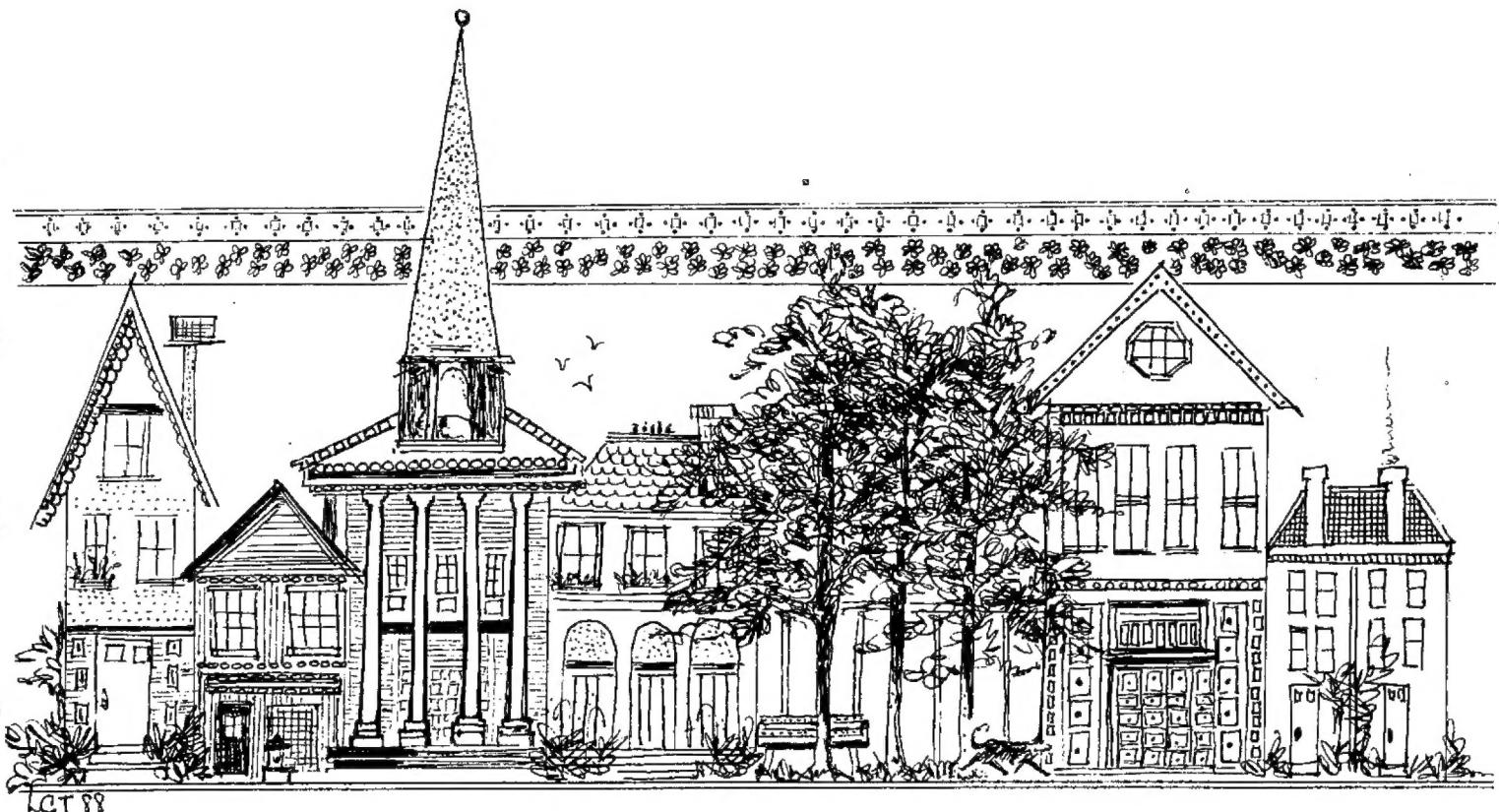


*One Hundred And Fourteenth*

# **ANNUAL REPORT**

Town Of  
Southborough, Massachusetts



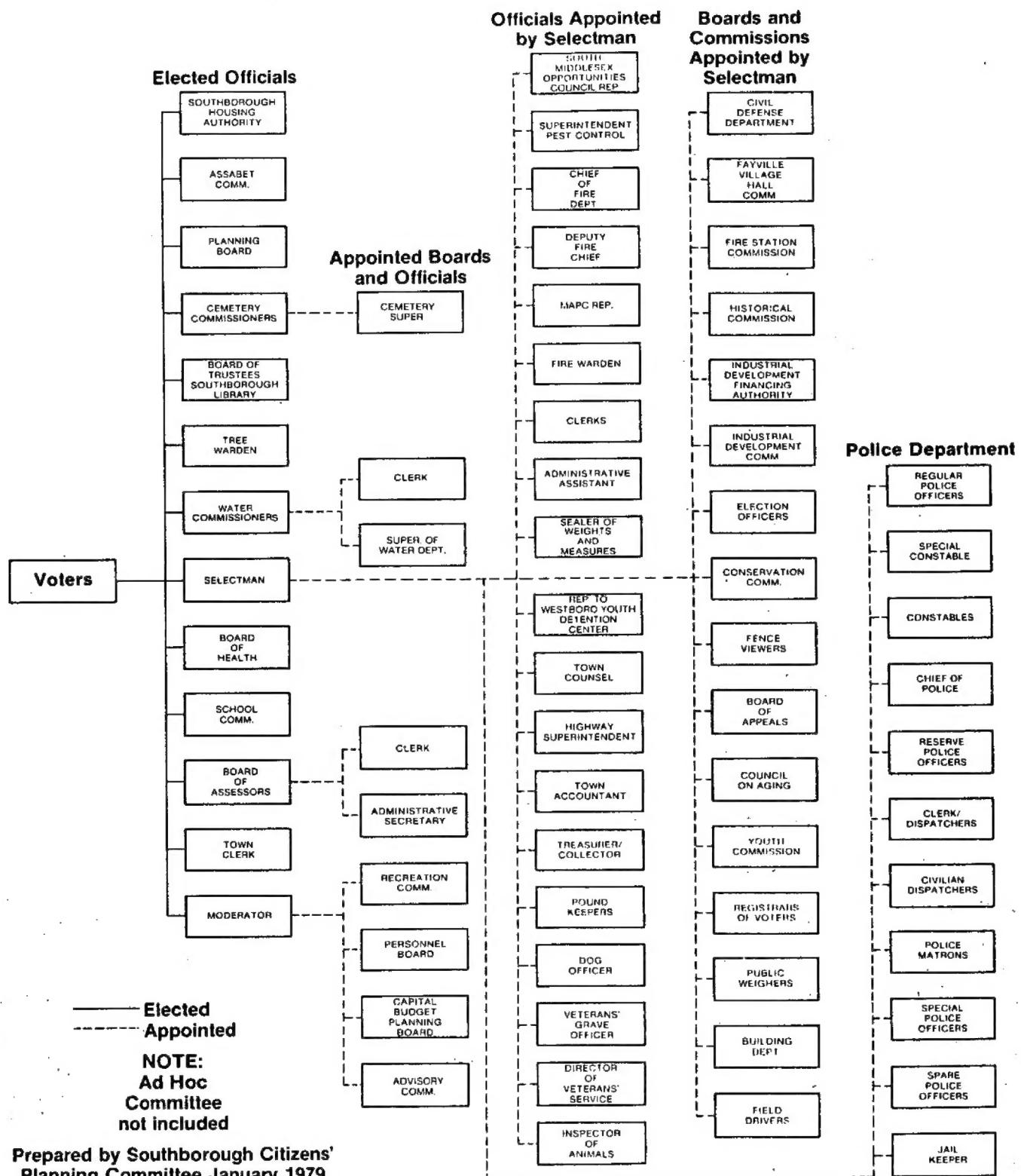
*For the year ending December 31, 1987*

Bring this report to Town Meeting for Reference

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# ORGANIZATION OF SOUTHBOROUGH TOWN GOVERNMENT



Prepared by Southborough Citizens'  
Planning Committee January 1979

## Louis J. Bartolini



The 1987 Annual Town Report is dedicated to Louis J. Bartolini, a life long resident of Southborough and an 18 year veteran member of the Board of Selectmen (1963-1981). Louie also served on the Advisory Committee, and is a life member of the Massachusetts Selectmen's Association and former President of Worcester County Selectmen's Association. Louie was instrumental in the renovation of the Town House, planning and construction of the Transfer Station and the building of the Fire Station Headquarters at 21 Main Street. The commitment as a Selectman is usually time consuming enough for one person. Not for Louie, he was and still is also an active member of the Lions Club, VFW, American Legion, Knights of Columbus and Fayville Athletic Association. As a Selectman, Louie utilized his private industry experience in bid procedures, construction management and labor relations. He supported controlled and high quality industrial growth. However, he also was the type of person to whom any resident could go to and feel comfortable that Louie would be responsive.

The Board of Selectmen on behalf of the Town of Southborough deeply appreciates the dedicated service Louie has so willingly contributed.

# Town of Southborough

INCORPORATED JULY 6, 1727

Population, January 1, 1987  
Voters

(estimated) 6,530  
4,012

## State and County Officials 1987

President	Ronald W. Reagan
Vice President	George H. Bush
U. S. Senators in Congress	Edward M. Kennedy John F. Kerry
U. S. Representative in Congress, Third District	Joseph D. Early
Governor	Michael S. Dukakis
Lieutenant Governor	Evelyn F. Murphy
Attorney General	James M. Shannon
Secretary of State	Michael Joseph Connolly
Treasurer	Robert Q. Crane
Auditor	A. Joseph DeNucci
Councillor, Seventh District	James D. O'Brien, Jr.
Senator in General Court, First Worcester & Middlesex District	John Patrick Houston
Representative in General Court, Fourth Middlesex District	Robert A. Durand
County Commissioners, Worcester County	Paul X. Tivnan Francis J. Holloway John R. Sharry
District Attorney, Middle District	John J. Conte
County Treasurer, Worcester County	Michael J. Donoghue
Register of Probate, Worcester County	Leonard P. Flynn
Register of Deeds, Worcester County	Anthony J. Vigliotti
Clerk/Magistrate of Courts, Worcester County	Philip J. Philbin
Sheriff, Worcester County	John M. Flynn

# Southborough At A Glance — 1987

Area: 13.78 square miles. Sixty-four miles of roads.

Settled: 1688

Incorporated: 1727

Population: 6,530 (estimated)

Voters: 4,012

Tax Rate: \$14.40/\$1,000 Valuation

Form of Government: Open Town Meeting

Hospitals within) Marlborough Hospital, Union Street (485-1121)  
ten miles ) Framingham Union Hospital, 115 Lincoln Street (879-7111)

Houses of Worship: St. Anne's, 20 Boston Road (Roman Catholic); St. Matthew's, 105 Southville Road (Roman Catholic); St. Mark's, 27 Main Street (Episcopal); Pilgrim Church (United Church of Christ, Congregational), 15 Common Street; First Community Church, 135 Southville Road (Federated).

Utilities: Electrical services provided by Massachusetts Electric.

Gas Service provided by Commonwealth Gas Company.

Water supplied by M.D.C. from Quabbin Reservoir.

Telephone service provided by New England Telephone Co.

No sewage. Eighty-five per cent of streets supplied by town water.

Transportation: Bus service to Boston and Worcester by Marathon Lines, Inc.

Bus service to Boston by Gulbankian Bus Co.

Schools: Two Elementary: Margaret A. Neary and Mary Finn. One Middle: A. S. Woodward Memorial. Two private boarding schools; St. Mark's and Fay Schools. Two regional high schools: Algonquin (in Northborough) and Assabet Valley Vocational (in Marlborough)

Public Library: 25 Main Street.

Public Safety: Full-time Police Department. Full-time Fire Department with 2 stations which provides emergency ambulance service to hospitals.

Recreation: Supervised summer playgrounds; instruction in tennis, swimming, alpine skiing, ice skating; road races; Junior Olympics. Facilities for: baseball, basketball, football, gymnastics, hockey, soccer and softball.

Cable: Greater Media Cable, Worcester (1-800-634-1006)

# Town Officers

1987-1988

Term of Office Expires in May of Year

## ELECTED TOWN OFFICIALS

### MODERATOR - 1 Year

John H. Wilson (1988)

### TOWN CLERK - 3 years

Paul J. Berry (1990)

### BOARD OF SELECTMEN - 3 years

Davis O. Cowles (1988)

Lorraine C. Keller (1989)

Thomas W. McAuliffe (1990)

### BOARD OF ASSESSORS - 3 years

Charles W. Johnson (1988)

Paul R. Nelson (1989)

Arthur L. Sisson, Jr. (1990)

### SCHOOL COMMITTEE - 3 years

Kenneth D. Brennan (1988)

Frederick S. Smith III (1988)

John J. Ford, III (1989)

Norman M. Clement (1990)

Rodney L. Coldwell (1990)

### BOARD OF HEALTH - 3 years

Philip G. Mauch (1988)

Robert P. Juliano (1989)

Timothy P. Stone (1990)

### WATER COMMISSIONERS - 3 years

John P. Manning (1988)

Michael J. Shimkus (1989)

Michael G. Gulbankian (1990)

### TREE WARDEN - 3 years

Brian C. Mauro (1990)

### BD. OF TRUSTEES OF SOUTHBOROUGH LIBRARY-3yrs.

Elizabeth B. White (1988)

Elinor F. Garfield (1988)

Barbara H. Clark (1989)

Fred B. Williams (1989)

Natalie J. Fantony (1990)

James A. Higgiston (1990)

### CEMETERY COMMISSIONERS - 3 years

John Mauro (1988)

Fred J. Quinn (1989)

George F. Killam (1990)

### PLANNING BOARD - 5 years

Russell B. Millholland (1988)

Leo Bartolini, Jr. (1989)

Richard J. Bellotti (1990)

Charles E. Gaffney (1991)

Donald C. Morris (1992)

## ELECTED TOWN OFFICIALS (continued)

### ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE - 4 years

James B. Denman (1988)

### SOUTHBOROUGH HOUSING AUTHORITY - 5 years

Marianne Geary (8-2-90 State Appointee)

Barbara J. Lamy (1988)

Frank R. Aspinwall (1989)

James A. McCaw (1990)

Bonnie J. Phaneuf (1992)

## APPOINTED TOWN OFFICIALS

### APPOINTMENTS BY THE MODERATOR

#### ADVISORY COMMITTEE - 3 years

Jeffrey J. Beane (1988)

John B. Butler, Jr. (1988)

Raymond Grenier (1988)

Joseph A. DiGiovanni, Jr. (1989)

Anthony D. Atenasio (1989)

David H. Davidson (1989)

Edward G. McCarthy (1990)

Carl Kooyoomjian (1990)

Ronald W. Larocheille (1990)

#### CAPITAL BUDGET PLANNING COMMITTEE

##### - 3 years

James W. Falconi (1988)

Wayne A. Gates (1989)

(vacancy) (1989)

Richard J. Bellotti (rep. Plan. Bd.)

Edward Pisinski (1990)

Michael F. Burnham (1990)

#### PERSONNEL BOARD - 3 years

William F. Dunbar (1988)

Arthur R. Miner (1988)

Ellyn B. Shriber (1989)

Joan Loring (1989)

William N. Davis, III (1990)

### APPOINTMENTS BY THE BOARD OF SELECTMEN

#### ADMINISTRATIVE ASSISTANT TO THE BOARD OF SELECTMEN - 3 years

Janice C. Conlin (1989)

**APPOINTMENTS BY SELECTMEN (cont.)**

**ANIMAL CONTROL OFFICER - 1 year**

Charles F. Hamel (1988)  
Jocelyn V. Mercier (1988) (Alternate)

**BOARD OF APPEALS - 5 years**

Joseph F. Prior, Jr. (1988)  
Edward C. Bassett, Jr. (1989)  
Peter H. Roche (1990)  
Thomas M. Starr (1991)  
Joseph B. Gill (1992)  
Donald J. McCallion (Alternate) (1988)  
Jonathan R. Karis (Alternate) (1988)  
Rep. Plan. Bd. - Russell B. Millholland ('88)

**BUILDING DEPARTMENT**

Inspector of Buildings (3 yrs.)  
Robert W. Garfield (12/2/89)

**Appointments by Inspector of Buildings:**

Ronald T. Courtemanche (1988)  
Plumbing Inspector/Gas Inspector  
A. Richard Desimone (1988)  
Assistant Plumbing Inspector

James A. McCaw (1988)

Wiring Inspector

Richard G. Trudel (1988)

Assitant Wiring Inspector

**CABLE TELEVISION COMMITTEE (ad hoc)**

- 1 year

Russell B. Millholland (1988)  
David Hayward (1988)  
Christopher D. Cocomazzi (1988)  
William F. Dunbar (1988)  
John B. Nilsson (1988)  
William M. Rudd (1988)  
Richard J. Bellotti (1988)

**CENTRAL MASS. RESOURCE RECOVERY COMMITTEE**

- 1 year

John W. Boland, Jr., Representative (3-15-88)

**CIVIL DEFENSE DEPARTMENT OPERATIONAL STAFF:**

- 1 year

Director and Chief of Fire Service  
Frank R. Aspinwall (1988)

Deputy Director & Chief of Engineering  
Service

John W. Boland, Jr. (1988)

Deputy Director & Chief of Police Service  
William J. Colleary, Jr. (1988)

**Communications Staff Technicians:**

Charles E. Wood (1988)  
John D. Mauro, Jr. (1988)  
Frank S. Lane (1988)

**APPOINTMENTS BY SELECTMEN (cont.)**

**CIVIL DEFENSE DEPT. OPERATIONAL STAFF  
(continued)**

**Medical Officer**

Timothy P. Stone (1988)

**Transportation Officer:**

Michael G. Gulbankian (1988)

**Assistant Transportation Officer:**

Harvey D. Bigelow, Sr. (1988)

**Chief, Water Service:**

Donald A. Buzzell (1988)

**Legal Officer:**

Frederick A. Busconi (1988)

**Operations Staff:**

George R. Boothby (1988)

John Mauro (1988)

George F. Killam (1988)

Peter F. Phaneuf (1988)

Kevin R. Moran (1988)

James J. Colleary (1988)

George A. Hubley, Jr. (1988)

David J. Dockstader (1988)

**COMMUNITY HAZARDOUS WASTE COORDINATOR:**

Christopher J. Knuth (1988)

**HAZARDOUS WASTE TASK FORCE:**

**Chief of Police:**

William J. Colleary, Jr. (1988)

**Fire Chief and Alt. Hazardous Waste Co-ordinator:** Frank R. Aspinwall (1988)

**Highway Superintendent:**

John W. Boland, Jr. (1988)

**Board of Health Representative:**

Dorothy E. Manning (1988)

**CONSERVATION COMMISSION - 3 years**

Ann Dando Leavitt (1988)

Joseph P. Bruso (1988)

James H. Nutter, III (1989)

B. Paul Bushueff, Jr. (1989)

Richard V. Upjohn (1990)

Arnold B. Gustafson (1990)

Richard A. Saunders (1990)

Catherine D. Alsterlund (Associate)

Hamilton Armstrong (Associate)

**CULTURAL ARTS COUNCIL - 2 years**

Elizabeth A. Meyer (1/21/88)

Diane Z. Kizner (1/21/88)

Ruth M. Kennedy (2/28/88)

Katherine H. Gunning (5/13/88)

Barbara E. Jacks (6/12/88)

Jill E. Selden (6/24/88)

Elven Walter Riggles, Jr. (12/16/88)

Jean S. Wynn (4/28/89)

**APPOINTMENTS BY SELECTMEN (cont.)**

**CULTURAL ART COUNCIL (cont.)**

Gertrude M. DiBello (4/28/89)  
Gretchen A. Harris (4/28/89)  
Deborah Costine-McAdow (4/28/89)  
David R. LaRossee (4/28/89)  
Margaret C. Steinberg (5/19/89)  
Nancy E. Lodge (5/19/89)  
Nancy F. Gill (5/19/89)  
Vale J. Dooley (6/2/89)  
Robin A. Denman (9/15/89)  
Joan E. Rancatore (9/15/89)

**ENERGY CONSERVATION MANAGER FOR THE TOWN OF SOUTHBOROUGH - 1 year**

Vacancy

**FAYVILLE VILLAGE HALL COMMITTEE - 1 year**

Caesar T. Ghiringhelli (1988)  
Denson L. Satterfield, Jr. (1988)

**FENCE VIEWERS - 1 year**

William G. Turner (1988)  
Vacancy

**FIELD DRIVERS - 1 year**

Frank J. Rossi, Jr. (1988)  
Frank J. Rossi, Sr. (1988)

**FIRE DEPARTMENT CHIEF - 3 years**

Frank R. Aspinwall (1989)

**FIRE DEPARTMENT, DEPUTY CHIEF - 1 year**

John W. Boland, Jr. (1988)

**FIRE WARDEN - 1 year**

Frank R. Aspinwall (1988)

**FIRE WARDEN, DEPUTY - 1 year**

John W. Boland, Jr. (1988)

**HERITAGE DAY COMMITTEE (ad hoc) 1 year**

Edgar A. Phaneuf, Jr. (1988)  
Stanley E. Norcross (1988)  
Eva Nicholas (1988)  
David K. Falconi (1988)  
William M. Rudd (1988)  
Richard P. DePina (1988)  
John D. Mauro, Jr. (1988)  
Maxine Juliano (1988)

**HIGHWAY SUPERINTENDENT - 3 years**

John W. Boland, Jr. (1989)

**HISTORICAL COMMISSION - 3 years**

Earle Q. Watkins (1988)  
P. Brent Trottier (1989)  
Donald M. Leavitt (1989)

**INDUSTRIAL DEVELOPMENT COMMISSION - 5 years**

Richard J. Bellotti (1987)  
M. Catherine Walcott (1987)

**APPOINTMENTS BY SELECTMEN (cont.)**

**INDUSTRIAL DEVELOPMENT COMMISSION (cont.)**

Lorraine C. Keller (1988)  
Barbara J. Lamy (1988)  
Herman A. Hipson (1989)  
Vacancy (1989)  
Charles P. Aspesi (1990)  
Vacancy (1991)

**INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY**

- 5 Years  
Louis J. Bartolini (4/1/86)  
Herbert F. Ramsdell, Jr. (4/1/87)  
Thomas W. McAuliffe (4/1/88)  
Russell B. Millholland (4/1/89)  
Donald F. Dillman (4/1/90)

**INSECT PEST CONTROL SUPERINTENDENT**

- 1 year  
Brian C. Mauro (1988)

**INSPECTOR OF ANIMALS - 1 year**

Sereno W. Johnson (3/31/88)

**LIBRARY BUILDING STUDY COMMITTEE 1 yr.**

(terms expire 1988)  
Roland A. Messier Elaine Kallander  
John C. Henderson Robert P. Juliano  
Eleonora F. Burke Denise M. Kofron  
Fred B. Williams  
Frances Richard Lundblad  
Judith N. Williams (ex-officio)

**MASTER PLAN COMMITTEE (terms exp. 6/30/87)**

Edward C. Bassett, Jr. (ZBA)  
Charles E. Gaffney (Plan.Bd.)  
Barbara J. Lamy (IDC)  
Richard A. Saunders (Conserv. Comm.)  
Aldo A. Cipriano (Bd. of Selectmen)  
Robert C. Dumont  
Mary M. Sokolowski  
Ann Marie Kelly  
Lucinda K. Wilkins  
Wayne A. Gates  
Cyd C. Ostrovsky (School Committee)

**Master Plan Committee, Ex Officios:**

(terms expire 6/30/87)  
John P. Manning (Water Commissioner)  
Michael G. Gulbankian (Water Commissioner)  
Barbara D. Ramsdell (Recreation Commissioner)  
John W. Boland, Jr. (Highway Superintendent)  
David E. Taylor (Housing Authority)  
John Mauro (Cemetery Commissioner)  
Betty J. Davis (Assessors' Office)  
Sharon Schwartz (Youth Commissioner)

**METROPOLITAN AREA PLANNING COUNCIL 3 yrs.**

John A. Lundblad (1989)

**MUNICIPAL COORDINATOR (Right-To-Know Law)**

Frank R. Aspinwall (1988)

**ACTING MUNICIPAL COORDINATOR**

John W. Boland, Jr. (1988)

**APPOINTMENTS BY SELECTMEN (cont.)**

**THE OPEN SPACE PRESERVATION COMMISSION**

- 5 years

Mary D. Davis (1988)  
James R. Stoddard (1989)  
Valerie Hurley (1990)  
Wayne A. Gates (1991)  
Donna B. Berryman (1992)

**POLICE DEPARTMENT:**

**Chief of Police** - 3 years

William J. Colleary, Jr. (1989)

**Jail Keeper** - 1 year

William J. Colleary, Jr. (1988)

**Sergeants** - 1 year

William H. Webber (1988)  
Frank W. Cain, Jr. (1988)  
vacancy

**Regular Officers** - 1 year

Charles A. Keller, Jr. (1988)  
Robert J. Durran (1988)  
Thomas J. Boland (1988)  
David C. Hagen (1988)  
Jane T. Moran (1988)  
Kevin J. Walsh (1988)  
Frank W. Moore (1988)  
James F. Finneran, III (1988)

**Clerk/Dispatcher** - 1 year

Nancy W. Gurin (1988)

**Dispatchers (full time)** - 1 year

Katherine N. Baldelli (1988)  
Douglas N. McLellan (1988)

**Dispatchers (part time)** - 1 year

Karen J. Terry (1988)  
Francis J. Fiorvanti (1988)  
Stephen Michael Prior (1988)  
Dennis J. Bezokas (1988)  
Mary Dalpe (1988)  
Peter J. Aspesi (1988)

**Custodian (part time)** - 1 year

Lewis D. Maida (1988)

**Reserve Officers** - 1 year

Theodore Pietrasiak (1988)  
Ronald G. Mattioli (1988)  
Richard L. Mattioli (1988)  
Paul R. Nelson (1988)  
Craig A. Moran (1988)  
Nancy W. Gurin (1988)  
Joseph E. Bennett (1988)  
Karen J. Terry (1988)  
Denson L. Satterfield, Jr. (1988)  
William C. Harpster (1988)

**Special Officers** - 1 year

Marion R. Carloni (1988)  
Edgar A. Phaneuf, Jr. (1988)

**APPOINTMENTS BY SELECTMEN (cont.)**

**POLICE DEPARTMENT (cont.)**

**Special Officers (cont.)**

Mary-Jane F. Boland (1988)  
John W. Boland, Jr. (1988)  
Calvin J. Mauro (1988)  
George R. Boothby (1988)  
Lewis D. Maida (Town House) (1988)  
Frank R. Aspinwall (1988)  
George F. Killam (1988)  
Peter F. Phaneuf (1988)  
David J. Dockstader (1988)  
John D. Mauro, Jr. (1988)  
Francis J. Fiorvanti (1988)  
Michael T. Harpster (1988)  
James J. Colleary (1988)  
Frank J. Mattioli (1988)  
George A. Hubley (1988)  
Kevin J. Kenney (1988)  
Douglas N. McLellan (1988)  
James A. McCaw (1988)  
Katherine N. Baldelli (1988)  
Charles R. O'Connell (1988)  
Joseph E. Hubley (1988)  
Scott A. Boothby (1988)  
John L. Kendall, Jr. (1988)  
David Maida (1988)  
Mary Dalpe (1988)  
Peter J. Aspesi (1988)  
Dennis J. Bezokas (1988)

**Chaplains**

Reverend Craig A. Reynolds (1988)

**POUND KEEPER** - 1 year

Joseph Mauro (1988)

**POUND KEEPER, DEPUTY** - 1 year

Charles F. Hamel (1988)

**PUBLIC WEIGHERS & WEIGHERS OF COAL**

Ginger Parsons (1988)  
Michael Emond (1988)  
Edward Cleary (1988)  
Allan Parsons (1988)  
Rosemary Cooley (1988)

**PUBLIC WORKS STUDY COMMITTEE (ad hoc)**

Roger W. Challen (1988)  
Robert O. Bigelow (1988)  
Roger B. Rosenquist (1988)  
Marie S. Cutts (1988)  
John M. Calkins (1988)

**RECREATION COMMISSION** - 3 years

Donald P. Woods (1988)  
John G. Palfrey, Jr. (1989)  
Patricia Richardson (1989)  
Barbara D. Ramsdell (1990)  
Margery C. Brown (1990)

**REGISTRARS OF VOTERS** - 3 years

Charles A. Keller, Jr. (4/1/88)  
vacancy (4/1/89)  
Sereno W. Johnson (4/1/90)

**APPOINTMENTS BY SELECTMEN (cont.)**

**REGIONAL COMMUNICATION STUDY COMMITTEE**  
(ad hoc)  
Fire Chief Frank R. Aspinwall (1988)  
Police Chief William J. Colleary, Jr. (1988)  
Highway Supt. John W. Boland, Jr. (1988)  
Firefighter John D. Mauro, Jr. (1988)

**SAFETY COMMITTEE** (ad hoc)  
Janice C. Conlin (1988)  
William J. Colleary, Jr. (1988)  
John W. Boland, Jr. (1988)  
Philip G. Mauch (1988)  
Frank R. Aspinwall (1988)  
P. Brent Trottier (1988)  
Mary B. Guilford (1988)  
Robert W. Garfield (1988) (ex-officio)

**SEALER OF WEIGHTS AND MEASURES** - 1 yr.  
Robert W. Garfield (12/2/87)

**SOUTHBOROUGH COUNCIL ON AGING** - 3 years  
Eleonora F. Burke (1988)  
Catherine E. Gralton (1988)  
John L. Hopkins (1989)  
Frank J. Landry, Jr. (1989)  
Hazel T. Foote (1989)  
Hamilton Armstrong (1990)  
Ellen A. Boland (1990)

**SOUTHBOROUGH HOUSING OPPORTUNITY PARTNERSHIP COMMITTEE** (ad hoc) - 1 year  
Lorraine C. Keller (Selectman) (1988)  
Charles E. Gaffney (Planning Bd.) (1988)  
Frank R. Aspinwall (Housing Auth.) (1988)  
Mary M. Sokolowski (private citizen) (1988)  
Joseph E. Green (private citizen) (1988)  
Donna B. Berryman (private citizen) (1988)  
Vacancy

**SOUTHBOROUGH SCHOLARSHIP ADVISORY COMMITTEE**  
Admin. Ass't to Bd. of Selectmen:

Janice C. Conlin (1988)

President of S. O. S.:  
Anne M. Colman (1988)

Treasurer/Collector:

Mary B. Guilford (1988)

Admin. Secretary to Bd. of Assessors:

Betty J. Davis (1988)

Southborough Member of the Assabet Valley Reg. Voc. School District Committee:

James B. Denman (1988)

Headmaster, St. Mark's School:

Mark Barlow, Jr. (1988)

Southborough School Committee:

Kenneth D. Brennan (1988)

Superintendent of Schools:

Dennis M. DiSalvo (1988)

**SOUTH MIDDLESEX OPPORTUNITY COUNCIL**

- 1 year  
Edgar A. Phaneuf, Jr. (1988)

**TOWN ACCOUNTANT** - 3 years  
Willard S. Putnam (1988)

**APPOINTMENTS BY SELECTMEN (cont.)**

**ASSISTANT TOWN ACCOUNTANT** - 1 year  
Dorothy M. Phaneuf (1988)

**TOWN COUNSEL** - 1 year  
Frederick A. Busconi (1988)  
Peter C. Bennett (Special Counsel) (1988)

**TOWN HALL USERS WORK GROUP** - 1 year  
Paul e Brefka William G. Binder, Jr.  
Louis J. Bartolini Judith F. Swartwood  
John W. Boland, Jr. Edgar A. Phaneuf, Jr.

**TOWN HOUSE CUSTODIAN** - 1 year  
Lewis D. Maida (1988)

**TREASURER/COLLECTOR** - 3 years  
Mary B. Guilford (1989)

**ASSISTANT TREASURER/DEPUTY COLLECTOR**  
- 1 year  
Jennifer A. Bishop (5/31/88)

**VETERANS' AGENT AND BURIAL AGENT** - 1 year  
Irene Burkis Tibert (1988)

**VETERANS' GRAVE OFFICER** - 1 year  
George A. Hubley (4/1/88)

**WESTBOROUGH HOSPITAL ADVISORY BOARD OF THE ROBERT F. KENNEDY SCHOOL** - 1 year  
Mary-Jane F. Boland (1988)

**YOUTH COMMISSION** - 3 years  
Richard C. Waller (1988)  
Rose A. DeFilippo (1989)  
William D. Baker (1989)  
Alice Brenda Gaffney (1989)  
Pamela A. Vorce (1990)  
Carolyn L. Connors (1990)  
Margaret R. Cormack (1990)

**APPOINTMENTS BY THE BOARD OF ASSESSORS**

**ASSISTANT ASSESSOR/APPRAYER**  
Arthur K. Holmes (6/30/89)

**Administrative Secretary to the Assessors**  
Betty J. Davis (1988)

**APPOINTMENTS BY THE BOARD OF CEMETERY COMMISSIONERS**

**SUPERINTENDENT OF THE SOUTHBOROUGH RURAL CEMETERY**  
Walter M. Davis (6/30/88)

**APPOINTMENTS BY THE BOARD OF HEALTH**

**AGENT TO THE BOARD OF HEALTH:**

Nancy J. Rogers (7/13/88)

**APPOINTMENTS BY THE BOARD OF WATER COMMISSIONERS**

**SUPERINTENDENT OF THE WATER DEPARTMENT**

- 3 years

William G. Binder, Jr. (1987) (ret. 7/31/87)

Donald A. Buzzell (1990)

**SECRETARY/CLERK OF THE WATER DEPARTMENT**

- 3 years

Margaret T. Rossi (retired May 1987)

Martha Palmer (to fill vacancy)

## Board of Selectmen

The year 1987 was an extremely busy and productive year for the Board of Selectmen. The Board spent much of its time responding to and studying the impact of the tremendous amount of new growth proposals that came across our table - both within the town and along our borders. The projects included Albro's Comprehensive Permit, Massachusetts Turnpike expansion, Framingham's 9/90 Project, and Newton Street Medical Center. The Board worked very hard to balance the desires of the Southborough residents who want to see the character of the town remain the way it is, with the rights of the property owners and developers.

Traffic continues to be a very serious problem, especially at peak hours. Our comprehensive study of the Marlborough Road corridor already in place, was ruined by the imposition of the 9/90 Project on the Southborough/Framingham line. We are working with the state to recoup our costs so far and to make sure that it participates in a new study of that busy road network. The Police Department has done a good job of controlling speeders with a record number of citations issued.

Southborough's trash situation, a never-ending volatile problem, was eased somewhat with the opening of the Millbury trash-to-energy plant. We have an excellent contract that should help keep our trash disposal costs predictable and constant for many years to come.

In the area of affordable housing, the Selectmen appointed a Southborough Housing Opportunity Partnership Committee (S.H.O.P.C.) to establish policy on housing issues and to negotiate with developers who submit comprehensive permits. The Board also sponsored two workshops on the issue of housing. Approximately 50 residents participated in the discussion raising many issues and possible solutions. The Selectmen applied for and received a strategic planning grant to continue the process of establishing a housing policy. Furthermore, the Board applied for and received a \$9,000 grant to study the Public Works functions in town and explore more efficient options. A Public Works Study Committee has been appointed to hire a consultant and oversee the study and implementation of recommendations.

The Board voted to place on the ballot at a Special Election in June a question to override Proposition 2 1/2 in order to fund the Debt and Interest on a 1.3 million dollar addition to the Southborough Public Library. The citizens of Southborough voted in favor of the override. In the coming fiscal year 1989, further overrides are inevitable if we want to maintain the level of town-provided services we now enjoy.

## Personnel Board

The Personnel Board is responsible for the supervision or the "Salary Administration Plan and Personnel Bylaw" as well as representing the interests of the town employees by "the Plan". The Board oversees non-union employee job classifications, wage and salary scales, and changes or additions in positions. In order to meet this responsibility the Board meets monthly, and more when necessary, to review step increases, to regrade positions, and to describe new classifications for Town of Southborough employees. The process is an ongoing one. As part of the ongoing review, the Board retained the Boston management consulting firm of Olney Associates Inc. to analyze and evaluate selected positions in our organization. The purpose of this program was to establish the proper relationships between positions in terms of the duties and responsibilities. The program was not concerned in any way with the qualifications or performance of the individuals occupying the positions. Olney Associates representatives came to Southborough, met with managers, employees and the Board to analyze positions. Job descriptions were written, reviewed, discussed and amended where necessary. Position evaluations were compiled and reviewed by the Board with the consultant. In February the Board met with Olney Associates and the Administrative Assistant to work the consultant's recommendations into the existing pay scale, making changes where appropriate. The revised "Salary Administration Plan and Personnel Bylaw" was then submitted as a warrant article and presented to the Annual Town Meeting. Upon receiving Town Meeting approval, the Bylaw was enacted. The remaining months of 1987 found the Board "fine tuning" the new "Plan", discussing and acting upon step increases, discussing and acting upon reclassifications, discussing and attempting to remain attentive to natural changes and employee needs, while weighing the consequences to the Town as employer.

In the Annual Report two years ago, the Board asked for the patience of the employees and hoped for a team effort. We received that patience as well as a good deal of cooperation and would like to thank managers, employees and other boards for their "team spirit" and fair play, especially those employees who did not have an other than altruistic reason to support the adoption of the new "Plan".

# Town Accountant

## Schedule "A" — Fiscal Year Ending 6/30/87

### Receipts

#### TAX COLLECTIONS

Personal Property Taxes	132,204
Real Estate Taxes	5,500,136
Tax Liens Redeemed	49,601
Motor Vehicle Excise Taxes	434,953
Farm Animal Excise Taxes	436
Classified Forest Lands Excise	135
Penalty and Interest - Property Taxes	24,223
Penalty and Interest - Excise Taxes	1,078
Penalty and Interest - Tax Lien Redemptions	7,431
In Lieu of Taxes	70,884
Other Taxes (Hotel)	44,982
	<u>6,266,063</u>

#### CHARGES FOR SERVICES

Water Usage Charges	345,106
Fees	150,025
Rentals	2,720
Other Dept. Revenue:	Recreation
	7,507
	Cemeteries
	7,205
	<u>512,563</u>

#### LICENSES AND PERMITS

Alcoholic Beverages Licenses	19,955
Other Licenses and Permits	61,032
	<u>80,987</u>

#### REVENUE FROM THE STATE

Abatements to Veterans	7,156
Abatements to the Blind	525
Abatements to the Elderly	12,054
Veterans' Benefits	449
Highway Reconstruction and Maintenance	41,184
Additional Assistance	415,092
Local Aid Fund - Lottery	114,021
Additional Highway Fund	37,514
Other Revenue From the State	15,893
	<u>643,888</u>

#### REVENUE FROM OTHER GOVERNMENTS

Court Fines	<u>45,391</u>
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#### MISCELLANEOUS REVENUE

Special Assessments	50,843
Fines and Forfeitures	8,461
Earnings on Investments	125,446
	<u>184,750</u>

#### OTHER FINANCING SOURCES

Proceeds on Debt	<u>25,000</u>
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#### TOTAL GENERAL FUND REVENUE

7,758,642

#### SPECIAL REVENUE FUNDS

Federal Revenue Sharing	15,405
State Aid for Highway Improvement	61,565
State Aid to Library	4,852
Other State Aid	13,819
Other Departmental Revenue	5,864
	<u>101,505</u>

**Receipts (continued)**

<u>TRUST AND AGENCY FUNDS</u>	
Trust Funds	78,290
Agency Funds	69,071
	<u>147,361</u>
<u>SCHOOL SYSTEMS REVENUE</u>	
State Educational Aid	442,795
Other State Revenue	50,131
Other Revenue	706
Lunch Program	65,039
Local Charges	11,866
State Aid	<u>570,537</u>
<u>REVOLVING FUNDS</u>	
<u>TOTAL REVENUE FROM ALL SOURCES</u>	
	<u>97,348</u>
	<u>\$8,675,393</u>
	=====

## **Expenditures**

<u>ELECTED OFFICIALS</u>	
Personal Services	<u>14,100</u>
<u>TOWN ADMINISTRATION</u>	
Accounting	
Personal Services	46,647
Purchase of Services	25
Other Charges and Expenditures	<u>630</u>
	<u>47,302</u>
Treasurer/Collector	
Personal Services	72,623
Purchase of Services	10,007
Supplies	1,659
Other Charges and Expenditures	<u>1,655</u>
	<u>85,944</u>
Assessors	
Personal Services	61,938
Purchase of Services	2,235
Supplies	419
Other Charges and Expenditures	4,669
Other Capital Outlay	<u>451</u>
	<u>69,712</u>
Advisory Committee	
Other Charges and Expenditures	<u>90</u>
Town Clerk	
Personal Services	16,889
Purchase of Services	381
Supplies	185
Other Charges and Expenditures	897
Other Capital Outlay	<u>29</u>
	<u>18,381</u>
Moderator	
Other Charges and Expenditures	<u>25</u>
Elections and Registration	
Personal Services	28,643
Purchase of Services	1,217
Supplies	1,920
Other Charges and Expenditures	203
Other Capital Outlay	<u>75</u>
	<u>32,058</u>

**Expenditures (continued)**

Planning Board	
Personal Services	10,659
Purchase of Services	16,047
Supplies	169
Other Charges and Expenditures	635
	<u>27,510</u>
Personnel Board	
Personal Services	<u>1,018</u>
<b>GENERAL ADMINISTRATION</b>	
Personal Services	83,026
Purchase of Services	226,340
Supplies	40,797
Other Charges and Expenditures	7,874
Other Capital Outlay	1,184
	<u>359,221</u>
<b>INSURANCE</b>	
Personal Services	233,976
Other Charges and Expenditures	<u>137,878</u>
	<u>371,854</u>
<b>PUBLIC SAFETY</b>	
Police Department	
Personal Services	453,784
Purchase of Services	22,206
Supplies	1,935
Other Charges and Expenditures	7,156
Other Capital Outlay	4,376
	<u>489,457</u>
Fire Department	
Personal Services	294,698
Purchase of Services	26,612
Supplies	4,693
Other Charges and Expenditures	2,303
Other Capital Outlay	9,237
	<u>337,543</u>
Building Inspector	
Personal Services	29,750
Supplies	588
Other Charges and Expenditures	2,902
Construction	550
	<u>33,790</u>
Weights/Measures Inspector	
Purchase of Services	<u>1,000</u>
Wire Inspector	
Personal Services	<u>7,000</u>
Plumbing Inspector	
Personal Services	<u>6,552</u>
Animal Control Officer	
Personal Services	16,145
Purchase of Services	1,265
Supplies	86
Other Charges and Expenditures	2,739
	<u>20,235</u>

**Expenditures (continued)****Public Safety (continued)****Civil Defense**

Personal Services	536
Purchase of Services	515
Other Charges and Expenditures	67
Other Capital Outlay	448
	<u>1,566</u>

**Animal Inspector**

Personal Services	374
Supplies	6
	<u>380</u>

**PUBLIC WORKS****Cemetery Department**

Personal Services	49,988
Purchase of Services	4,134
Supplies	1,261
Other Charges and Expenditures	1,588
	<u>56,971</u>

**Highway Department**

Personal Services	244,273
Purchase of Services	185,557
Supplies	71,221
Other Charges and Expenditures	308
Other Capital Outlay	126
	<u>501,485</u>

**Water Department**

Personal Services	173,023
Purchase of Services	93,087
Supplies	20,101
Other Charges and Expenditures	1,905
Other Capital Outlay	3,931
	<u>292,047</u>

**Insect Pest Control**

Personal Services	2,910
Purchase of Services	4,413
Other Capital Outlay	2,345
	<u>9,668</u>

**Tree Warden**

Personal Services	6,229
Purchase of Services	6,784
Other Charges and Expenditures	212
Other Capital Outlay	1,184
	<u>14,409</u>

**SCHOOL DEPARTMENT**

Personal Services	2,453,385
Purchase of Services	489,893
Intergovernmental	1,351,408
	<u>4,294,686</u>

**SCHOOL LUNCH**

Supplies and Expenses	<u>86,380</u>
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**Expenditures (continued)****HEALTH AND WELFARE**

Board of Health	
Personal Services	41,415
Purchase of Services	25,251
Supplies	208
Other Charges and Expenditures	1,379
	<u>68,253</u>

Veterans' Services	
Personal Services	5,979
Other Charges and Expenditures	5,881
	<u>11,860</u>

Youth Commission	
Personal Services	36,101
Purchase of Services	2,932
Supplies	2,552
Other Charges and Expenditures	1,453
	<u>43,038</u>

Council on Aging	
Purchase of Services	2,650
Supplies	129
	<u>2,779</u>

Library	
Personal Services	80,905
Purchase of Services	9,896
Supplies	22,308
Other Charges and Expenditures	35
	<u>113,144</u>

Recreation	
Personal Services	17,215
Purchase of Services	5,587
Supplies	1,471
Other Charges and Expenditures	856
	<u>25,129</u>

Conservation Commission	
Personal Services	5,251
Purchase of Services	49
Supplies	263
Other Charges and Expenditures	205
	<u>5,768</u>

**DEBT AND INTEREST**

Interest on Debt	8,143
Debt Retirement	119,000
	<u>127,143</u>

**STATE AND COUNTY ASSESSMENTS**

County Tax	194,151
Audit of Municipal Accounts	435
Motor Vehicle Excise Tax Bills	1,143
Mosquito Control Projects	8,233
Air Pollution Control Districts	1,463
Metropolitan Area Planning Council	1,123
	<u>206,548</u>

**WARRANT ARTICLES - FISCAL 1987**

Personal Services	242,335
Purchase of Services	161,889
	<u>404,224</u>

**WARRANT ARTICLES - PRIOR YEARS**

Purchase of Services	<u>141,496</u>
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**Expenditures (continued)**

<b><u>SCHOOL SYSTEM EXPENDITURES</u></b>	
Personal Services	26,484
Other Charges and Expenditures	88,205
	<u>114,689</u>
<b><u>SPECIAL REVENUE FUNDS EXPENSES</u></b>	
Other Charges and Expenditures	30,298
Other Capital Outlay	23,400
	<u>53,698</u>
<b><u>TRUST AND AGENCY FUNDS</u></b>	
Other Charges and Expenditures	<u>86,614</u>
<b><u>REVOLVING FUNDS EXPENDITURES</u></b>	
Purchase of Services	93,248
Other Charges and Expenditures	1,163
	<u>94,411</u>
<b><u>TOTAL EXPENDITURES FROM ALL SOURCES</u></b>	<b><u>8,679,178</u></b>
	<u>=====</u>

**Treasurer/Collector's Office  
Fiscal Year  
July 1, 1986-June 30, 1987**

**Receipts and Disbursements**

Cash and investments on hand 7/1/86
Receipts (less investments of 7/1/86)
Disbursements (less investments of 6/30/87)
Cash and investments on hand 6/30/87

<b>General Fund</b>	<b>Federal Revenue Sharing</b>
1,954,088.00	6,087.00
12,659,227.00	54,940.00
12,476,173.00	59,470.00
2,137,142.00	1,557.00

**Earnings**

Interest earned on investments
Interest received on delinquent taxes
Interest earned on trust funds
Fees received on municipal lien certificates
Fees on motor vehicle and real estate
Transfer Station permits
Total income generated in office

<b>Amount</b>
102,087.00
37,930.00
91,134.00
7,865.00
6,432.00
22,415.00
267,863.00

**Debt - Original and Remaining**

<b>Bond Issue</b>	<b>Original Amount</b>	<b>Debt Remaining After 6/30/87</b>	<b>Fiscal Years Remaining</b>
Water Extension	94,000.00	60,000.00	2
Water Tank	25,000.00	25,000.00	1

# Town Collector

Year	Opening Balance 7/1/86	Commitments	Reversed Abatements or Refunds		Payments	Abatements	Transfer To Water	Transfer To Tax	Closing Balance
			Lien	Title			6/30/87		
<u>MOTOR VEHICLE EXCISE</u>									
1981	1,635.				18.				1,617.
1982	2,227.				24.				2,203.
1983	4,352.				90.				4,262.
1984	6,344.				59.				6,285.
1985	5,640.	18,150.	265.		18,746.	1,645.			3,664.
1986	51,281.	131,600.	5,821.		159,625.	12,784.			16,293.
1987	0.	298,721.	1,054.		264,375.	13,624.			21,776.
<u>WATER BILLS</u>									
RATES	10,707.	289,958.			282,159.	588.	8,137.		9,781.
SERVICE		1,025.	16,580.		16,173.		383.		1,049.
MISC.		800.	42,089.	641.	38,521.	400.	800.		3,809.
LIENS:					222.				
1986		364.						142.	0.
1987		0.	9,321.	433.	8,724.				1,030.
<u>PERSONAL PROPERTY</u>									
1985		104.							104.
1986		2,192.			683.				1,509.
1987		0.	131,529.		131,259.				270.
<u>REAL ESTATE</u>									
1986	200,348.	32,489.			184,200.	33,283.		15,354.	0.
1987		0.	5,689,331.	45,057.	5,509,807.	97,352.		43,750.	83,479.
<u>FARM AND ANIMAL</u>									
1987		0.		436.		436.			0.

Our collection rate for all taxes as of June 30, 1987 is almost 98%; we will collect most of the remaining 2%.

# Assessors

Our Computer Assisted Mass Appraisal (CAMA) program has progressed very successfully since its inception. Office personnel have and continue to receive extensive training in the operation and applications of the computer program. With an April 1988 scheduled completion for all data entry, the final phase of our in-house re-valuation and certification will begin. To give you some insight into the complexities of an in-house valuation program, here is what our schedule looks like up to the issuance of tax bills in October 1988:

Building Permits issued during 1987	Set up valuation cost tables
Measure, list and inspect	Generate new values based on market/
All other residential and commercial properties	cost analysis, review
Field review, update as necessary	Establish commercial-industrial appraisal approach
List all sales activities during 1986-1987	Review all personal property
Complete sales ratio analysis	Final ratio study
Establish various neighborhood boundaries	Submit request for certification
Develop land values	Determine tax rate
Set up listing and data entry standards	Classification hearing
Data enter all information	Approval by Department of Revenue
Review data print-outs	Printing and mailing of bills

Department of Revenue personnel have been assisting us in our conversion to automation. As you may recall, Southborough was selected as the first community in Massachusetts to incorporate this program. Our reputation being on the line, you can be assured our success will be carried throughout the Commonwealth..

## ASSESSORS COMPUTATION OF FISCAL YEAR 1987 TAX RATE July 1, 1986-June 30, 1987

### Local Expenditures:

Total Appropriations	8,538,876.50
Offsets from Cherry Sheet	62,581.00
State Assessments	20,207.00
County Assessments	194,151.00
Overlay	<u>148,245.00</u>

Gross Amount to be Raised	8,964,060.50
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### Estimated Receipts and Available Funds:

Total Estimated Receipts From State	1,118,236.00
Local Estimated Receipts	1,259,068.94
Other Available Funds	317,804.76
Revenue Sharing Funds	36,091.00
To Reduce Tax Rate	<u>412,000.00</u>
Total Receipts and Available Funds	<u>3,143,200.70</u>

### TAX RATE SUMMARY

Gross Amount to be Raised	8,964,060.50
Estimated Receipts and Available Funds	<u>3,143,200.70</u>
Net Amount to be Raised by Taxation	<u>5,820,859.80</u>

Real Property Valuation	406,380,800.00
Personal Property Valuation	<u>9,394,900.00</u>
Total Property Valuation	415,775,700.00

Tax Rate \$14.00 per Thousand (School Rate: \$8.40, General Rate: \$5.60)

Real Property Tax	5,689,331.65
Personal Property Tax	<u>131,528.15</u>
Total Taxes Levied on Property	<u>5,820,859.80</u>
Water Liens Added to Taxes	9,320.52
Farm Animal Excise	435.50
Classified Forest	135.03

# Assessors (cont.)

## EXEMPTIONS AND ABATEMENTS FISCAL YEAR 1987

### Real Estate

1986 Levy 36,420.30  
1987 Levy 100,604.20

### Personal Property

0.00

### EXCISE TAX FISCAL YEAR 1987

1984 Levy Committed	0.00	1984 Levy Abated (1)	13.00
1985 Levy Committed (192)	18,149.51	1985 Levy Abated (14)	1,645.06
1986 Levy Committed (1,532)	131,600.21	1986 Levy Abated (169)	12,575.01
1987 Levy Committed (4,639)	298,721.25	1987 Levy Abated (252)	13,624.48

FISCAL YEAR 1988 TAX RATE \$14.40

## Southborough Cultural Arts Council

The Southborough Cultural Arts Council (SCAC) is a volunteer organization presently composed of sixteen members appointed by the Board of Selectmen to serve as local Trustees to the Massachusetts Arts Lottery Council. Members may serve up to three consecutive two-year terms. The Council meets at the Arts Center located at 21 Highland Street on the second Monday of each month, except July. All meetings are open to the public and notification of meetings is posted regularly in the Town House.

SCAC also administers the Arts Center which is directed by Marty Henderson whose salary is primarily funded by monies raised through studio and lab rental and memberships in the Center. There are currently eight full-time artists studio tenants as well as renters for the darkroom and pottery lab and approximately 175 members of the Arts Center. Recent maintenance and improvement projects for the Arts Center include the painting of basement floors, re-tiling of bathroom floors on the upper level, and the completion of a venting process for two basement studios.

Income for performances, exhibits and other programs comes from Arts Lottery Grants, corporate and private donations and memberships at the Center. Corporate gifts and grants in 1987 included the following: GTE (\$500), Data General (\$300), Digital Corporation (\$300), R. E. Jarvis Co. (\$300), The Norton Co. (\$300), Southborough Women's Club (\$25) and a matching gift from New England Power/R. H. Cumming (\$25).

Massachusetts Arts Lottery funds were received and distributed to many applicants. Among the recipients were the Assabet Valley Mastersingers; the Peter Abbott Mime Circus (Quinnebaug Players), for a Southborough performance; Woodward School for a writer-in-residence program with Robert Cormier; SCAC for bus trips to Alvin Ailey Dance Theatre, Fort Point Channel Gallery tour and minor building improvements; Southborough Players for costumes and repair of stage lighting; Northborough/Southborough Music Association's vocal jazz clinic; Gerwick Puppets for puppet making classes for children as well as the award of PASS grant monies (Performing Arts Student Series) for students in Southborough schools and Algonquin Regional High School.

With much cooperation from Westborough and Hopkinton artists who have actively participated this year, SCAC has offered classes and workshops in many facets of the arts for both adults and children. Group tickets were available for Youth Symphony concerts and Boston Pops Christmas concert. Programs have included a Children's Art Exhibit, group shows and juried shows, a membership show with "Mystery Night" dinner, three one-person shows, talks by B. A. King, Robert Cormier, a presentation by a landscape architect, a piano/organ concert, Assabet Valley Mastersingers Choral Ensemble, artists' demonstrations, Gerwick Puppet presentations at Heritage Day and in exhibit at the Arts Center, and many other exciting and rewarding projects which members and friends of the arts have supported and enjoyed.

SCAC will continue its endeavor to bring programs of quality to the community throughout the coming year.

# Youth Commission

The Southborough Youth Commission is a human services resource for the community, which focuses on the prevention and treatment of youth and family problems. We offer preventive programs, counseling, information and education.

Prevention Programs: This year, the Youth Commission increased its emphasis on wellness and prevention of problems. The goal of our prevention programs is to help participants increase their self-esteem, develop positive social and communication skills, increase their sense of responsibility for and effectiveness in their own lives and learn constructive use of leisure time. This year's programs included:

1. In-school discussion groups: This year, four ongoing groups were offered at Neary School, serving 18 children in grades 5 and 6. Four groups were provided at Woodward, participated in by 21 students. These groups allowed students a place to address issues of self-esteem, friendship, and other concerns appropriate to their respective age groups.

2. Community Action Programs: We continue to offer these programs in conjunction with Northborough Family and Youth Services and Algonquin High School. Algonquin students earn credits for being trained and then working with youths from the community, who have special needs, Westborough State Hospital patients, or younger children in a variety of different programs. Southborough Youth Commission took primary responsibility again this year for The Special Needs Program, and for Project Friend, which matches High School students with younger children in a "Big Brother/Big Sister" type program. A total of 34 high school students participated in these two programs this year, working with 31 "clients".

3. The After School Activities Program: This program for 5th and 6th graders meets two days per week, offering a variety of fun, interesting and non-competitive activities. There were 47 children who participated.

4. The Summer Activities Program: This program, for 5th through 8th graders, meets for 4, two-week sessions. Thirty-one children enrolled this summer, many far more than one session, participating in many fun and healthy activities, while being part of a group, improving their social skills, and learning the responsibilities of group membership. The last two sessions were, unfortunately, over-enrolled and a waiting list had to be formed. In addition, through the dedication of Carolyn Connors, the Campership Coalition, through the Youth Commission sent 20 children to camp who might otherwise not have been able to go.

5. Youth For Hire: This program matches young people who want to work with adults who have jobs to be done, e.g., babysitting, yard work, etc. This year, 23 children were matched with 11 adults in need of help.

Parent Discussion Group: A Parent's Discussion group was offered this fall to parents of Woodward School students, providing them a place to discuss the special challenges of parenting children in this age group. Eight parents participated in the six-week group, and plans exist both to continue this group and to offer an evening Parent's Discussion Group in 1988.

Counseling: The counseling component of the Youth Commission is available to any children, adolescents or families in Southborough free of charge. The Youth Commission is staffed by mental health professionals, offering individual, couples, family and group counseling. This year, 81 individuals from 60 families, were seen in counseling. We look forward to the hiring of a new Tri-Town Counselor in early 1988 to further increase our capacity in this area.

The Youth Commission also works with the Alternative Sentencing and Juvenile Diversion programs, allowing young people who are first-time criminal offenders to receive counseling and provide community service, rather than going to jail. This year, five youths were served by the Youth Commission through these programs.

Consultation: Youth Commission staff continued to work closely with schools, police, courts and clergy this year, providing 141 hours of consultation.

## Youth Commission (cont.)

Information and Referral: The Youth Commission works closely with many other area agencies, and is available to provide information and referrals to other health and mental health providers. The community continued to make regular use of this service this year.

Community Events: This year, the Youth Commission sponsored two social events for Southborough families. We held our second annual Halloween Party, which hosted about 150 children and adults. In addition, we held a Flag Day Picnic at the Gazebo. An estimated 250-300 residents attended, and enjoyed picnicking, listening to live music, and watching a roving magician. The enthusiastic response of the community encouraged us to consider making the picnic an annual event.

The Youth Commission Board meets the second Tuesday of each month at 7:00 p.m. in the Town House. The staff wishes to thank the Board, the Friends of the Youth Commission and the many volunteers who donated their time, energy and talents to our programs, the Halloween Party and the Flag Day Picnic.

## Board of Health

The Board of Health held its regularly scheduled meetings on the second and fourth Tuesday of the month with extra meetings scheduled when the work load demanded. Nancy Rogers was hired and filled the position of full time Agent to the Board on July 13, 1987.

Philip Mauch, Dr. Timothy Stone and Robert Juliano continued to serve the Town as members of the Board.

In 1987, 120 septic system design plans were approved. This figure is double the number approved in previous years. Soil and percolation tests were performed on approximately 350 lots. The Board has continued to utilize the Town's groundwater monitoring wells to determine seasonal fluctuations in the groundwater table to determine the proper placement of leaching facilities to provide protection for groundwater.

Septage haulers have started to use the Board of Health's contract for the disposal of sewage at the Upper Blackstone Waste Water Treatment Plant. A system of payment and reimbursement has been instituted and this service is provided at no additional cost to the Town.

### Annual Public Health Services

The Board continues to utilize the Framingham Visiting Nurses Association and Center for Better Living in Marlborough to meet the community health needs of the residents of the Town. During October and November the Visiting Nurse Association inoculated approximately 160 residents at the annual flu and pneumococcus clinics which were held at the Colonial Garden and the Community House.

The Board once again would like to thank Dr. Ovid Frazer and John Boland for their efforts at the annual rabies clinic which was held at the Highway Garage during March.

In closing, the Board would like to make its usual reminder: The use of garbage grinders taxes septic systems and is frequently implicated in system failures. Please separate your garbage from your rubbish and take advantage of the town-wide garbage collection service. Do not mix your trash and garbage for combined disposal at the Transfer Station. This will increase the cost of trash hauling and disposal. If you are not now receiving garbage collection service, or you are new to town, please call the Board of Health office to have your name added to our pickup route list. The Board feels very fortunate in again having garbage collection by Paul Starrett who continues to do an excellent job with very few complaints.

# Southborough Library

The Board of Trustees of the Southborough Library submits the following report for the year 1987:

Volumes in adult library	28,488	Materials circulated:	
Volumes in children's library	14,326	Adult	34,037
Total	42,814	Children	18,713
		Total	52,750
Volumes purchased:			
Adult	875	Video Cassettes circulated	9,211
Children	666	Worcester Film Library films used and circulated	242
Total	1,541	InterLibrary loans	296
Volumes received as gifts and added:		Books and materials on loan from Regional Library	1,362
Adult	117		
Children	450		
Total	567		
Fines collected and turned in to Town	\$ 408		

Natalie Fantony and James Higgiston were re-elected to the Board of Library Trustees of the Southborough Library at the Annual Town Election.

Necessary repairs were made to the library this year. The wiring was replaced in the front room. A gate was purchased and installed for the furnace room door as a safety precaution.

The Worcester Science Center presented a children's program that was well attended and enjoyed by all.

Children's movies, story hours, and special programs were very successful.

The annual Christmas tree decorating workshop was very special, thanks to the creativity and help of Girl Scout Troops 2780 and 2792.

The Friends of the Library held their annual Strawberry Festival and Book Sale in June and the Apple Festival and Book Sale in October on Heritage Day. They bought the Christmas tree for the tree decorating program and paid all expenses for publicity efforts regarding the library renovation and addition.

Book reviews were held again this year on the first Wednesday of each month and Friends of the Library meetings on the third Wednesday.

Troop I Boy Scouts camped out on the land behind the library after getting unanimous approval from the Library Trustees.

The American Lung Association asked for approval to present a three-week program on asthma. Trustees granted approval for this to be held at the library.

The Harvard Community Health Center donated \$1,000 to the Friends of the Library to be used for books, journals and cassettes in the field of health education. They also donated a plexi-glass shelf for display purposes.

A Massachusetts Cultural Arts Council Lottery Grant was applied for and received for \$332 towards an author program. The library and the Southborough Arts Council presented Robert Cormier, author of young adult books, in April at the Arts Center. This program was enthusiastically received by the many people attending.

The library, as a member of a Central Regional Library Cooperative, applied for and received a state grant of \$1,200 for audio cassettes. A growing collection of books on tape is now available for circulation.

## Library (cont.)

A coffee hour was held at the library for Representative Durand and Senator Houston who met with interested citizens and discussed various issues. Mrs. Williams and Mrs. Tuttle attended Legislative Day at the State House in October where Representatives Parente and Durand and Senator Houston spoke in regard to the Library Bill.

The Library Building Study Committee met constantly during the year. Several coffee hours were held to inform townspeople of the library's need for renovation and addition. The trustees attended these and also met several times with the Building Study Committee and the library architect, O. E. Nault & Sons, Inc., of Worcester. The contract between the architect and the Board of Library Trustees was approved by Town Counsel.

Mrs. Williams and staff worked diligently on the application for a Federal LSCA construction grant. The Massachusetts Board of Library Commissioners notified us in June that the Southborough Library had been awarded this grant of approximately \$252,183, provisional with Town acceptance of the library project.

At the Annual Town Meeting in April, townspeople voted overwhelming approval to fund the \$1.3 million proposed library expansion/renovation. Selectmen then voted unanimously to hold a special election on June 22 for a ballot question override regarding this capital expenditure. At the special election, voters approved by an almost 2 to 1 margin, a Proposition 2 1/2 override to pay for the library addition.

Preliminary work has begun on this project which is so necessary to alleviate the library's space, programming and repair needs.

The Library Trustees are indeed grateful to the people of the Town of Southborough for their help, support and recognition of their public library's needs.

The Board extends a special thanks to the Library Building Study Committee for its many, many hours of analysis, study and hard work.

Our thanks to the library staff for its dedication in providing the best possible library service, to the Friends of the Library for their able assistance, and to those people who have made gift donations to the library.

## Animal Control Officer

	<u>TOTALS</u>
Mileage	8,446.3
Dogs to Marlborough Animal Hospital	22
Cats to Marlborough Animal Hospital	14
Dogs to Dog Orphans	15
Dogs killed by cars	13
Cats killed by cars	26
Others killed by cars	134
Complaints	311
Warnings	58
Court tickets	37
Lost dog calls	146
Lost cat calls	31
Resident assists	81
Dogs returned to owners	38
Income from pickup fees and board fees	\$606
Income from court tickets - by-law violations	\$380
Income from failure to license	\$210

To the best of my knowledge, all dogs in the Town of Southborough are licensed.

# Council on Aging

The Southborough Council on Aging meets on the third Thursday of each month at 7:30 p.m. at the Fayville Village Hall, 42 Central Street, Fayville, MA 01745. Members of the Council are: Hamilton Armstrong, Chairman (485-2615), Ellen A. Boland, Financial Secretary (485-4317), Attorney Eleonora F. Burke (485-2724), Hazel T. Foote, Secretary (485-1519), Catherine E. Gralton (485-6897), John L. Hopkins (485-5440), and Frank J. Landry, Jr. (485-7727). The purpose of a Council on Aging is to meet the needs of the elderly. Some of the services provided by the Council are:

**SHOPPING BUS:** This bus is available weekly and covers the entire town for pickup. There are also special trips for holiday shopping. Additional monthly trips are planned to cover the need for other than grocery shopping. For further information on transportation you may contact Catherine E. Gralton.

**NUTRITION PROGRAM:** This program at the Fayville Village Hall continues on a daily basis, five days a week. Hot meals are also delivered to the homes of those who cannot attend. We would be pleased to see more of our Senior Citizens enjoying these nutritious meals and the fellowship connected with them. Reservations must be made one day in advance by calling 485-5969.

**BLOOD PRESSURE CLINICS:** These are held at Colonial Gardens on the first Thursday of each month. They are open to all Seniors in Southborough.

**SENIOR CITIZENS' IDENTIFICATION CARD PROGRAM:** These cards may be obtained from Ellen A. Boland or Hamilton Armstrong.

The Council on Aging works closely with the Bay Path Senior Citizens Services, Inc. of Framingham. Any Senior interested in their services may contact the Council on Aging. Applications for Emergency Fuel Assistance under the South Middlesex Opportunity Council Program may be obtained from them at 36 Concord Street, Framingham, MA 01701 (617-872-4853).

The Flu Clinic, an annual program of the Southborough Board of Health, continues to be very successful.

The U. S. Department of Agriculture Surplus Dairy Products program sponsored by the Southborough Rotary Club has been quite successful. 5,378 pounds of butter, 17,000 pounds of cheese, 3,568 pounds of instant milk, 618 pounds of honey, 6,481 pounds of flour, 3,150 pounds of rice, and 2,780 pounds of corn meal have been distributed since the program started in July 1983. These products are distributed at the Mary Finn School on Richards Road, Southborough. Many of our qualified Senior Citizens participate in this program. For further information you may contact Hamilton Armstrong, Rotary Project Chairman (485-2615).

The Vial-of-Life program continues and Seniors are reminded that their medical information should be updated from time to time.

Bowling is available to Seniors on Mondays and Fridays of each week. For further information you may contact Robert Hastings (485-9638).

Persons 55 or older who are interested in employment may contact Operation Able at 1-800-462-ABLE.

The Southborough Senior Citizens' Club meets on the first Monday of each month at 7:30 p.m. at the Pilgrim Church Hall except January, February and March. Southborough residents age 59 and over may join. For further information, contact Hamilton Armstrong, President. For information on Senior Citizens' Club trips, contact Catherine E. Gralton, Trip Chairman. Attorney Eleonora F. Burke has been quite successful in her efforts to obtain grants for the benefit of all Southborough Senior Citizens. We are still in need of volunteers, especially in connection with the Nutrition Program. If you can help us, please contact any member of the Council.

Information of special interest to Senior Citizens is posted at The Southborough Library, The Fayville Village Hall, Colonial Gardens, and Fitzgerald's Store, Cordaville. Look for the red label on these notices. Our special thanks go to all Southborough churches, schools, clubs, friends and volunteers for their generous support of our programs.

# Water Department

Herewith is submitted our Fifty-Seventh Annual Report for the year ending December 31, 1987.

At the Annual Town Election held on May 5, 1987, Mr. Michael G. Gulbankian was re-elected to the Board of Water Commissioners for a term of three years.

At a meeting of the Board of Water Commissioners held on June 16, 1987 with all members present, it was voted "to appoint Michael J. Shimkus as Chairman for the next ensuing year".

On April 30, 1987, Margaret Rossi retired after serving twelve years as the Water Department Secretary. Martha Palmer was hired to replace this position.

On July 31, 1987, William G. Binder retired after serving twenty years as Water Department Superintendent.

On September 10, 1987, Donald A. Buzzell was appointed as the new Water Department Superintendent.

The Water Department would like to take this opportunity to wish Bill Binder and Peg Rossi a long, healthy and happy retirement. GOOD LUCK!

At the Annual Town Meeting held on April 13, 1987, the following Water Department Articles were voted:

Article 24: It was voted to transfer from the Water Surplus, the sum of \$13,700 for the purpose of conducting a Water System Up-Date Study. The contract was awarded to Whitman & Howard, Inc.

Article 25: It was voted to transfer from the Water Department Surplus, the sum of \$8,500 for the purpose of a Water Rate Study. The contract was awarded to H<sub>2</sub>O Engineering Consulting Associates, Inc.

Article 27: It was voted to transfer from the Water Department Surplus, the sum of \$10,000 for the purpose of extending a 12-inch water main from the Boland Pumping Station, easterly 650 feet to the Northborough Road Railroad Bridge. This project was done in-house by the Water Department Personnel and is now in service.

Article 28: It was voted to transfer from the Water Department Surplus, the sum of \$7,000 for the purpose of obtaining engineering specifications and drawings to install a 12-inch water main across the Northborough Road Railroad Bridge. The contract was awarded to H<sub>2</sub>O Engineering Consulting Associates, Inc.

Article 29: It was voted to borrow and appropriate the sum of \$52,116 for the purpose of installing an 8-inch water main on Stowe Road. Due to the heavy work load of the Water Department this year, this in-house project will begin sometime this spring.

Through a cooperative effort by the Southborough Water Department and the Oak Hill Construction Company, 1,100 feet of 12-inch water main was installed from Eagle Leasing, 252 Turnpike Road to Deerfoot Road Extension. This project has been completed and is now in service.

On August 30, 1987, a water leakage survey on the entire water distribution system was completed. Ten leaks were detected and located. This survey was completed by Water, Waste and Pipeline Testing, Inc. All ten leaks have been repaired by the Water Department.

This year has been a very busy one for our Department with all the new building and development. For the second year in a row, over 23,000 feet of new water main has been added.

## Water Dept. (cont.)

### CONSUMPTION OF WATER

January	14,703,700	Gallons
February	14,398,300	Gallons
March	14,968,800	Gallons
April	15,070,000	Gallons
May	19,504,000	Gallons
June	26,316,000	Gallons
July	29,519,400	Gallons
August	26,426,500	Gallons
September	16,206,400	Gallons
October	15,760,300	Gallons
November	14,321,000	Gallons
December	14,461,300	Gallons
Total	221,655,700	Gallons
Highest Day: August 1, 1987	1,430,600	Gallons
Highest Week: July 22-28, 1987	8,332,900	Gallons

### DISTRIBUTION SYSTEM

Added during 1987:

Main Pipe added:

6" -	250'	
8" -	11,800'	
12" -	11,370'	
Total main pipe	(4 Miles, 2,300')	23,420 Feet
Total now in use		64 Miles, 2,333 Feet

Services added

Services added	40
Total now in use	1,909
Hydrants added	41
Total now in use	549
Gate valves added	113
Total now in use	1,434
Breaks in main	8
Breaks in services	5
Broken hydrants	14

The Board of Water Commissioners wishes at this time to express its appreciation of the Water Department Employees, Board of Selectmen, Town Officials and Department Heads for their cooperation during the year.

## Cemetery Department

The year 1987 saw great progress on the development of the remaining land in the Rural Cemetery. By the summer of 1988, the new sections E, F, and G will be available adding 300 graves. The Commissioners have met with our State political representatives, the MDC, and the DEQE but both proposed sites of land adjacent to the Cemetery have been rejected by these agencies. Recently the Commissioners met with the Selectmen to seek their advice on obtaining twenty acres of Town owned land in the Neary School location. The Selectmen authorized the digging of test holes for engineering studies and should the test be favorable, an article will be submitted at a future Town Meeting asking voters to approve the use of this land for a Cemetery. Allowing the use of this Town owned land would save the taxpayers many thousands of dollars and would supply enough space to satisfy the Towns' needs for some time.

The Commissioners would like to thank the various Town Departments for their help and cooperation throughout the year.

## Conservation Commission

The Southborough Conservation Commission is charged with enforcement of General Laws, Chapter 131, Section 40, The Wetlands Protection Act. The jurisdiction is limited to land or water areas bordering on or under water bodies and land subject to flooding. The Commission must consider if an activity affects any of these statutory interests: water supply, groundwater, flood control, storm damage prevention, prevention of pollution, shellfish, fisheries (if applicable), and newly added as of 11/1/87 - wildlife habitat. The Commission is required to hold a public hearing if the activity will affect any of these statutory interests.

Though the Act itself has not changed, regulations which went into effect April 1, 1983 have led to sharply increased work for this Commission.

We anticipate the rapid development in the Town will lead to an increased workload in 1988-89.

In 1987 the Commission held 27 public hearings:

01/06	Eastleigh Development (Lot 16 Pine Hill Road)
01/06	Lightnet Co. (Mass. Turnpike Right-of-Way)
01/06	Templeman (218 Cordaville Road)
02/17	Casey Collins (Lot 64 Overlook Dr.)
03/24	Stanley Jacks (59 Main St.)
04/21	Rencklaw Realty Trust (Lot 1 Southville Rd.)
06/02	Strehlke Corp. (Firmin Ave.)
06/23	Brendon-Noel (Lot 16 Presidential Dr.)
06/23	Roulette (Lot 3 Flagg Rd.)
06/23	Brendon-Noel (Lot 46 Presidential Dr.)
06/23	Hemberger (223 Cordaville Rd.)
06/23	Goldrick (Pine Hill/Nichols Rd.)
08/25	Stanley Jacks (59 main St.)
08/25	Jack Lapidas (4 Wood St.)
09/15	Fisher Rd. Realty Trust (Fisher Rd. Subdivision)
09/15	Robso Realty Trust (Break Neck Hill Rd.)
10/07	Jamark Management (Vale Terrace)
10/07	George Clark (Lot 19, 4 Orchard Rd.)
10/28	Brendon-Noel (Lot 16 Presidential Estates)
10/28	Brendon-Noel (Lot 27 Presidential Estates)
10/28	Brendon-Noel (Lot 34 Presidential Estates)
10/28	Brendon-Noel (Lot 42 Presidential Estates)
11/18	A. J. Lane (Sears Estates)
11/18	Albro/Southborough Limited Partnership (Parkerville Rd.)
11/18	Alfred Molinari (Lot 6 Sears Rd.)
11/18	Vahan Sarkisian (Lots 13, 14, 16 Pine Hill Rd.)
12/09	Donald McDonald (Lot 2 Granuaile Rd.)

The Conservation Commission budget for Fiscal 1987-88 was \$6,139.00, offset by \$765.00 generated by filings and various Commission programs. Back unpaid rent is \$2,750.00.

The Community Gardens continued its 11th year at Neary School under the able leadership of Kay Alsterlund. There were nine lots being used, leaving several spaces for a greater number of would-be farmers.

The Commission thanks all town officials, employees, and townspeople who have been of assistance to us this past year and invites the participation of all residents in our future work.

## Planning Board

The Southborough Planning Board met almost every week during 1987 to handle an unprecedented workload. Primary focuses of the Board were to grapple with the increasing growth not only of Southborough, but the impacts on the Town created by growth from neighboring communities, addressing the affordable housing needs of the community, dealing with the large numbers of subdivisions in the approval process.

The Board approved a total of 26 "Approval Not Required" plans which created or altered 81 lots, and continued to deal with 22 subdivisions containing a total of 625 lots (six of the subdivisions submitted during the FY 1988). Not only were the numbers of lots which were addressed an increase over the previous year, but the Board began making a concerted effort to improve the quality of the developments which were approved. This was accomplished by improved vigilance by Board members, closer cooperation with its consulting engineers, and the use of its part-time planner. The Town was successful in getting the cooperation of developers to contribute towards the installation of water services, roadway improvements, open space easements, and construction of recreation facilities throughout several of the subdivisions, as well as contributing towards its affordable housing stock.

The Board spent a considerable amount of time learning about affordable housing and the Commonwealth's Chapter 774 mandate by attending various seminars and meetings, and then by working with the proposal for affordable housing to be built on Parkerville Road. The Planning Board worked with the developer of the proposed development, and was represented on the Southborough Housing Opportunity Committee which negotiated the terms of the comprehensive permit for this developer.

The Planning Board reviewed site plan applications and made recommendations for 11 commercial developments in Southborough and the huge 9/90 project in Framingham. The Board's primary focus for these site plans has been drainage, landscaping, parking and lighting.

One accessory apartment application was approved.

Although the Board has always focused on the need to preserve open space and the rural character of the Town of Southborough, it regretfully had to recommend the Town not purchase several parcels of land being held under Agricultural Exemption due to lack of funding.

Lobbying efforts were extended by Board members regarding Chapter 774 legislation, septic system legislation, and land grant legislation.

Chairman Gaffney represented the Planning Board on the MetroWest Growth Management Committee and on both its Transportation Task Force and Housing Committees, and served as a representative for the Board and the Town of Southborough on Liaison Committee for the Mass. Turnpike Expansion project. Various members represented the Board at Conservation Commission meetings, ZBA hearings, Board of Health meetings, and Selectmen meetings and site plan hearings. Weekly or bi-weekly in-house meetings were held which helped all town boards and departments communicate to each other their concerns and helped to coordinate planning efforts.

Some of the goals of the Master Plan Committee which were enacted at the 1985 Town Meeting have been addressed by the Board during the year; specifically working with the region more closely, making zoning more responsive, more creative management of residential development, protection of natural resources, and maintaining town character. Much work still needs to be done by the Board in these areas, and developers need to be made more aware of the possibilities open to them in their developments. More close cooperation can be accomplished with the aid of a professional planner, both in dealing with tools which the Board has already in place, and in continuing to plan for the inevitable future growth of the Town.

# Police Department

In February of 1987 Sergeant C. Raymond O'Connell retired after many years of service to this department and the people of Southborough. "Ray" has been our Court Officer and will be greatly missed. Officer Jane T. Moran was appointed Court Officer to take his place. On February 10, 1987 James F. Finneran of Framingham was appointed to the position of full-time police officer. Douglas McLellan of Break Neck Hill Road, a former part-time dispatcher, returned from military service and was appointed full-time dispatcher on October 11, 1987.

The interior of the Police Station has been completely repainted at no cost to the town for labor by utilizing the services of the students at Assabet Valley Regional Vocational High School. The wiring, which had been condemned by the Wiring Inspector, was replaced by the Assabet Valley students, as well.

We are still shorthanded due to sick leaves and officers attending state-mandated training classes. All personnel are still working many overtime hours.

Traffic control has been emphasized this year with citations almost doubled. The increase in tickets issued has resulted in monies in the approximate amount of \$70,000 being returned to the town. Investigations of suspicious activities have also advanced. Once again, we encourage the townspeople to report to us anything that "doesn't look right". We are happy to explore any information we receive from a resident.

The assistance we receive from the other town departments is excellent - we continue to work together with a spirit of cooperation.

Once again, I have nothing but praise for the men and women of this department - their hard work, devotion and faithfulness make my job easier. You may rest assured that your Police Department is in good condition with intelligent, well-trained people who are dedicated to providing the best in law enforcement service for all citizens of Southborough.

## YEARLY INCIDENT REPORT COMPARISON

<u>NATURE OF INCIDENT</u>	<u>1986</u>	<u>1987</u>	<u>INCREASE</u>	<u>DECREASE</u>
RAPE	00	02	02	..
ROBBERY	01	00	..	01
ASSAULTS	06	04	..	02
BURGLARY	41	52	11	
LARCENY	110	80	..	30
MOTOR VEHICLE THEFTS	11	28	17	
VANDALISM	89	79	..	10
BURGLAR ALARMS UNFOUNDED	625	582	..	43
DRUG LAW VIOLATIONS	03	00	..	03
LIQUOR LAW VIOLATIONS	08	04	..	04
SUMMONS DELIVERIES	175	218	43	
ARRESTS	93	121	28	
CIVIL COMPLAINTS	18	60	42	
MISSING PERSONS/JUV. RUNAWAYS	30	39	.09	
DISTURBANCES	238	280	42	
SUSPICIOUS ACTIVITY	1090	1464	374	
GENERAL SERVICES	1730	1582	..	148
BUSINESS ESCORTS	1261	191	..	1070
ASSIST CITIZEN	930	758	..	172
BUILDING CHECKS BY SECTORS	3984	4100	116	
ANIMAL COMPLAINTS	79	88	09	
ASSIST OTHER AGENCIES	720	1116	396	
PROTECTIVE CUSTODY	48	35	..	13
STOLEN M/V's RECOVERED	08	26	18	
M/V ACCIDENTS	298	482	184	
M/V VIOLATIONS	1808	3598	1790	

# Metrowest Growth Management Committee

The MetroWest Growth Management Committee is an alliance of nine municipalities--Ashland, Framingham, Marlborough, Natick, Southborough, Sudbury, Wayland, Wellesley and Weston--and the Metropolitan Area Planning Council. Marlborough was granted full voting membership in the fall of 1987.

During 1987, MetroWest has continued to enhance communication and cooperation among member communities--and between member communities and state agencies--on land use, housing and traffic issues created by growth and development pressures in the region. Through the Committee, the Transportation Task Force and the Housing Task Force, MetroWest has provided forums for discussion of local issues which have regional implications.

MetroWest initiated a voluntary Regional Impacts Review (RIR) process. Through RIR, MetroWest offers comments to local decision-making authorities regarding the potential regional impacts of proposed developments, and suggests mitigation measures which the local authorities may choose to incorporate in their decisions.

MetroWest's comments to the Executive Office of Environmental Affairs (EOEA) on a number of Environmental Impact Reports (EIRs) have ensured that local and regional concerns were voiced carefully and thoroughly. On projects of particular concern and impact to Southborough, MetroWest submitted comments on the Plywood Ranch, Park Central, 9/90 in Framingham and the Digital plant expansion off Route 495 in Marlborough. Further, MetroWest worked with the Executive Office of Environmental Affairs' MEPA Unit to require a Generic EIR on all uses of privately owned package sewage treatment plants in the state, including their land use impacts.

Through its alliance with the other members of MetroWest, Southborough has access to information with which to make even better local decisions, has been able to coordinate development concerns of mutual interest with our neighboring towns and has a greater ability to influence development decisions affecting the future of the region. MetroWest was funded by local contributions and a Strategic Planning Grant from the Executive Office of Communities and Development from July, 1986 to June, 1987. Southborough contributed \$2,500 for the fiscal year July, 1986 to June, 1987 and \$5,000 toward the MetroWest budget for the fiscal year July, 1987 to June, 1988.

Southborough's representatives to MetroWest are Lorraine Keller, Board of Selectmen, and Charles Gaffney, Planning Board.

## Inspector of Animals

### Dairy Herds:

3

	<u>Grade</u>	<u>Pure Bred</u>
Dairy cows over 2 years	24 Holstein	39 Holstein
Dairy heifers over 2 years	1 Guernsey	5 Holstein
Dairy calvers under 1 year		13 Holstein
Bulls		0

### Beef Herds:

6

Beef cows over 2 years	20 mixed
Heifers over 2 years	12 mixed
Calves under 1 year	2 mixed
Steer	1 Hereford
Beef bull	1 Hereford
Horses	19
Ponies	5
Goats	5
Sheep	20

# Zoning Board of Appeals Hearings

01/28 Granted	Childs, Betty, 18 Middle Road (54-20) - Special Permit for an accessory apartment. Section V, 1, (a), Accessory Apartments.
01/28 Denied	Diliberto, Joseph P. (Coolidge Coolant Company), 60 Break Neck Hill Road (29-28) - Variance from Section IV, (c), 2. Schedule of Use Regulations, to subdivide lot and operate a HVAC contracting business.
03/18 Granted	Emig, Thomas R., 19 Maplecrest Drive (85-7) - Variance from Article IV, Schedule of Dimensional Regulations. Lack of required rear yard.
06/17 Granted	Vaillette, Paul K., 11 Gilmore Road (12-8) - Variance from Article IV, Schedule of Dimensional Regulations. Lack of required side yard.
07/29 Granted	Curtiss, Douglas & Kathleen, 81 Mt. Vickery Road (20-22A) - Variance from Article IV, Schedule of Dimensional Regulations. Lack of required side yard.
07/29 Granted	Hamill, Sara, 101 Marlboro Road (84-8) - Variance from Article IV, Schedule of Dimensional Regulations. Lack of required square footage for a residential lot.
07/29 Granted	Williams, Courtney D., Trustee of the Bates Brook Realty Trust, 21 Turnpike Road (39-22) - Variance from Article IV, Schedule of Dimensional Regulations. Lack of adequate setback from the Worcester Turnpike.
08/26 Granted	Clausen, Paul, 136 Middle Road (28-5) - Variance from Article IV, Schedule of Dimensional Regulations. Lack of required side yard.
08/26 Granted	Scagnetti, Robert & Annette, 7 Crestview Drive (37-26) - Variance from Article IV, Schedule of Dimensional Regulations. Lack of required side yard.
09/08 Granted	Albro/Southborough Limited Partnership, 213 Parkerville Road (7-18 & 7-18A) - Comprehensive Permit for the construction of affordable housing. Article VI, Section 174-25, (A), (4).
09/16 Granted	Sun Oil Refining & Marketing Company, 77 Turnpike Road (38-37) - Special Permit to operate a self-service gas station. Article III, B. (2), (1), Schedule of Use Regulations.
09/16 Granted	Farrell Volvo, 251 Turnpike Road (27-13 & 14) - Special Permit to add two additions to an existing nonconforming structure. Article V, Nonconforming Uses and Structures, Section 174-19, Extensions or alterations.
10/21 Denied	Potter, Wesley & Anthony, Brad, 264 Cordaville Road (9-10 & 11) - Special Permit to sell used cars. Article III, B. (2), (1), Schedule of Use Regulations.
12/09 Granted	Gass, Richard D. & McMillan, Douglas M., Trustees of Coslin Realty Trust, 352 Turnpike Road (25-3) - Special Permit to authorize the construction of a building in excess of 50,000 sq. ft. Article III, Section 174-8, (A). Special Permit to allow the on-site sewerage disposal system. Article III, Section 174-13.4 (B), (1), (b). Variance to approve the landscaping as provided on the site from Article III, Section 174-13, (A-H).

## Veterans' Services

Herewith is submitted my Annual Report for the year ending December 31, 1987. Monies spent under Chapter 115 were \$6,000 and, of this amount, seventy-five percent will be reimbursed by the State.

I would like to extend my appreciation to the members of the Board of Selectmen, Janice Conlin, and the other departments for their assistance to me during the past year.

## Site Plan Hearings

01/13	Courtney and Richard Williams dba Bates Brook Realty Assoc., 21-27 Turnpike Road (Map 39, Lot 22). Change and expand the retail use of property by moving the trailer business and constructing 18,925 s.f. of retail space in two buildings.	Approved
02/03		
04/28	Oak Hill Construction Co., John Bartolini, 274 Turnpike Rd.	Approved
05/12	Map 26, Lot 13) construct a 15,360 s.f. office building.	
06/16	Paul J. Maggiore d/b/a Three Westec Realty Trust - construct an industrial building "495 Tech Center West, Building #3, St. Martin's Drive, Marlborough (Assessors' Map 60, Lot 7 & Map 70, Lot 1). Building: 201,360 s.f. Approval is subject to MDC approval.	Approved
07/14	The Strehlke Corp. - construction of a 3-story 40,000 s.f. office building, 1 Firmin Avenue (Map 48, Lot 28)	Approved
08/11		
09/29	Paul J. Maggiore - 495 Tech Center West Building #3, St. Martin Drive (Map 60, Lot 7 & Map 70, Lot 1 - Change in property line shown on approved 6/16/87 site plan.	Approved
12/22	Steven M. Ryan, 112 Southville Road (Map 3, Lot 33) - construction of a strip mall/office building. Office building: 11,000 s.f.; 5,442 s.f. retail center.	Approved
12/22	Ding On Kwan, 24-28 Newton Street (Map 65, Lots 13 and 13A) - renovate, reconstruct and enlarge existing buildings and conversion of existing use development, as follows: Medical office: 70,000 s.f.; General office: 30,000 s.f.; and local post office: 10,000 s.f.	Approved

## Tree Warden

During the past year, I have supervised Massachusetts Electric and New England Telephone tree crews on line clearing projects. These programs help maintain clearance of branches that come in contact with power and telephone lines.

The Tree Department has continued with its pruning program of Town trees which has cut down on the number of hangers and limbs coming down during storms. We have started removing tree butts. We have a serious problem with them because there isn't any place to dispose of them in Town.

We have planted several trees around Town and plan to plant more this spring. We also have removed 31 dead or decayed trees which were a public hazard.

At this time, I would like to thank the various Town Departments and citizens of Southborough for their cooperation and assistance during the past year.

## Insect Pest Control Superintendent

Eastern tent caterpillars and fall web worms are still prevalent around Town.

As for gypsy moths, they are still a problem here in Southborough and southern Worcester County, but are on the decline. We will be doing another gypsy moth survey this winter. This past spring we started an injection program for elm trees, to prevent dutch elm disease.

This year we were hit hard by a disease called yellow wood or ash yellow which affects ash trees. At this time, there is no known cure for this disease. We lost approximately 35 ash trees to this disease so far this year which we will be removing this year.

# Highway Department

At the close of the year 1986, we reported that "we are anticipating a return to what we perceive to be a normal New England Winter". This was not only to be the case but well beyond with unusual precipitation occurring at unusual times. The year started with an 18 inch snowfall occurring on January 2, and setting the standard for the month. Seven significant snowfalls in the month led to records being broken in our area for the most accumulation in any month.

The moderation of February and March was to serve only to lead us into April and a return to abnormal precipitation. Heavy rains combined with the normal springtime thawing was cause for a return of our age old drainage problems, an issue we will deal with further in this report.

The most significant event of the season occurred unbelievably on April 28 and 29. Over a foot of snow was dumped on our area at a time when not only this department but the entire community was heavily involved in spring time clean up. Because of the timing of this storm, the department suffered an obvious setback in cleanup operations. Fortunately the resultant damage from the storm was not of the magnitude of recent ice storms or hurricanes making our involvement in door-to-door residential cleanup minimal.

An abnormal winter season speaks for itself when we compare the statistics for the season.

	Average	1987
Snow Accumulation (inches)	60	80
Number of Storms	16	20
Storms requiring snow removal	6	9
Off hour call outs	47	59
Sand (tons)	2350	1970
Salt (tons)	693	1191
Hours, hired equipment	96	114

The close of the year brings us back, once again, to winter operations. The close of the year appears to be relatively normal with snowfalls occurring once in both November and December. The results of this winter season, we leave for mother nature to decide.

The so-called "Chapter 90" state aid program continues to be the sole source of funding for our major roadway improvements and maintenance of our more heavily traveled main roads. Under this program the Woodland Road reclamation project continued in 1987. The section of roadway reclaimed in 1986 from Route 9 to the Massachusetts Turnpike was completed in 1987 with the adjustment of drainage structures, final course of 2 1/2 inches of Type I bituminous concrete pavement and graveling and grading of shoulders.

The Chapter 90 program also funded major resurfacing on the entire length of Central Street and Cordaville Road from Route 9 to Southville Road. In an effort to return both streets to a normal roadway cross-section, a leveling course of Type I bituminous concrete pavement was first applied. All drainage structures were then rebuilt and adjusted as required to conform to the new grade. The entire roadway sections were then resurfaced with 2 1/2 inches of Type I bituminous concrete pavement. All shoulders were then graveled and graded or loamed and seeded as required.

We note that this type of work has not been reported in recent years and is not reported regularly. This situation is caused solely by the funding method and level. Funds and/or commitments for funds filter to us from the Commonwealth in an amount which requires us to accumulate them over several years until they are sufficient to finance a project. As great debate continues over transportation issues, funding available to us for highway purposes remains the bouncing ball. This uncertainty over funding and fluctuations in amounts serves to make any planning difficult at best, if not impossible.

The maintenance of local roads continued throughout the year with routine repairs, patching, etc. occurring continuously. The emphasis of our surface maintenance program was in the area of stone chip seals. Many of our local roads which have been resurfaced with cold mix pavement are showing signs of wear with more and more cracking and more and more aggregate becoming exposed as traffic wears the asphalt away. In an effort to seal cracks, return a wearing surface and thereby prolong the life of a street, stone chip seals, consisting

## Highway Dept. (cont.)

of liquid asphalt emulsion, is applied and covered with treated crushed stone. Although inconvenient to some residents, the method is effective and economical. Chip seals were applied to Atwood Road, Leonard Drive, Harris Drive, Bryden Road, Moulton Road, White Bagley Road, School Street, Pleasant Street and Cherry Street with more anticipated in 1988. Funding for all maintenance of local roads is provided by Town Meeting appropriation. In an effort to catch up with escalating costs and continued roadway deterioration, increased funding is a must and will be requested in 1988 and the years ahead.

For the first time in many years, this department was able to accomplish a major drainage project. Through a citizen petition, Town Meeting appropriated funds for drainage work on Oak Hill Road and Walnut Drive in order to relieve residential flooding. Through investigations by this department and our consulting engineer and the cooperation of a resident in granting an additional easement, the original plan was modified considerably resulting in significant cost reduction. At the end of the year the drainage system is functioning as intended and work remaining consists of finish grading, loam and seed. We look to this project as incentive for residents who suffer drainage problems to assist us in taking action to relieve the problem.

Again, with the cooperation of a resident, a minor installation was made on Valley Road thereby eliminating a very serious and potentially dangerous situation. This type of cooperation is essential and will result in benefiting everyone.

Routine maintenance and repairs to the drainage systems throughout the town was carried out on a regular basis.

Routine maintenance of the department's facilities located at 147 Cordaville Road were carried out regularly and included the installation of one, new, solar, overhead door and fire alarm system. Our thanks to the students and faculty of Assabet High School Electrical Department for the extremely professional fire alarm system installation.

It comes as a breath of fresh air to report that for the first time in many years the solid waste disposal situation is in check and costs have stabilized for our community. After well over a decade of active involvement with the Central Massachusetts Resource Recovery Committee and its predecessors, it is indeed gratifying to have received notice that the Wheelabrator Waste to Energy facility at Millbury will officially commence operations on January 1, 1988. This notice signals the commencement of our 20-year contract with Wheelabrator, thereby guaranteeing access to the most modern disposal facility anywhere and at a fee which is the envy of communities everywhere.

Routine maintenance of our traffic control facilities took place throughout the year. We regret to report, however, that the proposed Urban Systems project on Boston and Framingham Roads continues to be stalled at the State level. In spite of assurances that funding will be forthcoming for both redesign and construction along this corridor, the project remains clouded as to the level of local, state and private involvement. When we remember that the project was initially approved in 1981, we become frustrated by the lack of progress and increase in traffic.

The department continues to offer support services to other departments whenever possible. In addition to routine services, particularly in the area of equipment maintenance, the department played an active roll in the cemetery expansion and Neary School playground improvements.

We wish to thank the various Town Boards, Officers, Departments and employees for their continued support and cooperation throughout the year. We wish to especially thank the employees of this department who remain the essence of every department function.

## **Fire Department**

I hereby submit the Annual Report of the Fire Chief and Forest Warden for the year 1987.

The Fire Department experienced another busy year, the emergency calls increased by 19% over the previous year. The Department is operating with the same number of full time people as we were in 1972. This situation will have to be addressed in the very near future. The call force has gone from 35 members to 18 members. If anyone is interested in joining the call force, please contact the Fire Chief.

Pauline Y. Kirke left the employ of the Fire Department in June; John L. Hubley was hired to replace Pauline Y. Kirke. Scott A. Boothby resigned in July; Joseph C. Mauro was hired to fill Scott A. Boothby's position as a firefighter. Firefighter John L. Kendall, Jr. completed the seven week Basic Firefighting Training Program at the Massachusetts Firefighting Academy. The Department held 21 training drills during the year.

The Department conducted four fire drills at each of the schools and inspected each of the schools twice.

The Southville Station was remodeled by the men and now has two means of egress. The apron at the Southville Station was repaved, and I would like to thank the Highway Department for their help in completing this project. The Department received the new cab and chassis for the rescue truck at the end of December, and the men are busy working to change the rescue body off the old chassis to the new one. The new ambulance should be delivered in the very near future.

The meeting rooms are being used more and more each year by different town groups.

The Department made the following number of inspections during 1987:

Smoke Detectors	130	Oil Burner	64	Blasting	32
Underground Tank Removals	7	Gas Storage	12		

The Department responded to 767 emergency calls during 1987 as follows:

Building Fires	20	Assistance	103	Ambulance Home	114
Motor Vehicles	21	Brush Fires	27	Ambulance MVAs	94
Investigations	234	Mutual Aid	29	Ambulance Indust.	106
				Ambulance Mutual Aid	19

I would once again caution the townspeople not to use "911" in the event of an emergency. Please use 485-3232 for a fire or ambulance.

I would once again like to thank all of the employees of the Fire Department, Town Officials and all other Town Departments for their cooperation and assistance during the past year.

## **Civil Defense Director**

I hereby submit the Annual Report of the Civil Defense Director.

Fortunately there were no situations in 1987 where the Civil Defense was activated. During the year, there were six checkerboard tests and two state-wide radio tests conducted in conjunction with the State Civil Defense Agency.

The Director attended four training seminars during the year.

The Civil Defense equipment is being well maintained and some of it upgraded as funds allow.

I would like to thank all the Town Officials and Department Heads for their cooperation and assistance during the year.

## **Southborough Housing Opportunity Partnership Committee (SHOPC)**

The SHOPC Committee was appointed by the Selectmen to work on a plan to establish policy in Southborough for affordable housing. As a first step to establish this policy, the committee hired Philip Herr, of Philip B. Herr & Associates, to conduct two workshops on December 1, 1987, and January 15, 1988. The committee is now awaiting responses to two grant applications totaling \$10,000 from the Massachusetts Executive Office of Communities & Development to continue this process to establish an affordable housing policy.

Furthermore, the SHOPC Committee was commissioned by the Board of Selectmen to negotiate with developers filing under Chapter 774, "Anti-Snob Zoning Act", for affordable housing. During the summer months, the committee negotiated and came to agreement with the Albro Company to create 48 affordable units in the proposed Brentwood Development of 170 units on Parkerville Road.

Last year we had 20 meetings. Many of the meetings were to familiarize ourselves with Chapter 774 which allows developers or non-profit agencies to by-pass the "permitting process" and go directly to the Zoning Board of Appeals. Our members attended seminars and workshops to educate themselves on these issues.

In conclusion, our committee wants to thank the various Town Boards, Town Officials and concerned citizens for their involvement regarding the issue of affordable housing in Southborough.

## **Library Building Committee**

The Library Building Committee would like to express its thanks to the voters who overwhelmingly supported the library expansion project. The Chair has great admiration for the members of the committee whose multi-faceted talents guided the project to its current stage.

The Town Meeting of 1987 approved a warrant article that authorized the Library Building Study Committee to become the Library Building Committee. This slightly changes the role of the committee. We intend to work as an adjunct of the Board of Library Trustees, spending our meetings reviewing the working drawings and then, finally, the construction process.

The federal construction grant of \$252,183 awarded in 1987 has survived the federal budget cutting process. Southborough will receive all but \$23.00 of the original grant.

The land set aside for expansion has been "perced" and it appears that the design of a viable septic system will be possible.

The committee will begin its round of meetings with the architect in February. By Town Meeting time we hope to have a more definite construction schedule.

The Town Boards involved with this project have been of considerable assistance. The committee wishes to express its thanks for the valuable guidance available from all departments.

## **Southborough Housing Authority**

During 1987 the Southborough Housing Authority held a meeting on the third Tuesday of each month at 7:30 p.m. with its annual meeting for the election of officers in June. Board members are Frank Aspinwall (Chairman), James McCaw, Barbara Lamy, Bonnie Phaneuf, and Marianne Geary.

Changes in the maintenance department included new equipment (a new truck) and a new maintenance man in November, George White - replacing Tom Abbott who had resigned. Mr. White has already proved himself a valued employee in his responsibilities of building and grounds maintenance.

Carol Renaud, the Executive Director, continues to be responsible for the day-to-day operations. She is an active member, also, of the professional development team of the National Association of Housing and Redevelopment Officials and has lectured on maintenance systems and procedures at various training sessions.

The Housing Authority oversees 56 units (Colonial Gardens) of elderly housing and two family units. During 1987 we accepted six new tenants in our elderly housing. Any Southborough residents who wish to inquire about elderly or family housing or who would like to fill out an application should contact the Authority's Executive Director at the office, 49 Boston Road, weekday mornings from 9:30 to 12:30 (telephone: 481-2166).

During the past year, the Authority replaced all appliances at Colonial Gardens using modernization funds granted by the Executive Office of Communities and Development. The addition of back sidewalks, the replacement of doorbells and intercom systems, and the re-painting of building interiors are scheduled for the spring of 1988. Recently, the Authority was awarded additional modernization funds for exterior painting and the repair of a malfunctioning sewer system.

The Authority has been working aggressively with the Town of Southborough through the Southborough Housing Opportunity Partnership Committee, of which Chairman Aspinwall is a member, exploring innovative ideas on ways to provide affordable housing. The Southborough Housing Authority also applied for - and was recently awarded - \$2,470,000 for the purchase of 26 units of subsidized family housing.

In retrospect, 1987 proved to be an active and productive year. As we look to the future, 1988 promises to be a year of challenge and great opportunity as all resources are pooled in an effort to create additional affordable housing.

The Southborough Housing Authority would like to thank all Town department heads and their employees for their help and cooperation throughout the past year.

# Building Department

Building Permits Issued 300	Plumbing Permits Issued 84
Wiring Permits Issued 203	Gas Permits Issued 65

The following is a breakdown of the Building Permits issued for the calendar year 1987, and the estimated costs of construction as it appears on Permit Applications. These costs do not reflect the dollar values for taxable property constructed in calendar year 1987.

65 Single Family Residences	\$8,584,646
112 Residential Additions/Alterations/Repairs	1,732,084
11 Residential Accessory Buildings/Additions/Alterations/Repairs	141,525
2 Foundation Permit (Commercial)	101,666
4 Commercial Buildings	8,393,629
27 Commercial/Additions/Alterations/Repairs	1,339,886
2 Institutional Buildings	219,055
2 Institutional Additions/Alterations/Repairs	1,468,205

## Miscellaneous

19 Swimming Pools	265,405
17 Solid Fuel Burning Appliances/Chimneys	11,650
15 Re-Siding	126,670
10 Signs	15,725
1 Satellite Dish	3,000
3 Tents (Temporary)	5,600
4 Structures Moved/Demolished	<u>14,000</u>

TOTAL	\$22,422,746
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Permit fees collected for calendar year 1987	\$149,994
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# Sealer of Weights & Measures

## INVENTORY OF STATE STANDARDS

One Office Balance  
 One Brass Yard Measure  
 One Set of Standard Weights  
 One Set of Dry Measures  
 One Set of Liquid Measures

## INVENTORY OF WORKING EQUIPMENT

Two Seraphin Test Measures	Test Hand Seal Presses
One Set of Sealer's Portable Weights	One Glass Graduate
Twelve Fifty Pound Weights	20 Metallic Seals
One Hand Drill	250 Lead & Wire Seals
	50 Standard Paper Seals

## WORK COMPLETED IN 1987

### SEALED:

Scales	5
Gasoline Pumps	48
Vehicle Tank	0
Sealing Fees Collected	\$256

**PRECINCT I**  
**ELECTION OFFICERS 1987**  
**(appointed)**

(vacancy), Warden  
Lidia A. Kiley, Deputy Warden

Sophia M. Coleman  
Alphonsina A. Torcoletti  
Joan L. Weir  
Susanne S. Dumont  
Mary E. White

Joan E. Anderson  
Dorothy V. Angelico  
Ruth M. Anketell  
Jacqueline G. Aspesi  
Marilyn M. Aspesi  
Patricia A. Aspinwall  
Lena Baldelli  
Kathleen B. Bartolini  
Anne C. Bartulis  
Ruth O. Berry  
Rita J. Bertonassi  
Gladys R. Binder  
Jennifer A. Bishop  
Patricia B. Brewin  
Inez T. Busconi  
Janice C. Conlin  
Dorothy M. Delarda

**INSPECTORS**  
Virginia H. Nemensky  
Vernelle L. Cibelli  
Joan A. Ferretti  
Audrey M. Xavier

Janet M. E. Mattioli, Clerk  
Mary A. McCann, Deputy Clerk

Catherine E. Gralton  
Fred J. Quinn  
Rita A. Quinn  
Lena A. Carloni  
Lorraine C. Gasparoni  
Angeline Pessini

**TELLERS**  
Helen M. Dupont  
Daisy A. Desimone  
Natalie J. Fantony  
Susan M. Flanders  
Kathleen A. Geary  
Linda D. Gibson  
Mary B. Guilford  
Alice D. Gulbankian  
Anne M. Huff  
Carolann R. Kane  
Mary T. Kiley  
Lorraine C. Keller  
Marie A. Kensinger  
Edith L. Levangie  
Maria L. MacNeill  
Jean A. Maley  
Dorothy E. Manning

Margaret A. McCarthy  
Ann McDonald  
Helen Meleones  
Joan M. Misener  
Janice M. Monroe  
Ronetta J. Munroe  
Carolyn A. Ostresh  
Frances Pepe  
Caroline Pessini  
Nicholas Petersante  
Rosemary Petersante  
June B. Phillip  
Gail B. Rowe  
Alma Sahagian  
Alice J. Tomasetti  
Jean M. Vacca  
Elizabeth A. Vail

**PRECINCT II**  
**ELECTION OFFICERS 1987**  
**(appointed)**

(vacancy), Warden  
(vacancy), Deputy Warden

Gertrude M. Phaneuf  
Alberta M. Mulhall  
Suzanne P. Day

**INSPECTORS**  
Rita J. McCarthy  
Maxine Juliano  
Jean Scott Conti

Gloria M. Aspesi, Clerk  
Marguerite R. Aspesi, Deputy Clerk

Mary T. Carr  
James B. Denman  
Lois W. Denman  
Mary Aghjayan  
Joan H. Ferri  
Frances M. Spayne  
Gina C. Pensolfini

**TELLERS**  
Maryann T. Lamy  
Anne M. Maguire  
Paula S. Martin  
Cheryl A. McAuliffe  
Marjorie A. McAuliffe  
A. Jean McCaw  
Ann McDonald  
Donna L. McDaniel  
Justine S. McMeen  
Mary E. Matthews  
Jean N. Melcher  
Elizabeth A. Meyer  
Mary E. Mooney  
Barbara L. Mullins

Janice E. Norcross  
Cyd C. Ostrovsky  
Dorothy M. Phaneuf  
Patricia A. Phaneuf  
Marjorie R. Putnam  
Rowena E. Robertson  
Mary Rourke  
Sondra L. Rynning  
Anne Sarkis  
Mary M. Sokolowski  
Helen M. Thibeault  
Carole A. Walsh  
Sheila C. Wilson  
Elaine A. Yetman

## ANNUAL TOWN ELECTION, May 11, 1987

## ANNUAL TOWN ELECTION, May 11, 1987

TOWN MODERATOR

John H. Wilson	866
Mary Sakolowski	1
Paul Berry	1
Blanks	183
Total	1,051

TOWN CLERK, 3 Years

Paul J. Berry	874
Blanks	177
Total	1,051

BOARD OF SELECTMEN, 3 Years

Thomas W. McAuliffe	751
Eileen Samberg	1
Lawrence Kimball	1
Jack Ford	1
John McCabe	1
Joseph Prior	1
Richard Capello	1
Gerald Lamy	2
George Killam	1
Blanks	291
Total	1,051

BOARD OF ASSESSORS, 3 Years

Arthur L. Sisson, Jr.	793
Peter Phaneuf	1
Blanks	257
Total	1,051

SCHOOL COMMITTEE, 3 Years

Norman M. Clement	531
Cyd C. Ostrovsky	419
Rodney L. Coldwell	708
Anne Freeman	1
Blanks	443
Total	2,102

BOARD OF HEALTH, 3 Years

Timothy P. Stone	836
Blanks	215
Total	1,051

BOARD OF HEALTH, 2 Years

Robert P. Juliano	773
Blanks	278
Total	1,051

WATER COMMISSIONERS, 3 Years

Michael G. Gulbankian	827
Peter Phaneuf	1
Blanks	223
Total	1,051

TREE WARDEN, 3 Years

Brian C. Mauro	840
Blanks	211
Total	1,051

TRUSTEES OF LIBRARY, 3 Years

Natalie J. Fantony	787
James A. Higgiston	750
Dorothy Metz	1
Blanks	564
Total	2,102

CEMETERY COMMISSIONERS, 3 Years

George F. Killam	812
Thomas Grady	1
Frank Aspinwall	1
Blanks	237
Total	1,051

751

PLANNING BOARD, 5 Years

Donald C. Morris	807
Blanks	244
Total	1,051

1

PLANNING BOARD, 3 Years

Richard J. Bellotti	756
Blanks	295
Total	1,051

1

PLANNING BOARD, 2 Years

Leo Bartolini, Jr.	693
David Parry	1
Robert T. Spayne	1
Edgar Phaneuf, Jr.	1
Blanks	355
Total	1,051

1

HOUSING AUTHORITY, 5 Years

Bonnie J. Phaneuf	503
Patricia Richardson	456
Blanks	92
Total	1,051

1

A true copy:

Attest:

Paul J. Berry, Town Clerk

SPECIAL ELECTION, June 22, 1987QUESTION #1

Should the Town of SOUTHBOROUGH be allowed to exempt from the provisions of Proposition Two and One-half, so called, the amounts required to pay for the bond issued in order to construct an addition to an alteration of the Southborough Public Library and for the equipping of said facility?

YES	712
NO	431
BLANKS	0
TOTAL	1,143

A true copy:  
Attest: Paul J. Berry Town Clerk

## **Report of The Town Clerk**

ANNUAL TOWN MEETING  
Monday, April 13, 1987

At the Annual Town Meeting duly called and held in the A. S. Woodward Memorial School, Southborough, MA., on Monday, April 13, 1987, at 7:00 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (307) voters were present).

The meeting was called to order at (7:45 P.M.) by Town Moderator, John H. Wilson.

The following Tellers were appointed by Moderator Wilson, and sworn-in by Town Clerk, Paul J. Berry:

William J. Boland	35 East Main Street
James B. Denman	42 Flagg Road
Robert Rancatore	30 Gilmore Road
Edgar A. Phaneuf, Jr.	171 Middle Road

A moment of silence was observed and conducted by Moderator Wilson, in memory of Mary E. Finn and other former Town Employees who have devoted their lives to the Town.

Following the moment of silence, Meg Jennings and the Girl Scouts, who are celebrating their 75th Anniversary this year, came forward with the Colors and led us in the Pledge of Allegiance to the Flag.

Moderator Wilson had requests from the following non-voters to attend the Annual Town Meeting:

Peter Olney, Olney Assoc., Boston, Articles 8 & 9.  
Robert Garfield, Building Inspector, Town of Southborough.  
Dennis DiSalvo, 8 Liberty Street, Natick, Superintendent of  
Southborough Schools.  
Timothy C. Tamarin, 178 Southville Road.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area - with the exception of the bleachers on the left side of the room. These bleachers were for non-registered (non-voting) public.

Moderator Wilson noted the receipt of the return of the Posting of the Warrant for the Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

ARTICLE 1: To hear reports of the various Town Officers and Committees and to take such action thereon as the Town may vote.

VOTED UNANIMOUSLY: That the Town hear reports of the various Town Officers and Committees.

Reports were read by the following Committee Chairmen:

Anthony D. Atenasio, Advisory Committee  
Aldo A. Cipriano, Board of Selectmen  
Crawford L. Cutts, The Open Space Preservation Commission  
Robert C. Dumont, Master Plan Committee

At (8:20 P.M.) it was voted unanimously to Temporarily ADJOURN the Annual Town Meeting until the completion of the Special Town Meeting.

SPECIAL TOWN MEETING  
Monday, April 13, 1987

At the Special Town Meeting duly called and held in the A. S. Woodward Memorial School, Southborough, MA., on April 13, 1987, at (7:30 P.M.), the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (307) voters were present).

Checkers:      Janet M.E. Mattioli      Benita M. Hubley  
                  Lidia A. Kiley            Rita J. McCarthy

The meeting was called to order at (8:20 P.M.) by Town Moderator, John H. Wilson.

The following Tellers were appointed by Moderator Wilson, and sworn-in by Town Clerk, Paul J. Berry:

William J. Boland	35 East Main Street
James B. Denman	42 Flagg Road
Robert Rancatore	30 Gilmore Road
Edgar A. Phaneuf, Jr.	171 Middle Road

Moderator Wilson had requests from the following non-voters to attend the Special Town Meeting:

Peter Olney, Olney Assoc., Boston, Articles 8 & 9.  
Robert Garfield, Building Inspector, Town of Southborough.  
Dennis DiSalvo, 8 Liberty Street, Natick, Superintendent of Southborough Public Schools.  
Edmund Geschickter, 26 High Street, To speak on Article 4.

Moderator Wilson noted the receipt of the return of the Posting of the Warrant for the Special Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

ARTICLE 1: To see if the Town will vote to transfer from any of its available funds and appropriate a sum of money to the Reserve Fund, or do or act anything in relation thereto.

ARTICLE 1: (as stated above) UNANIMOUSLY WITHDRAWN.

ARTICLE 2: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money to spray the Town for gypsy moths, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer and appropriate for Fiscal 1987 from Free Cash the sum of \$5,000.00 to spray the Town for gypsy moths.

MOTION: (as stated above) DEFEATED BY MAJORITY VOTE.

ARTICLE 3: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate \$7,000 for the purpose of funding Greater Marlborough Alcoholism Center, a nonprofit drop-in center, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer and appropriate for Fiscal Year 1988 from Free Cash the sum of \$7,000 for the purpose of funding the Greater Marlborough Alcoholism Center, a nonprofit drop-in center. (2/3 Vote Required.)

MOTION: (as stated above) DEFEATED BY THE FOLLOWING HAND COUNT VOTE:  
YES: 107      NO: 118.

ARTICLE 4: To see if the Town will vote to amend Article II of Chapter 174 "Zoning" of

the Code of the Town of Southborough by changing the following described area from an Industrial Park District to a Residence A District:

Land off High Street, Southborough, Worcester County, Massachusetts bounded by Town line of Westborough and easterly by Route 495. Three parcels of land identified on Southborough Assessors Maps as Lot 1, Map 32, consisting of 15 acres, Lot 9, Map 40 consisting of 17.5 acres, and Lot 8, Map 40 consisting of 15.23 acres.

, or do or act anything in relation thereto.

MOTION MADE: To postpone consideration of Article 4 indefinitely.

MOTION: (as stated above) PASSED BY MAJORITY VOTE.

ARTICLE 5: To see if the Town will vote to amend the Code of the Town of Southborough as follows:

1. Chapter 9, Article II, Capital Budget Planning Committee, shall be deleted in its entirety.

2. Chapter 9, Article III, Advisory Committee, shall be amended as follows:

(a) Section 9-8 should be deleted and the following substituted therefore:

Section 9-8. Establishment; membership; residence requirements.

There shall be an Advisory Committee, which shall consist of thirteen (13) voters of the town, other than town officers or employees, and at least six (6) members of this Committee shall reside in each of the voting precincts of the town.

(b) Section 9-9 should be deleted and the following substituted therefore:

Section 9-9. Filling of vacancies.

The Moderator shall, within sixty (60) days after the date of his election or within sixty (60) days after any vacancy occurs in the Advisory Committee, fill, for the unexpired balance of the term of any member of said Committee, any vacancy which may occur in the membership of said Committee, and shall annually thereafter, as the terms of members of the present Advisory Committee expire, appoint four (4) members for terms of three (3) years each, except in every third year there shall be five (5) members appointed for terms of three (3) years each.

(c) Section 9-10 should be deleted and the following substituted therefore:

Section 9-10. Initial appointments.

Initial additional appointments shall be one (1) member for one (1) year, one (1) member for two (2) years and two (2) members for three (3) years.

(d) Section 9-13 should be deleted and the following substituted therefore:

Section 9-13. Duties and authority of Committee.

A. It shall be the duty of the Committee to consider all matters included within the Articles of any warrant for a Town Meeting hereafter issued, and the Committee shall, after due consideration of the subject matter in said articles, report thereon, in print or otherwise, such information and recommendations as it shall deem best.

B. The Committee shall insert in the Annual Town Report a description of all transfers made from the reserve fund during the preceding year. Such report shall contain the names of all town officers, boards, departments and committees requesting such transfer, the original amount appropriated to the account, Article or budget to which such transfer was made, the amount of each such transfer and the reason such transfer was requested.

C. The Committee shall establish and publish a comprehensive capital budget

- plan covering a minimum of five (5) years. The capital budget plan shall be printed and distributed with the Town Report prior to the Annual Town Meeting.
- D. All recommendations of the Committee made to the Town shall be recommendations of a majority of the entire Committee, but this shall not be construed to prevent recommendations by a minority.
- E. The Advisory Committee shall have authority at any time to investigate the books, accounts and management of any department of the town, and the books and accounts of all departments and officers of the town shall be open to inspection of the Committee and of any person employed by it.
- F. It may appoint from its own membership subcommittees and delegate to them such of its powers as it deems expedient.
- (e) Section 9-14 shall be amended by inserting at the end of the second full sentence the following:

"Where appropriate, as determined by the Committee, capital budget plans including a current inventory of capital assets shall be prepared for a period covering a minimum of five (5) years."

, or do or act anything in relation thereto.

MOTION MADE: That the Town amend the Code of the Town of Southborough as follows:

1. Chapter 9, Article II, Capital Budget Planning Committee, shall be deleted in its entirety.

2. Chapter 9, Article III, Advisory Committee, shall be amended as follows:

(a) Section 9-8 should be deleted and the following substituted therefore:

Section 9-8. Establishment; membership; residence requirements.

There shall be an Advisory Committee, which shall consist of thirteen (13) voters of the town, other than town officers or employees, and at least six (6) members of this Committee shall reside in each of the voting precincts of the town.

(b) Section 9-9 should be deleted and the following substituted therefore:

Section 9-9. Filling of vacancies.

The Moderator shall, within sixty (60) days after the date of his election or within sixty (60) days after any vacancy occurs in the Advisory Committee, fill, for the unexpired balance of the term of any member of said Committee, any vacancy which may occur in the membership of said Committee, and shall annually thereafter, as the terms of members of the present Advisory Committee expire, appoint four (4) members for terms of three (3) years each, except in every third year there shall be five (5) members appointed for terms of three (3) years each.

(c) Section 9-10 should be deleted and the following substituted therefore:

Section 9-10. Initial appointments.

Initial additional appointments shall be one (1) member for one (1) year, one (1) member for two (2) years and two (2) members for three (3) years.

(d) Section 9-13 should be deleted and the following substituted therefore:

Section 9-13. Duties and authority of Committee.

A. It shall be the duty of the Committee to consider all matters included within the Articles of any warrant for a Town Meeting hereafter issued, and the Committee shall, after due consideration of the subject matter

- in said Articles, report thereon, in print or otherwise, such information and recommendations as it shall deem best.
- B. The Committee shall insert in the Annual Town Report a description of all transfers made from the reserve fund during the preceding year. Such report shall contain the names of all town officers, boards, departments and committees requesting such transfer, the original amount appropriated to the account, Article or budget to which such transfer was made, the amount of each such transfer and the reason such transfer was requested.
  - C. The Committee shall establish and publish a comprehensive capital budget plan covering a minimum of five (5) years. The capital budget plan shall be printed and distributed with the Town Report prior to the Annual Town Meeting.
  - D. All recommendations of the Committee made to the town shall be recommendations of a majority of the entire Committee, but this shall not be construed to prevent recommendations by a minority.
  - E. The Advisory Committee shall have authority at any time to investigate the books, accounts and management of any department of the town, and the books and accounts of all departments and officers of the town shall be open to inspection of the Committee and of any person employed by it.
  - F. It may appoint from its own membership subcommittees and delegate to them such of its powers as it deems expedient.
- (e) Section 9-14 shall be amended by inserting at the end of the second full sentence the following:

"Where appropriate, as determined by the Committee, capital budget plans including a current inventory of capital assets shall be prepared for a period covering a minimum of five (5) years."

MOTION: (as stated above) DEFEATED BY MAJORITY VOTE.

ARTICLE 6: To see if the Town will vote to authorize the Board of Water Commissioners to purchase, accept as a gift, enter into a lease agreement or take by eminent domain, under the provisions of MGLA, Chapter 79 as amended, or otherwise acquire permanent thirty (30) foot wide easements for the purpose of installing and maintaining water mains and appurtenances and a booster pumping station, to service the Pine Hill area of Town and to raise and appropriate a sum of money for this purpose, including the expense of required appraisals, and to determine if said sum shall be transferred from surplus, and yearly debt retirement and interest on debt for this borrowing shall be offset by water receipts, or do or act anything in relation thereto.

MOTION: (AS STATED IN THE WORDS OF THE ARTICLE) POSTPONED BY A MAJORITY VOTE.

ARTICLE 7: To see if the Town will vote to transfer from the Water Department Surplus or any of its available funds or borrow and appropriate the sum of \$530,000.00 for the purpose to reinforce and extend its existing water distribution system to service the Pine Hill area of the Town, together with a booster pumping station and appurtenant work and to apply for appropriate State grants, said grant or grants to be applied to reduce this appropriation, and the yearly debt retirement and interest on debt for this borrowing shall be offset by water receipts, or do or act anything in relation thereto.

MOTION: (AS STATED IN THE WORDS OF THE ARTICLE) POSTPONED UNANIMOUSLY.

MOTION: To Reconsider Article 3. (2/3 vote required.)

MOTION: (as state above) DEFEATED BY THE FOLLOWING HAND COUNT VOTE:  
YES: 132 NO: 75, (Did not have the required 2/3 vote.)

At 9:23 P.M. on Monday, April 13, 1987, it was moved and UNANIMOUSLY VOTED to DISSOLVE the Special Town Meeting of April 13, 1987.

A true copy:  
Attest: \_\_\_\_\_

TOWN SEAL  
PAUL J. BERRY, TOWN CLERK

ANNUAL TOWN MEETING  
April 13, 1987

The Temporarily Adjourned Annual Town Meeting Reconvened at 9:23 P.M.

ARTICLE 2: To see if the Town will vote to increase the annual salaries of the Water Commissioners from \$450.00 to \$900, or do or act anything in relation thereto.

MOTION MADE: To POSTPONE consideration under ARTICLE 2.

VOTED UNANIMOUSLY: To POSTPONE consideration under ARTICLE 2.

ARTICLE 3: To see if the Town will vote to fix for the fiscal year beginning July 1, 1987 and ending June 30, 1988, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended:

Moderator	\$ 25.00	Board of Health (3)	\$ 450.00
Town Clerk	8,000.00	Water Commissioners (3)	900.00
Selectmen (3)	3,000.00	Cemetery Commissioners (3)	150.00
Assessors (3)	1,500.00	Tree Warden	25.00
School Committee (5)	500.00		

, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate \$14,100 for the annual salary and compensation of elective officers for the fiscal year beginning July 1, 1987 and ending June 30, 1988, and amending the article as follows: Water Commissioners (3) \$450.00..

MOTION: (as stated above) VOTED UNANIMOUSLY: as follows:

Moderator	\$ 25.00	Board of Health (3)	\$ 450.00
Town Clerk	8,000.00	Water Commissioners (3)	450.00
Selectmen (3)	3,000.00	Cemetery Commissioners (3)	150.00
Assessors (3)	1,500.00	Tree Warden	25.00
School Committee (5)	500.00		

ARTICLE 4: To see if the Town will vote to accept any sum of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center, Harvard Community Health Plan, L'Abri Fellowship, and any other contributor and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

MOTION MADE: That the Town accept any sum of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center, Harvard Community Health Plan, L'Abri Fellowship, and any other contributor and deposit same amount in estimated Receipts Account, and determine what disposition shall be made of the same.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 5: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 1987 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or do or act anything in relation thereto.

MOTION MADE: That the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 1987 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 6: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate a sum of money to be used for expenses incurred for Municipal Bonds or State House notes issued by the Town in the fiscal year year July 1, 1987 to June 30, 1988, or do or act anything in relation thereto. (2/3 vote required.)

MOTION MADE: To POSTPONE consideration under ARTICLE 6 until after ARTICLE 58.

VOTED UNANIMOUSLY: To POSTPONE consideration under ARTICLE 6 until after ARTICLE 58.

ARTICLE 7: To hear the report of the Capital Budget Planning Committee, or do or act anything in relation thereto.

MOTION MADE: That the Town hear the report of the Capital Budget Planning Committee.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 8: To see if the Town will vote to delete Personnel Salary Administration Plan, Chapter 31 of the Code of the Town of Southborough, and insert in its place the following:

**SALARY ADMINISTRATION PLAN AND PERSONNEL BY-LAWS  
OF THE TOWN OF SOUTHBOROUGH**

**PREAMBLE**

This by-law establishes a Salary Administration Plan for the Town of Southborough, which classifies the several position classifications in the Town services into groups, establishes salary schedules, establishes employee benefits and establishes a Personnel Board to administer the by-law and to represent the interest of both the taxpayers and the Town employees covered by the by-law.

The positions of all officers and employees in the service of the Town, whether full-time, part-time, temporary, seasonal, special, casual Civil Service or any other, other than those positions filled by popular election, those under the direction and control of the School Committee, and those encompassed in any officially recognized labor union and/or association, are hereby classified by titles in the groups listed in Schedule A, entitled "Classification Schedule," as set forth in Section 20 of the by-law.

The classification of positions which are subject to the Welfare Compensation Plan of the Commonwealth of Massachusetts and the schedule of rates therefor effective July 1, 1966 with subsequent amendments, if any, and the provisions of Section 47D of Chapter 31 of the General Laws relating to the application of rates set forth in the aforementioned Welfare Compensation Plan are hereby incorporated by reference.

**SECTION 1. DEFINITIONS AND TERMS**

As used in this by-law, the following words and phrases shall have the following meaning unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Administrative Authority", the elected or appointed official or board having jurisdiction over a function or activity.

"Base Pay", for the purposes of determining retirement credits and contributions for Town employees by the Town of Southborough.

The Town shall contribute funds as required for each eligible employee in accordance with the procedures and formula established by the Worcester County Retirement Board and the by-laws of the Town of Southborough.

Contributions shall be made by the Town for:

1. Wages earned during the first eight (8) hours worked in any one day. No contributions shall be made for hours worked in excess of 40 hours per week.
2. Any lump sum bonus which is guaranteed as outlined in the Salary Administration Plan and the Personnel By-Laws of the Town and any collective bargaining agreement in force. Examples of lump sum bonuses are longevity pay and educational bonus.
3. Vacation pay except when paid in lieu of taking vacation.
4. Sick pay.

5. Holiday pay.

"Casual Position", a position calling for part-time employment, which service does not constitute continuous service; this service is rendered occasionally and without regularity according to the demand therefor.

"Civil Service Law", Chapter 31 of the General Laws of the Commonwealth as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification compensation and conditions of employment of officers and employees of the Town under Chapter 31.

"Class", a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity.

"Classification Schedule", titles in Schedule A, B, C, and D of Section 22 of this by-law plus class specifications which are on file with the Personnel Board and which are hereby incorporated by reference.

"Compensation Grade", a range of salary or wage rates appearing in Schedule B, C, and D.

"Continuous Full-Time Service", employment requiring a predetermined minimum work period and uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Continuous Employment", full-time or part-time employment uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Department", a functional unit of Town government composed of one or more employees.

"Full-Time Employee", an employee retained in full-time employment.

"Full-Time Employment", employment for not less than 20 hours per week for fifty-two weeks per annum, minus legal holidays and authorized vacation leave, sick leave, bereavement leave, and other leaves of absence.

"Group", a group of classes appearing in Schedules A and D of Section 22.

"Increment", the dollar or percentage difference between step rates.

"Maximum Rate", the highest rate in a range which an employee normally is entitled to attain.

"Minimum Rate", the rate in a range which is normally the hiring rate of a new employee.

"Part-Time Employee", an employee working in part-time employment.

"Part-Time Employment", employment for less than full-time employment, as defined above.

"Personal Rate", a rate above the maximum rate applicable, authorized by the Personnel Board on an individual case basis, only to a designated employee.

"Position", an office or post of employment in the Town service with duties and responsibilities calling for the full-time or part-time employment of one person in the performance and exercise thereof, or more than one person sharing the same position.

"Position Class", same as "Class", (a class may include only one position, in which event it is defined as a "single position class").

"Promotion", a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade.

"Range", the dollar difference between minimum and maximum rates of the assigned grade.

**"Rate"**, a sum of money designated as compensation for personal services on an hourly, weekly, monthly, annual or other basis.

**"Salary Schedule"**, Schedules B, C, D of Section 22.

**"Single Rate"**, a rate for specific position class which is not in a designated range.

**"Special Position"**, a position calling for part-time employment which, although constituting continuous employment, is not rendered during prescribed working hours, daily, weekly, or annually, but is rendered as required according to the demands for such service.  
**"Step Rate"**, rate in a range of compensation grade.

**"Temporary Employee"**, (1) an employee retained in a temporary position as defined herein; (2) any employee holding a temporary appointment under Civil Service Law who does not also have permanent status thereunder.

**"Temporary Position"**, or **"Seasonal Position"**, any position in the Town service which requires or is likely to require the service of one incumbent for a period not exceeding six calendar months; either on a full-time or part-time basis.

**"Town"**, the Town of Southborough.

## **SECTION 2. TITLES OF POSITIONS**

No persons shall be appointed, employed or paid as an employee in any position subject to the provisions of the Salary Administration Plan and Personnel By-Laws under any title other than those of the Classification Schedule, or under any title other than that of the job, the duties of which are actually performed. The job title in the Classification Schedule of the Plan shall be the official title for all purposes having to do with the position and shall be used to designate the position in all payrolls, budget estimates and official reports, and in every other connection involving personnel and fiscal processes.

## **SECTION 3. NEW OR CHANGED POSITIONS**

Before a new position is established, or the duties of an existing position are so changed that a new level of work demand exists and in effect a new position is created, upon presentation of substantiating data satisfactory to the Personnel Board, the Board shall rate such new changed position and allocate it to its appropriate compensation grade and establish the rate change therefor.

## **SECTION 4. RECLASSIFICATION OF EMPLOYEES**

No position may be reclassified to a classification in another compensation grade, either higher or lower, until the Personnel Board shall have determined such a reclassification will be consistent with the provisions of the Salary Administration Plan and Personnel By-Laws.

## **SECTION 5. JOB DESCRIPTIONS AND INTERPRETATIONS**

The Personnel Board shall maintain written job descriptions of the position classes in the Classification Schedule of the Plan, each consisting of a statement describing the essential nature of the work and characteristics that distinguish the class from other classes. The heads of the departments shall be required to retain current job descriptions and to submit revisions to the Personnel Board after review by the Board of Selectmen or their designated appointee or the appropriate Commissioners or Trustees. The description for any class shall not limit what the duties or responsibilities of any position shall be, or to modify or in any way affect the power of any administrative authority to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

## **SECTION 6. WAGES**

a. The weekly pay period shall begin at 12:01 a.m. Thursday and shall end at 12:00 a.m. the following Wednesday.

b. Employees in the clerical and operating groups shall be paid time and one-half hours worked in the excess of eight (8) in a calendar day and/or 40 hours in one calendar week, provided such hours of work have been authorized by the department head.

In addition, all service outside of out of turn of an employee's regular scheduled tour of duty shall be at the overtime rate. If any employee is recalled to duty hereunder, he shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of four (4) hours overtime recall pay.

c. Exempt employees who are paid a weekly salary, as opposed to those non-exempt employees who are paid an hourly wage, shall not be paid for those hours worked in excess of the regular scheduled work week.

d. The Salary Schedule of the Salary Administration Plan and Personnel By-Laws set forth as Schedules B, C, and D of Section 22 of this by-law, shall consist of the maximum and minimum salaries, in the Classification Schedule. The salary grade shall be the salary range for all position classes allocated to that grade.

## SECTION 7. SALARY RATES ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job, as established by this Salary Administration Plan and Personnel By-Laws, shall be deemed to be a personal rate, and apply only to the incumbent. When such incumbent leaves the employment of the Town or is transferred to another job with a higher maximum rate than his/her personal rate or higher maximum rates are established, the personal rate shall disappear. No other employee assigned to, or hired for, such job shall advance beyond the maximum of the job.

## SECTION 8. ADJUSTMENT POLICIES

a. Every employee subject to this plan and who is in continuous full-time service of the Town, computed from the date of his/her latest employment, shall be eligible annually for consideration of a merit increase advance to the next higher step rate, one year from the date of his/her latest increase. Such increase is not to exceed one step rate in any single twelve month period until the maximum of the position is obtained, subject to the approval of the department head, and the Board of Selectmen or their designated appointee, or the appropriate Commissioners or Trustees, and the Personnel Board. An evaluation of the employee's performance must accompany a letter requesting a merit increase. Any employee denied such an increase has the right to appeal, in writing to the Personnel Board, which shall confer with the employee, the department head and the Board of Selectmen or their designated appointee, or the appropriate Commissioners or Trustees, and shall decide the matter. All adjustments shall be approved, in advance, by the Personnel Board.

b. Regular part-time employees, for whose positions step-rates are provided, shall be eligible for consideration for increases on the same basis as provided for full-time personnel in clause (a) of this section. Special, casual and other part-time personnel for whose positions there is a single rate shall not be eligible for step rate increases.

## SECTION 9. TRANSFERS AND PROMOTIONS

a. When an employee is promoted to a job with a higher rate range, or rate of pay, he/she shall enter it at the rate recommended by the department head with the approval of the Personnel Board, but in no event at a rate in excess of the maximum for such job. The employee may also receive at the time a one step rate increase, provided the maximum for the job is not exceeded, if the department head recommends that qualifications and performance warrant it and the Personnel Board approves. If the department head should feel that there should be a trial period before recommending the promotional one step rate increase, on recommendation of the department head, the Personnel Board may approve such a deferred promotional increase at the conclusion of the trial period, not to exceed three (3) months.

b. If an employee is transferred to a job with a lower rate range, or rate of pay, he/she shall enter it at his/her own rate or at the maximum rate for the job, whichever is the lower, provided the Personnel Board approves. The employee shall have a right to appeal to the Personnel Board and to be heard thereon, and the Personnel Board shall decide the matter.

## SECTION 10. NEW PERSONNEL

(a) Physical examination required of all employees before being hired.

(b) The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board. Department

heads shall notify the Personnel Board of the hiring of all personnel and their hiring rates.

(c) For new regular full-time and new regular part-time personnel for whose positions there is a rate range and step rates, the first six months of employment shall be a probationary period at the end of which the employee may advance one step rate, provided that the department head and the Personnel Board decide his/her performance warrants it. The employer shall thereafter be reviewed for a step rate increase one year from the date of his/her latest increase. This probationary step rate increase shall apply only at the start of employment and shall not apply in case of transfer or promotion from one job to another.

## SECTION 11. DEPARTMENT BUDGETS

Each department head shall include in the annual budget a pay adjustment section to provide funds for anticipated pay adjustment during the ensuing year, expenditures to be made therefrom only in accordance with the Salary Administration Plan and Personnel By-Laws with the approval of the Personnel Board.

## SECTION 12. EMPLOYEE BENEFITS

Employee benefits, such as holiday and vacation with pay, sick leave and other such matters, are a cost item to the Town and a form of "indirect pay", and included in the coverage of the Salary Administration Plan and Personnel By-Laws, both those included in the Plan at its adoption and any other which may be included in the future.

### a. Holidays with Pay

(1) All regular full-time employees shall receive one day's pay at regular straight time for the following state legal holidays - New Year's Day, Martin Luther King's Birthday, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day and Christmas.

(2) To be eligible for such holiday pay, an employee shall have worked on the regularly scheduled work day next preceding, and shall have worked, or to have satisfactorily presented himself/herself for work, on the regularly scheduled work day next following the holiday, or shall have been in full pay status on the day preceding and the day following.

(3) In the case of the Police Department or other department whose personnel is subject to duty seven days a week, those employees who are required to work on said holiday shall be paid in addition to regular weekly compensation, an additional day's pay, unless the employee elects to take an additional day off and the sum can be granted by the department without interference with personnel scheduling; provided that in the case of an employee whose regular day off or vacation days fall on any holiday, an additional day off shall be allowed or payments in lieu, or one day shall be allowed at the election of the employee. Such day's pay shall be one-fifth of his/her regular weekly salary.

Details as to administrative policies and practices relative to holidays with pay shall be prepared and established under the direction of the Personnel Board.

### b. Vacations With Pay

(1) Regular full-time employees who have been in the continuous employ of the Town, as such, shall be paid their regular week's pay or portion thereof as vacation pay in accordance with the following schedule:

1 year	2 weeks (may take one after six months - not to exceed two weeks in first year)
5 years	3 weeks
10 years	4 weeks
20 years	5 weeks

(2) Vacations shall be granted by department heads at such time as, in their opinion, will cause least interference with the performance of the regular work of the departments.

(3) If, in the opinion of the department head, there are unusual circumstances which warrant it, an employee may, upon request, continue at work and receive vacation pay in lieu of his/her vacation.

(4) In the event of termination of employment, which is caused through no fault of the employee, or by reason of retirement, the employee shall be paid, or be entitled to time off with pay, for any accumulated vacation prorated on the basis of service since the employee's preceding vacation. In the event of the death of any employee, any accumulated vacation pay shall be paid to his/her estate.

(5) Vacation administrative policies and practices shall be prepared and established under the direction of the Personnel Board.

**c. Sick Leave**

(1) All regular full-time employees shall be entitled to one and a quarter (1 1/4) days sick leave per month beginning the first day of the month following the hiring of the employee, accumulated for a period of eight years continuous service or a maximum of 120 days. Pay for each day of sick leave shall be at the rate of a regular day's pay. Absences on account of sickness in excess of that authorized may, at the discretion of the department head and the Personnel Board, be charged to vacation leave. Sick leave shall be payable only in cases of bona fide illness, non-work-connected accident, or work-connected accidents not covered by Massachusetts General Laws annotated Chapter 152 (Workers' Compensation).

(2) Employees who because of sickness or a non-work-connected accident are absent for a period of more than four days shall be required to present a doctor's certificate to their department head stating reason and period of time the employee will be absent from work. The above section is not to be construed by an employee or department head for time off for any sickness caused by over-indulgence in alcohol or narcotics or by his or her misconduct.

(3) Details as to sick leave administrative policies and practices shall be as prepared and established under the direction of the Personnel Board.

**d. Personal Days**

For every five sick days not taken during the previous fiscal year, the employee shall be granted one personal day to be scheduled at the discretion of the supervisor. Personal days cannot be carried over into the following fiscal year - and, in any case, cannot exceed three days per fiscal year.

**e. Workers' Compensation**

Present practices now followed by the Town-related Workers' Compensation shall continue unchanged.

**f. Military Leave**

An employee in full-time employment in the military reserve shall be paid the difference between compensation received while on reserve duty and regular compensation rates paid the employee by the Town. Such payment by the Town shall be limited to a period not to exceed two weeks in any twelve month period and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

**g. Jury Duty**

If an employee is called to jury duty, he/she shall receive an amount equal to the difference between his/her normal compensation and the amount (excluding any travel allowance) received from the court, upon presentation of evidence of the amount paid by the court.

**h. Miscellaneous Paid Time Off**

Working time lost from regularly scheduled work days for reasons listed below shall be without loss of pay, provided such lost time is with authorization of the department head:

(1) Bereavement leave - In the event of the death of a spouse, father, mother, children, father-in-law, mother-in-law, brother or sister, or of any person residing with the family of an employee, such employee shall be entitled to receive three (3) days leave for the purpose of the funeral arrangements and burial of said deceased. In the event that travel is required out of state, the department head in his or her discretion may authorize two (2) additional days of travel time.

(2) Inoculation required by Municipal Employer.

(3) Red Cross blood donation authorized by the Department.

(4) Medical examinations required by employer.

(5) Attendance at educational programs required or authorized by Town or Department.

i. Court Time Pay

An employee on duty at night or on vacation, furlough or day off, who attends as a witness or other capacity in the performance of his/her duty or in behalf of the Commonwealth or the Town in any criminal case pending in any Court or before any official governmental board or agency shall be entitled to overtime compensation for every hour or fraction thereof during which he/she was in such attendance or appearance, but in no event less than three (3) hours of such overtime pay.

j. Educational Increment

All full-time employees subject to the provisions of the Salary Administration Plan and Personnel By-Laws who have earned credits leading to a degree while an employee of the Town in a field applicable to their position as determined by the department head, and the Board of Selectmen or their designated appointee, or the appropriate Commissioners or Trustees, and the Personnel Board, in a degree granting program from an accredited college or university, shall receive a one-time bonus, according to the following schedule:

Associates Degree.....\$ 800.00

Bachelors Degree.....\$1,200.00

Masters Degree.....\$1,500.00

A copy of the completed transcript or diploma or other appropriate evidence of the completed degree must be presented to the department head and a copy to the Board of Selectmen who shall maintain complete and ongoing records for participants.

k. Tuition Re-imbursement

- (1) That the course is accredited and pertains to the employee's specific job or position. Such information shall be presented to the department head, in writing, prior to enrollment in the course.
- (2) That the department head, and the Board of Selectmen or their designated appointee, or the appropriate commissioners or trustees and the Personnel Board, approves of the commitment of Town funds prior to registration by the employee, or the employee assumes responsibility for payment.
- (3) That an approved purchase order is issued prior to registration by the employee.
- (4) That the employee attains a grade for the course of "C" or better and presents written verification of such grade to the department head.

l. Maternity Leave

- (1) A female employee who has completed the initial probationary period of six months, who is absent from such employment for a period not exceeding twelve weeks for the purpose of giving birth, said period to be hereinafter called maternity leave, and who shall give at least two weeks' notice to her department head or supervisor of departure and intention to return, shall be restored to her previous, or a similar position, with the same status pay, length of service credit

and seniority, where applicable, and other employment benefits for which she was eligible on the date her leave commenced.

- (2) Accrued sick leave benefits shall be provided for maternity leave purposes under the same terms and conditions which apply to other temporary medical disabilities.
- (3) Such maternity leave shall not affect the employee's right to receive vacation time, sick leave, bonuses, advancement, seniority, length of service credit benefits, plans or programs for which she was eligible at the date of her leave, and any other advantages or rights of her employment incidental to her employment position.

#### **m. Group Insurance**

Each employee covered by the Plan shall be entitled to the Group Insurance Plan (Health and Life Insurance) which has been accepted by the Town in accordance with Massachusetts General Laws Chapter 32B. The Town's contribution thereto shall remain in force for the duration of this Plan.

#### **SECTION 13. LEAVE OF ABSENCE**

a. Leave of absence for valid reasons may be granted by a department head, but shall be without compensation.

b. Leaves of absence of over three months' duration, except military leave, shall be considered a break in employment, and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Personnel Board.

#### **SECTION 14. TRANSITIONS BETWEEN FULL-TIME AND PART-TIME STATUS**

a. A part-time employee shall be eligible for full-time (employee) status when the employee has worked over 20 hours a week for a period of at least three consecutive months. This status change requires prior approval by the appropriate department head.

b. A full-time employee whose hours of employment total less than 20 hours per week, exclusive of legal holidays and authorized vacation leave, sick leave, bereavement leave and other authorized leaves of absence for a period of more than three consecutive months shall be considered to be a part-time employee.

#### **SECTION 15. PERSONNEL BOARD**

a. There shall be a Personnel Board to administer the Salary Administration Plan and Personnel By-Laws, said Board to be appointed by the Moderator, consisting of five voters other than employees of the Town or those regularly serving the Town in any elective or appointive capacity. They shall serve without compensation.

b. Future appointments shall be for three years. Any vacancies shall be filled by the Moderator. All members shall continue to hold office until their successors have been appointed and qualified. The Personnel Board may employ assistance and incur expenses as it deems necessary, subject to appropriation of funds thereof.

#### **SECTION 16. DUTIES OF THE PERSONNEL BOARD**

a. The Personnel Board shall administer the Salary Administration Plan and Personnel By-Laws and shall establish such policies, procedures and regulations as it deems necessary for the administration of the Plan.

b. The Board shall meet annually in July and organize by the choice of a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. The votes of the majority of all the members of the Board shall be necessary on any matter upon which it is authorized to or required to pass under the Salary Administration Plan and Personnel By-Laws.

c. The Personnel Board shall have maintained records of all employees subject to this Plan, included therein such information as it deems desirable, such records are to be kept by the Town Accountant, under the direction of the Board. Department heads shall

furnish such information as shall be requested by the Board. The Town Accountant shall also check on matters covered by the Plan and shall bring any deviations to the attention of the Board prior to payment.

d. The Personnel Board, from time to time, shall review the Salary Schedule and administration policies of the Salary Administration Plan and Personnel By-Laws. The Personnel Board may tentatively add a new class to the Classification Schedule or reallocate an existing class to a different compensation grade, either higher or lower, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan and Personnel By-Laws at the next annual Town meeting.

e. On or before February 15 of each year the Personnel Board shall vote an annual adjustment which amends the weekly salary schedule for the forthcoming year, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan and Personnel By-Laws at the next Annual Town Meeting. Notwithstanding, the Personnel Board shall reserve the right to vote no adjustment as long as such determination is voted on or before February 15 of each year.

f. The Personnel Board shall, from time to time, review the Salary Schedule and administration policies of the Salary Administration Plan and Personnel By-Laws. It shall keep informed as to pay rates and policies outside the services of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair equitable pay level.

g. Matters that are sent to the Chairman and Clerk of the Personnel Board by registered mail must be brought before the Board at its next scheduled meeting. Failure of the board to vote to approve or disapprove requests within thirty (30) days of that meeting shall constitute approval of the request. In addition, notice in writing shall be forwarded to the concerned employee and respective department head within three (3) days of the Board's decision. Notwithstanding, if the Personnel Board shall so request and the concerned employee and his/her department head shall mutually agree, a reasonable extension of these time periods may be granted.

h. Upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board, said Board may authorize an entrance rate higher than the minimum rate for a position, and such other variances in the Salary Administration Plan and Personnel By-Laws as it may deem necessary for the proper functioning of the services of the Town, and to effectuate the basic intent of the Plan.

## SECTION 17. EMPLOYEES AND THE PERSONNEL BOARD

a. All employees presently covered by this Plan shall have the right to request an appointment to confer with the Board on any matter which is of interest or concern to them and which is covered by the Salary Administration Plan and Personnel By-Laws. The employee shall notify the department head in writing in advance of his/her desire to discuss the matter with the Board. One of the duties of the Board shall be to foster mutual understanding and good will with the personnel of the Town.

b. To facilitate this, if any employee should feel aggrieved by the operation of any provision of the Plan, he/she shall first discuss the matter with his/her department head, in a mutual effort to clear up any problems or misunderstanding.

c. If two weeks after such a conference, a satisfactory understanding and solution of the problem has not been reached, then either the department head or the employee may take the matter to the Board. The Board shall hear the parties not later than its next regular meeting. There shall be no discrimination or prejudice by a department head against any employee who may take a matter to the Board.

## SECTION 18. AMENDMENT OF THE PLAN

The Salary Administration Plan and Personnel By-Laws may be amended in the same manner in which Town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by a signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affected at least one week's written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall approve of any such proposed

amendment, it shall take the proper steps to bring the proposed amendment before the next annual Town meeting for its consideration and action. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereof within fifteen days after the hearing shall be deemed disapproved, the petition may then be presented to the next annual Town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/or conference with parties interested, may propose an amendment to the Plan.

#### **SECTION 19. CIVIL SERVICE LAW**

Nothing in this by-law, or in the Salary Administration Plan and Personnel By-Laws, shall be construed to conflict with Chapter 31 of the General Laws, which is the Chapter dealing with the Civil Service Law.

#### **SECTION 20. SEPARABILITY PROVISION**

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to effect the validity of any other provision, or application thereof, of this by-law.

#### **SECTION 21. APPOINTMENT OF "ACTING" DEPARTMENT HEADS**

The Board of Selectmen or the appropriate commissioners or trustees may appoint, where necessary, in the case of the absence of a Department Head for three (3) consecutive weeks, excluding vacation periods, an "Acting" Department Head.

These "Acting" employees shall be compensated at an additional step rate of 10% per week. Such pay shall be retroactive only upon the conclusion of three (3) consecutive weeks of service by the "Acting" Department Head.

While on "Acting" status, which should be no longer than three (3) months, an employee shall still be eligible for overtime pay when fulfilling regular duties from the previous job beyond normal working hours.

#### **SECTION 22. POSITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE**

##### **SCHEDULE A**

<b>CLASS</b>	<b>GRADE</b>
Page, Library	3
Clerk, Library	5
Clerk, Recreation	5
Clerk, Selectmen	5
Senior Clerk II, Treasurer	5
Maintenance Custodian	5
Receptionist	6
Secretary III, Building	6
Secretary II, Town Committee	7
Secretary I, Town Clerk	8
Senior Clerk I, Assessors	8
Senior Clerk I, Treasurer	8
Secretary I, Town Committee	8
Library Assistant	8
Zoning/Purchasing Coordinator	8
Dispatcher, Police Department	8
Executive Secretary, Board of Health	9
Executive Secretary, Highway Department	9
Executive Secretary, Board of Selectmen	9
Executive Secretary, Water Department	9
Executive Secretary/Dispatcher, Fire Department	9
Executive Secretary/Dispatcher, Police Department	9
Cemetery Foreman	9
Animal Control Officer	10
Assistant Town Accountant	10
Administrative Secretary, Assessors	10
Administrative Secretary, Town Clerk	10
Assistant Treasurer/Deputy Collector	10

**SCHEDULE A (cont.)**

<b>CLASS</b>	<b>GRADE</b>
Children's Librarian	11
Prevention Coordinator, Youth Commission	12
Tree Warden	12
Program Director, Recreation Commission	13
Cemetery Superintendent	13
Town Accountant	15
Agent, Board of Health	15
Youth Director, Youth Commission	15
Building Inspector	15
Assistant Assessor/Appraiser	15
Treasurer/Collector	16
Librarian	16
Water Superintendent	16
Highway Superintendent	18
Administrative Assistant	20
Police Chief	20
Fire Chief	20

**SCHEDULE B****SALARY SCHEDULE**

<b>Grade</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>
20	35,121	36,623	38,125	39,688	41,315	43,009
19	33,133	34,550	35,967	37,442	38,976	40,575
18	31,257	32,594	33,931	35,322	36,770	38,278
17	29,488	30,749	32,010	33,323	34,689	36,111
16	27,559	28,737	29,916	31,143	32,420	33,749
15	25,518	26,609	27,700	28,836	30,018	31,249
14	23,411	24,412	25,413	26,455	27,540	28,669
13	21,281	22,192	23,103	24,050	25,036	26,062
12	19,173	19,993	20,813	21,667	22,555	23,480
11	8.86	9.24	9.62	10.01	10.42	10.85
10	8.00	8.34	8.68	9.04	9.41	9.79
9	7.55	7.87	8.19	8.53	8.87	9.24
8	7.18	7.49	7.80	8.12	8.45	8.80
7	6.85	7.14	7.43	7.73	8.05	8.38
6	6.53	6.80	7.07	7.36	7.67	7.98
5	6.20	6.47	6.74	7.01	7.30	7.60
4	5.91	6.16	6.42	6.68	6.95	7.24
3	5.63	5.87	6.11	6.36	6.62	6.89

**Longevity Pay For Full-Time Continuous Employment  
20 Hours or More**

After 5 years	\$250 per annum
After 10 years	\$350 per annum
After 15 years	\$450 per annum

**SCHEDULE C  
MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY THE COLLECTIVE BARGAINING)**

<b>FIRE DEPARTMENT</b>	<b>Brush &amp; Forest Fire</b>	<b>Annual Call Pay</b>
	<u>Hourly</u>	
Call Deputy Fire Chief	12.14	\$1,464.75
Call Fire Captain	9.57	888.30
Call Fire Lieutenant	8.58	743.40
Call Fire Fighter 1	7.58	598.50
Call Fire Fighter 2	3.79	300.30

When a call fire fighter works in place of a permanent fire fighter he is reimbursed on an hourly basis equal to the first step of a permanent fire fighter (\$7.22 per hour).

## SCHEDULE D

## MISCELLANEOUS COMPENSATION SCHEDULE

## General Group

Arts Center Director	6,306.30	(Annual)
Animal Inspector (P.T.)	392.70	(Annual)
Civil Defense	523.95	(Annual)
Clerk, Board of Registrars (P.T.)	1,045.80	(Annual)
Election Warden (P.T.)	6.00	(Hourly)
Election Worker (P.T.)	5.12	(Hourly)
Registrar of Voters (P.T.)	131.25	(Annual)
Slaughtering Inspector (P.T.)	392.70	(Annual)
Town Counsel (P.T.)	(plus fees) 1,087.80	(Annual)
Veterans' Agent and Director of Veterans' Services	4,710.30 - 5,232.15 - 5,754 - 6,277.95	(Annual)
Summer Program Assistant, Youth Commission	5.51	(Hourly)
Seasonal Laborer	4.40 - 4.53 - 4.65	(Hourly)
Library Page (P.T.)	4.40 - 4.53 - 4.65	(Hourly)
Playground Supervisors	6.19 - 8.67	(Hourly)
Playground Aides	3.10	(Hourly)
Swimming Director	9.91 - 12.39	(Hourly)
Swimming Instructors	4.95 - 8.67	(Hourly)
Swimming Aide	3.10 - 4.95	(Hourly)
Tennis Coordinator	309.75	(Annual)
Tennis Instructor	309.75	(Annual)
Skating Aide	6.19	(Hourly)
Wiring Inspector	7,350.00	(Annual)
Sealer of Weights & Measures	525	(Annual)

, or do or act anything in relation thereto.

MOTION MADE: That the Town delete the Personnel Salary Administration Plan, Chapter 31 of the Code of the Town of Southborough, and insert in its place as worded in the Article on page 11 of the Warrant.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 9: To see if the Town will vote to amend Section 22 of Personnel Salary Administration Plan, Chapter 31 of the Code of the Town of Southborough, by deleting Section 22, and inserting the following:

**SECTION 22. POSITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE**

**SCHEDULE A**

CLASS	GRADE
Laborer	1
Library Clerk	3
Receptionist	4
Secretary - Town Committee	5
Clerk - Assessors	5
Clerk - Recreation	5
Clerk - Selectmen	5
Clerk II - Town Clerk	5
Senior Clerk - Treasurer	5
Maintenance Custodian	6
Senior Clerk - Collector	6
Skilled Laborer	6
Secretary - Health	7
Secretary - Highway	7
Secretary - Town Clerk	7
Dog Officer	7
Library Assistant	7
Secretary/Dispatcher - Fire Department	7
Secretary/Water	7
Zoning/Central Services Coordinator	7
Assistant Town Accountant	8

**SCHEDULE A (continued)**

<b>CLASS</b>	<b>GRADE</b>
Administrative Secretary - Town Clerk	8
Financial Clerk - Treasurer	8
Assistant Treasurer/Deputy Collector	8
Secretary - Selectmen	8
Purchasing Coordinator	8
Dispatcher - Police Department	9
Superintendent Insect Pest Control	9
Program Director, Recreation Commission	9
Tree Warden	9
Administrative Secretary - Assessor	10
Clerk/Dispatcher - Police Department	10
Cemetery Assistant Foreman	10
Children's Librarian	11
Office Manager	11
Prevention Coordinator, Youth Commission	13
Librarian	16
Town Accountant	16
Cemetery Superintendent	16
Treasurer/Collector	16
Youth Director	16
Agent, Board of Health	19
Building Inspector	19
Assistant Assessor/Appraiser	20
Water Superintendent	20
Highway Superintendent	20-24
Administrative Assistant	20-24
Police Chief	20-24
Fire Chief	20-24

**SCHEDULE B****WEEKLY SALARY SCHEDULE**

<b>GRADE</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>
1 (hourly)	4.83	5.11	5.41	5.71	6.04
2 "	5.10	5.39	5.69	6.01	6.35
3 "	5.34	5.66	5.98	6.32	6.68
4 "	5.64	5.97	6.27	6.65	7.01
5 "	5.92	6.26	6.59	6.98	7.40
6 "	6.24	6.57	6.96	7.37	7.75
7 "	6.55	6.93	7.28	7.72	8.16
8 "	6.89	7.24	7.64	8.11	8.58
9 "	7.23	7.64	8.07	8.53	9.01
10 "	7.62	8.03	8.50	8.97	9.47
10 (weekly)	304.50	322.35	342.30	357.00	375.90
11 (hourly)	8.01	8.44	8.90	9.42	9.94
12 "	8.39	8.88	9.38	9.91	10.45
13 "	8.83	9.33	9.83	10.39	10.97
14 (weekly)	371.70	392.70	413.70	436.80	460.95
15 "	390.60	412.65	435.75	459.00	484.05
16 "	410.55	433.65	458.85	481.95	510.30
17 "	432.60	455.70	480.90	508.20	534.45
18 "	454.65	479.85	504.00	532.35	563.85
19 "	476.70	502.95	531.30	560.70	590.10
20 "	500.85	528.15	556.50	586.95	621.60
21 "	527.10	555.45	585.90	619.50	654.15
22 "	551.25	582.75	616.35	651.00	685.65
23 "	580.65	611.10	645.75	680.40	721.35
24 "	607.95	642.60	678.30	718.20	758.10
25 "	640.50	676.20	714.00	751.80	795.90

**Longevity Pay For Full-Time Continuous Employment  
20 Hours or More**

After 5 years	\$250 per annum
After 10 years	\$350 per annum
After 15 years	\$450 per annum

**SCHEDULE C****MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY THE COLLECTIVE BARGAINING)**

FIRE DEPARTMENT	<u>Brush &amp; Forest Fire</u> <u>Hourly</u>	<u>Annual Call Pay</u>
Call Deputy Fire Chief	12.14	\$1,464.75
Call Fire Captain	9.57	888.30
Call Fire Lieutenant	8.58	743.40
Call Fire Fighter 1	7.58	598.50
Call Fire Fighter 2	3.79	300.30

When a call fire fighter works in place of a permanent fire fighter he is reimbursed on an hourly basis equal to the first step of a permanent fire fighter (\$7.22 per hour).

**SCHEDULE D****MISCELLANEOUS COMPENSATION SCHEDULE****General Group**

Arts Center Director	6,306.30	(Annual)
Animal Inspector (P.T.)	392.70	(Annual)
Civil Defense	523.95	(Annual)
Clerk, Board of Registrars (P.T.)	1,045.80	(Annual)
Election Warden (P.T.)	6.00	(Hourly)
Election Worker (P.T.)	5.12	(Hourly)
Registrar of Voters (P.T.)	131.25	(Annual)
Slaughtering Inspector (P.T.)	392.70	(Annual)
Town Counsel (P.T.)	(plus fees) 1,087.80	(Annual)
Veterans' Agent and Director of Veterans' Services	4,710.30 - 5,232.15 - 5,754 - 6,277.95	(Annual)
Summer Program Assistant, Youth Commission	5.51	(Hourly)
Seasonal Laborer	4.40 - 4.53 - 4.65	(Hourly)
Library Page	4.40 - 4.53 - 4.65	(Hourly)
Playground Supervisors	6.19 - 8.67	(Hourly)
Playground Aides	3.10	(Hourly)
Swimming Director	9.91 - 12.39	(Hourly)
Swimming Instructors	4.95 - 8.67	(Hourly)
Swimming Aide	3.10 - 4.95	(Hourly)
Tennis Coordinator	309.75	(Annual)
Tennis Instructor	309.75	(Annual)
Skating Aide	6.19	(Hourly)
Wiring Inspector	7,350.00	(Annual)
<b>Sealer of Weights &amp; Measures</b>	<b>525</b>	<b>(Annual)</b>

, or do or act anything in relation thereto.

MOTION MADE: To POSTPONE consideration under ARTICLE 9.

VOTED UNANIMOUSLY: To POSTPONE consideration under ARTICLE 9.

ARTICLE 10: To see if the Town will vote to raise a sum of money not to exceed the sum of \$8,406,501.00, as may be necessary, for the Town's use, and make appropriations of the same; or do or act anything in relation thereto.

MOTION MADE: To DIVIDE the question.

MOTION: (as stated above) VOTED UNANIMOUSLY.

MOTION MADE: To take an umbrella vote on those budgets which do not have a hold on them, this one vote will have the effect of voting each separately.

MOTION: (as stated above) VOTED UNANIMOUSLY.

## TOWN ADMINISTRATION

<u>BUDGET NAME</u>	<u>FY 1988</u>	<u>REQUEST</u>
<u>Town Accountant</u>		
Salaries	42068	
Profess. & Techn.	160	
Supplies	0	
Travel-School-Dues	<u>1315</u>	
<b>TOTAL</b>	<b>43543</b>	
<u>Moderator</u>		
Travel	25	
Meetings	50	
Dues	25	
Miscellaneous	<u>0</u>	
<b>TOTAL</b>	<b>100</b>	
<u>Treasurer/Collector</u>		
Salaries	79228	
Tax Title	500	
Legal Notices	350	
Services, Contracted	1700	
Office Supplies	2700	
Travel	100	
Meetings	800	
Note Certification	150	
Bonds	900	
New Equipment	1425	
Bank Service Charge	9000	
Petty Cash	<u>0</u>	
<b>TOTAL</b>	<b>96853</b>	
<u>Assessors</u>		
Salaries	76136	
Computer	1500	
Maps	1000	
Deeds & Plans	400	
Office Supplies	400	
Travel	1800	
Meetings	600	
Schooling	1500	
Out of State	1000	
Dues	200	
Subscriptions	300	
Equipment	<u>300</u>	
<b>TOTAL</b>	<b>85136</b>	
	<b>*-9000</b>	
	<b>76136</b>	

\*MOTION MADE: To amend the Assessors Budget total to \$76,136.00, a reduction of \$9,000.00.

MOTION: (as stated above) VOTED UNANIMOUSLY. (ASSESSORS BUDGET changed accordingly).

<u>Advisory Committee</u>	
Salary	797
Dues	<u>80</u>
<b>TOTAL</b>	<b>877</b>

<u>BUDGET NAME</u>	<u>FY 1988 REQUEST</u>
Town Clerk	
Salaries	19132
Serv. Equip./Repair	50
Office Supplies	300
Travel	100
Meetings	400
Dues	125
Subscriptions	75
Bonds	50
Admin. of Oath	35
Rec. Instrument	25
Vital Statistics	180
Stor. Microfilm	50
New Equipment	60
<b>TOTAL</b>	<b>20582</b>
<u>Elections &amp; Registrations</u>	
Salaries	25266
Serv. Equip./Repair	75
Office Supplies	800
Meals	850
Travel	75
Meetings	50
Dues	50
Subscriptions	25
Street Listings	4000
Town Meeting	700
New Equipment	75
<b>TOTAL</b>	<b>31966</b>
<u>Planning Board</u>	
Salaries	13000
Legal Notices	2300
Printing	2000
Services, Contr.	30000
Office Supplies	500
Travel	700
Subscriptions	150
<b>TOTAL</b>	<b>48650</b>
	<b>*-800</b>
	<b>47850</b>

\*MOTION MADE: To amend the Planning Board Budget for a total of \$47,850.00, vs. the amount in the Warrant for \$48,650.00.

MOTION: (as stated above) VOTED UNANIMOUSLY. (PLANNING BOARD BUDGET changed accordingly).

<u>Personnel</u>	
Salary	1081
Dues	20
<u>General Administration</u>	
Salaries	112149
Electricity	5700
Street Lights	80000
Heat	6000
Water	170
Bldg. Maint.	6000
Ground Maint.	3000
Computer Equip.	12574
Legal	36000
Legal Notices	1000
Medical Exams	1000

<u>BUDGET NAME</u>	<u>FY 1988 REQUEST</u>
<u>General Administration (cont.)</u>	
Printing	5000
Computer	13284
Services, Contr.	30127
Telephone	9700
Postage	9400
Post. Meter Rental	400
Gasoline	35300
Office Supplies	5020
Photo/Mimeo	1325
Computer Supply	1500
Miscellaneous	0
Travel	1000
Meetings	1800
Schooling	1300
Conference Reg.	525
Dues	1000
Subscriptions	1000
Miscellaneous	500
New Equipment	6000
<b>TOTAL</b>	<b>387774</b>
<u>Insurance</u>	
Blue Cross	84034
HMO	134926
Group Life	4467
Dental	17772
Medicare	4467
Workers' Comp.	40378
<b>TOTAL</b>	<b>286044</b>
Automobile	30408
Boiler	1501
Umbrella	0
Gen. Liability	79840
Liability Pub. Off.	8580
Liability School Comm.	2329
Liability Police	8747
EMT Liability	1802
Acc/Hlth Police/Fire	6334
Youth Dir. Liability	514
Fidelity & Crime	848
Consultants	8284
<b>TOTAL</b>	<b>149187</b>
<b>GRAND TOTAL</b>	<b>435231</b>

VOTED UNANIMOUSLY: INSURANCE budget, as printed, \$435,231.00.

#### PUBLIC SAFETY

<u>Police Department</u>	
Salaries	484153
Clothing Allow.	7100
Electricity	3000
Heat, Oil	4000
Water	100
Veh. Maint/Repair	2500
Radio Repair	1200
Serv. Equip.	1000
Medical Exams	350

<u>BUDGET NAME</u>	<u>FY 1988</u>
	<u>REQUEST</u>
<u>Police Department (cont.)</u>	
Legal Notices	100
Telephone	6300
Postage	450
Serv. Supplies	1200
Travel	200
Meetings	200
Schooling	5300
Dues	150
Subscriptions	300
Non-recurring	650
New Equipment	<u>4000</u>
<b>TOTAL</b>	<b>522253</b>
<u>Fire Department</u>	
Salaries	313347
Employee Allowance	7000
Electricity	6000
Heat, Oil	2500
Water	220
Bldg. Maint/Repair	3500
Veh. Maint/Repair	6500
Serv. Eqip/Repair	3500
Telephone	3600
Office Supplies	770
Grease & Oil	700
Service Supplies	2200
Travel	700
Meetings	500
Dues	400
Miscellaneous	800
New Equipment	<u>11000</u>
<b>TOTAL</b>	<b>363237</b>
<u>Building Department</u>	
Salaries	36366
Office Supplies	0
Serv. Supplies	250
Travel	2333
Out of State	150
Meetings	180
Schooling	350
Dues	175
Subscriptions	<u>60</u>
<b>TOTAL</b>	<b>39864</b>
<u>Wiring Inspector</u>	
Salaries	7350
<b>TOTAL</b>	<b>7350</b>
<u>Plumbing Inspector</u>	
Salaries/Fees	4200
<b>TOTAL</b>	<b>4200</b>

BUDGET NAME

FY 1988

REQUESTAnimal Control Officer

Salaries	18054
Facility Rental	1200
Telephone	75
Office Supplies	50
Serv. Supplies	100
Travel	1700
Schooling	100
Care & Destruct.	1000
New Equipment	0
<b>TOTAL</b>	<b>22279</b>

Civil Defense

Salaries	563
Ser. Equip/Repair	250
Telephone	400
Miscellaneous	0
Surplus Equipment	400
<b>TOTAL</b>	<b>1613</b>

Inspector of Animals

Salaries	393
Office Supplies	10
<b>TOTAL</b>	<b>403</b>

## PUBLIC WORKS

Cemetery Department

Salaries	59868
Employee Allow.	400
Electricity	750
Heat	660
Water	250
Bldg. Maint.	500
Veh. Maint/Repair	500
Equip. Repairs	1500
Legal Notices	50
Telephone	550
Postage	50
Serv. Supplies	600
Dues	75
<b>TOTAL</b>	<b>65753</b>
	<b>* -200</b>
	<b>65553</b>

\*MOTION MADE: That the Town amend and decrease total appropriation of the Cemetery Department budget by the amount of \$200.00, to \$65,553.00.

MOTION: (as stated above) VOTED UNANIMOUSLY. (CEMETERY DEPARTMENT BUDGET changed accordingly).

BUDGET NAMEFY 1988  
REQUESTHighway

Salaries	276797
Employee Allow.	4450
Electricity	5100
Heat, Gas	3800
Water	100
Bldg. Maint.	4250
Radio Repair	300
Equip. Repair	6000
Equip. Rental	37500
Advertising	75
Legal Notices	600
Telephone	2200
Postage	40
Weather Service	1100
Traff. Signal Maint.	500
Snow Removal	7875
Rubbish Removal	500
Refuse Disposal	142500
Highway Paint	5500
Office Supplies	600
Grease & Oil	2500
Parts	20000
Garage Equip.	500
Parts-Other Depts.	0
Meals	500
Gravel, Stone, Fill	1000
Salt	21500
Sand	15000
Bituminous Conc.	3000
Signs	2500
Drainage Materials	2500
Guard Rail	1000
Small Tools	1300
Serv. Supplies	3000
Travel	20
Meetings	200
Dues	150
Subscriptions	150
Const. Equip.	2500
Radio Purchase	1500
 TOTAL	 578607

Water Department

Salaries	166696
Employee Allow.	2450
Electricity	30000
Heat, Oil	1070
Service Connection	13075
MWRA	47000
Bldg. Maint/Repair	3500
Veh. Maint/Repair	1950
Radio Maint/Repair	1135
Small Engine/Repair	500
Meter Repair	2000
Hydrants/Repair	5000
Compressor Repair	500
Equipment Rental	2000
Snow Removal	800
Advertising	200
Medical Exams	60

BUDGET NAMEFY 1988  
REQUESTWater Department (cont.)

Legal Notices	500
Serv., Contr/Misc.	15985
Telephone	3675
Postage	500
Propane	2530
Office Supplies	700
Meals	300
Gen. Pipes/Fitts	6000
Meters & Fittings	9300
Small Tools	1000
Pumping Stations	4800
Travel	325
Meetings	800
Schooling	800
Dues	1200
Subscriptions	245
Charge - Other Depts.	4000
Miscellaneous	200
New Equipment	<u>2000</u>
 TOTAL	332796
	* <u>-3000</u>
	 329796

**\*MOTION MADE:** That the Town amend and decrease total appropriation of the Water Department budget by the amount of \$3,000.00 to \$329,796.00.

**MOTION:** (as stated above) PASSED BY A MAJORITY VOTE. (WATER DEPARTMENT BUDGET changed accordingly).

Insect Pest Control

Salaries	7580
Equip. Repair	500
Pest Control	5000
Serv. Supplies	<u>500</u>
 TOTAL	13580
	* <u>-1000</u>
	 12580

**\*MOTION MADE:** That the Town amend and decrease total appropriation of the Insect Pest Control budget by the amount of \$1,000.00. to \$12,580.00.

**MOTION:** (as stated above) VOTED UNANIMOUSLY. (INSECT PEST CONTROL BUDGET changed accordingly).

Tree Warden

Salaries	9557
Clothing Allow.	100
Equip. Repair	500
Advertising	100
Tree Experts	6500
Miscellaneous	50
New Equipment	<u>500</u>
 TOTAL	17307

BUDGET NAME

FY 1988  
REQUEST

SCHOOL DEPARTMENT

SOUTHBOROUGH SCHOOLS

Regular Day Programs

Administration

School Commmittee	9500
Superintendent's Office	104740

Instruction

Supervision	21176
Principal's Office	178205
Teaching	1823646
Textbooks	27128
Library Services	61995
Audio/Visual Services	9624
Guidance	55599

Other School Services

Personnel	300
Health	38244
Transportation	114540
School Food	10000
Student Body Activities	4925

Operation/Maintenance of Plants

Operation	279254
Maintenance	83330

Acquisition of Fixed Assets

New Equipment	21623
Equip. Replacement	0

TOTAL REGULAR DAY PROGRAMS 2843829

Special Education Programs

Instruction

Supervision	51036
Teaching	226919
Psychological Services	10500

Other School Services

Personnel	30477
Health	11080
Transportation	3200

Operation/Maintenance of Plants

Operation	950
Maintenance	400

Acquisition of Fixed Assets

New Equipment	0
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BUDGET NAME

FY 1988

REQUESTSpecial Education Programs (cont.)

## Programs with Other Systems

Out of District	106500
Member of Collaboratives	<u>42398</u>
<b>TOTAL SPECIAL ED. PROGRAMS</b>	<b>483460</b>
<b>GRAND TOTAL BOTH BUDGETS</b>	<b>3327289</b>

Vocational Education

Day Tuition	2500
Day Transportation	450
Evening Tuition	450
Afternoon Transportation	<u>2500</u>
<b>TOTAL VOCATIONAL EDUCATION</b>	<b>5900</b>
<b>GRAND TOTAL, ALL BUDGETS</b>	<b>3333189</b>
	* <u>-22334</u>
	<b>3310855</b>

**\*MOTION MADE:** To amend and decrease total appropriation of the Southborough School Budget by the amount of Twenty-two thousand, three hundred and thirty-four dollars (\$22,334.00) to Three million, three hundred ten thousand, eight hundred fifty-five dollars (\$3,310,855.00).

**MOTION:** (as stated above) PASSED BY A MAJORITY VOTE. (SOUTHBOROUGH SCHOOL BUDGET changed accordingly).

ALGONQUIN REGIONAL HIGH SCHOOLRegular Day Programs

## Administration

School Committee	10000
Treasurer's Services	15974
Supt.'s Office	<u>103140</u>

## Instruction

Supervision	16725
Principal's Office	238459
Teaching	<u>2459097</u>
Textbooks	18809
Library Services	74592
Audio/Visual Services	10810
Guidance	<u>170680</u>

## Other School Services

Health	20680
Transportation	315270
Student Body Activities	<u>76176</u>

## Operation/Maintenance of Plants

Operation	336032
Maintenance	<u>125000</u>

BUDGET NAMEFY 1988  
REQUESTALGONQUIN REGIONAL HIGH SCHOOL (cont.)

## Fixed Charges

Employee Retirement	75571
Insurance	196660

## Acquisition of Fixed Assets

New Equipment	28950
Equip. Replacement	48000

Athletic Account	<u>64832</u>
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TOTAL REGULAR DAY PROGRAMS	4405457
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Special Education Programs

## Instruction

Supervision	46567
Teaching	113495
Textbooks	600
Psychological Services	26966

## Other School Services

Health	800
Transportation	5000

## Operation/Maintenance of Plants

Maintenance	150
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## Programs with Other Systems

Out of District	30850
Member of Collaboratives	<u>86225</u>

TOTAL SPECIAL ED. PROGRAMS	310653
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GRAND TOTAL BOTH BUDGETS	4716110
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## Grand Total Operating Budget

Regular Day Programs (Including	
Athletics)	4405457
Special Education (Chapter 766)	<u>310653</u>

Total	4716110
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## Less-

Anticipated Transportation Reimb.	307314
Anticipated Regional School Aid	522062
Anticipated Chapter 70 Aid	338257
Transfer from E & D Account	50000
	<u>1217633</u>

TOTAL NET OPERATING BUDGET	3498477
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BUDGET NAME

FY 1988

REQUESTALGONQUIN REGIONAL HIGH SCHOOL (cont.)SCHEDULE OF ASSESSMENTS  
July 1, 1987 - June 30, 1988

## Total Assessment

Net Operating Budget (Including Athletics)	3498477
Net Maturing Debt Account	<u>41439</u>
<b>TOTAL</b>	<b>3539916</b>

## Northborough

Operating Budget 64.77% of 3,498,477.00	2265964
Maturing Debt Account	<u>26116</u>
<b>TOTAL</b>	<b>2292080</b>

## Southborough

Operating Budget 35.23% of 3,498,477.00	1232513
Maturing Debt Account	<u>15323</u>
<b>TOTAL</b>	<b>1247836</b>
	<b>* -21880</b>
	<b>1225956</b>

**\*MOTION MADE:** To amend and decrease the total assessment to Southborough in the Algonquin Regional High School Budget by the amount of Twenty-one thousand, eight hundred eighty dollars (\$21,880).

**MOTION:** (as stated above) VOTED UNANIMOUSLY. (ALGONQUIN REGIONAL HIGH SCHOOL BUDGET changed accordingly).

Assabet Valley Regional Vocational School

School Committee	65002
Supt.'s Office	229935
Data Processing	56219
Instruction Supervision	282026
Graduation	4500
Teaching	3311304
Textbooks	27500
Library	49322
Multi-Media	26998
Guidance Services	308763

## Other School Services

Attendance	13506
Health Services	31372
Transport. - Reg. & Late	497974
Transport. - Sports, Field Trips	50001
Student Body Activities	103360

## Plant Operation &amp; Maintenance

Operation of Plant	812852
Maintenance of Plant	247100

BUDGET NAMEFY 1988  
REQUESTAssabet Valley Regional Voc. School (cont.)

## Fixed Charges

Employee Retirement	0
Insurance	523208
Acquisition of Fixed Assets	<u>99794</u>
TOTAL REGULAR OPERATING BUDGET	6740736

## Special Needs

Day Operating Budget	348841
Prototype 4 & 5 Budget	54161
Extended Day Spec. Needs	128903
Capital Equipment Replacement	0
"Right to Know" Chapter 111F	5000
Single Audit Requirement	20000
Adult Evening Voc. Operating	<u>26500</u>
TOTAL CAPITAL & OPERATING BUDGET	7324141
Less Anticipated Aid & Transfer	(3309143)
TOTAL ASSESSM. TO COMMUNITIES	4014998
Bond for Roof Repair	178283
Less Antic. Aid Chapter 515	(107640)
Total Capital & Operating Assessment	4085641
Southborough Assessment	<u>178677</u> * -3946
	174730

**\*MOTION MADE:** That the Assabet Valley Regional Vocational School District Budget Assessment to the Town of Southborough for Fiscal Year 1988 be reduced in the amount of \$3,946.00, making the total amount to be \$174,730.00.

**MOTION:** (as stated above) VOTED UNANIMOUSLY. (ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL DISTRICT BUDGET ASSESSMENT TO THE TOWN OF SOUTHBOROUGH changed accordingly).

## HEALTH AND WELFARE

Board of Health

Salaries	44556
Garbage Collection	21500
Advertising	200
Sanitary Inspect.	0
Restaurant Inspect.	0
Nursing Service	5000
Office Supplies	25
Service Supplies	100
Travel	1370
Meetings	200
Schooling	150
Dues	200
Subscriptions	100
Burial Permits	100
Miscellaneous	50
TOTAL	73551

BUDGET NAME

FY 1988

REQUESTVeteran's Services

Salaries	6278
Travel/Meetings	200
Dues	30
Subscriptions	100
Chapter 115	<u>15000</u>
<b>TOTAL</b>	<b>21608</b>

Youth Commission

Salaries	40697
Serv., Contr./Misc.	9760
Books/Town Dept.	0
Serv. Supplies	1500
Travel/Meetings	1300
Conf./Schooling	500
Subscriptions	<u>75</u>
<b>TOTAL</b>	<b>53832</b>

Council on Aging

Serv., Contr/Misc.	4100
Miscellaneous	<u>500</u>
<b>TOTAL</b>	<b>4600</b>

Library

Salaries	89542
Electricity	2500
Heat, Oil	3000
Water	80
Building Maint.	2500
Serv. Equip./Repair	1200
Telephone	1500
Office Supplies	1500
Books	20000
A.V. Supplies	300
Travel	100
Meetings	100
Dues	<u>50</u>
<b>TOTAL</b>	<b>122372</b>

Recreation

Salaries/Part Time	19649
Ground Maint.	275
Equip. Rental	100
Advertising	50
Serv., Contr./Misc.	6578
Art/Craft Supplies	600
Misc. Serv. Supplies	375
Travel	115
Miscellaneous	<u>800</u>
<b>TOTAL</b>	<b>28542</b>

BUDGET NAMEFY 1988  
REQUESTConservation

Salaries	5502
Ground Maint.	100
Serv. Equip./Repair	50
Rental P.O.	7
Advertising	0
Serv., Contr./Misc.	500
Postage	15
Office Supplies	100
Meetings	200
Dues	165
 TOTAL	 6639
	* -500
	 6139

\*MOTION MADE: That the Conservation Budget be reduced in the amount of \$500.00, making the total amount to be \$6,139.00.

SECOND MOTION MADE: That the Conservation Budget be voted as is printed, \$6,639.00.

SECOND MOTION: (as stated above) DEFEATED BY THE FOLLOWING HAND COUNT VOTE: YES: 66 NO: 69.

VOTED UNANIMOUSLY: That the Conservation Budget be reduced in the amount of \$500.00, making the total amount to be \$6,139.00. (CONSERVATION BUDGET changed accordingly).

## DEBT AND INTEREST

Interest on DebtBonds:

Finn School	0
Neary School	0
Pumping Station	0
Fire Station	0
Town Hall	0

Notes:

Fire Truck	0
Water Tank	0
Water Tank	1150
Water Extension	3450

 TOTAL	 *4600
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\*MOTION MADE: To Reconsider Interest on Debt Budget. (2/3 Vote Required).

VOTED UNANIMOUSLY: TO RECONSIDER INTEREST ON DEBT BUDGET.

VOTED UNANIMOUSLY: Interest on Debt Budget, as printed, \$4600.

Debt RetirementBonds:

Finn School	0
Neary School	0
Pumping Station	0
Fire Station	0
Town Hall	0

BUDGET NAME

FY 1988

REQUESTDebt Retirement (cont.)Notes:

Fire Truck	0
Water Tank	0
Water Tank	25000
Water Extension	<u>30000</u>
<b>TOTAL</b>	<b>*55000</b>

\*MOTION MADE: To Reconsider Debt Retirement Budget. (2/3 Vote Required).

VOTED UNANIMOUSLY: TO RECONSIDER DEBT RETIREMENT BUDGET.

VOTED UNANIMOUSLY: Debt Retirement Budget, as printed, \$55000.

Reserve Fund

Transfer	105000.00
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VOTED UNANIMOUSLY: RESERVE FUND BUDGET, AS IS PRINTED, \$105,000.00.

MOTION MADE: That the Town vote a sum of \$8,293,840.00 for the operation of the General Government as follows:

- (1) That the Town transfer from Overlay Reserve \$75,000 to be applied to the Reserve Fund.
- (2) That the Town transfer from Article 10 STM 1986 \$18,743.25 to offset Water Department debt.
- (3) That the balance of \$8,200,096.75 be raised and appropriated.

VOTED UNANIMOUSLY: That the Town vote a sum of \$8,293,840.00 for the operation of the General Government as follows:

- (1) That the Town transfer from Overlay Reserve \$75,000 to be applied to the Reserve Fund.
- (2) That the Town transfer from Article 10 STM 1986 \$18,743.25 to offset Water Department debt.
- (3) That the balance of \$8,200,096.75 be raised and appropriated.

ARTICLE 11: To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) a sum of money, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer to Surplus Revenue Account (Excess and Deficiency) the following sums:

Article #45 ATM 1979	\$ 50.00
Article #42 ATM 1984	34.00
Article #57 ATM 1985	6,000.00
Article #12 ATM 1986	53,050.00
Article #18 ATM 1986	1,355.00
	<u>\$60,489.00</u>

and that the Town transfer to Water Surplus Revenue Account (Excess and Deficiency) the following sums:

Article #24 ATM 1980	\$ 1,067.92
Article #38 ATM 1982	1,240.00
Article #33 ATM 1984	1,102.95
Article #35 ATM 1984	4,290.97
Article #27 ATM 1985	1,610.00
Article #29 ATM 1986	9.19
	<u>\$ 9,321.03</u>

VOTED UNANIMOUSLY: (Motion) AS STATED ABOVE.

ARTICLE 12: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$1,000 to defray expenses of the Memorial Day exercises. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$1,000 to defray expenses of the Memorial Day exercises. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 13: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money for the fiscal year beginning July 1, 1987 and ending June 30, 1988 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$247,169.00 for the fiscal year beginning July 1, 1987 and ending June 30, 1988 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 14: To see if the Town will vote to raise and appropriate or to transfer from its available funds and appropriate the sum of \$19,347 for the period of July 1, 1987 through June 30, 1988, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complimentary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$19,000.00 for the period of July 1, 1987 through June 30, 1988, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complimentary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and

other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction.

MOTION: (as stated above) VOTED UNANIMOUSLY.

At (11:05 P.M.) on Monday, April 13, 1987, it was Moved and Unanimously Voted to ADJOURN the April 13, 1987 Session of the Annual Town Meeting to Tuesday, April 14, 1987, at 7:30 P.M.

A true copy:  
Attest:

(TOWN SEAL)

PAUL J. BERRY, TOWN CLERK

ANNUAL TOWN MEETING  
April 13, 1987  
ADJOURNED SESSION - April 14, 1987 at 7:30 P.M.

At the Adjourned Annual Town Meeting duly called and held in the A. S. Woodward Memorial School, Southborough, MA on Tuesday, April 14, 1987, at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present (150 voters = quorum, (265) Voters were present.)

Checkers: Janet M.E. Mattioli Benita M. Hubley  
Lidia A. Kiley Rita J. McCarthy

The meeting was called to order at (8:05 P.M.) by Town Moderator, John H. Wilson.

The following Tellers were appointed by Moderator Wilson, and sworn-in by Town Clerk, Paul J. Berry:

Donna L. McDaniel	24 Richards Road
Edward Pisinski	107 Main Street
Peter C. Guilford	29 East Main Street
Peter J. Bolduc	5 Stowe Road

Moderator Wilson had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Robert Martain, Worcester, Article 45.  
Marci DiBello, Southborough, Article 36.  
Mr. Schneider, O. E. Nault Architects, Article 36.  
Mr. Bowman, O. E. Nault Architects, Article 36.  
Robert Garfield, Building Inspector, Town of Southborough.  
Sharon Wason, Planning Consultant for Planning Board.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area - with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Wilson noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted Unanimously to waive the reading of the Warrant.

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of \$75,000 for the maintenance of town roads, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$75,000 for the maintenance of town roads.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 16: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate or borrow and appropriate a sum of money for the purpose of purchasing one four wheel drive front-end loader and one backhoe for the Highway Department, and that the Selectmen be authorized to sell, trade in, or otherwise dispose of the existing 1969 Nelson four wheel drive front end loader and the existing 1969 Ware backhoe currently in use by the Highway Department, or do or act anything in relation thereto.

MOTION MADE: To POSTPONE indefinitely. (2/3 Vote Required).

MOTION: (as stated above) PASSED BY THE FOLLOWING HAND COUNT VOTE:  
YES: 133      NO: 47

ARTICLE 17: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money for the purpose of leasing, with purchase option available, one four wheel drive front end loader and one backhoe for the Highway Department and that the Selectmen be authorized to sell, trade in, or otherwise dispose of the existing 1969 Nelson four wheel drive front end loader and the existing 1969 Ware backhoe currently in use by the Highway Department, or do or act anything in relation thereto.

MOTION MADE: To POSTPONE indefinitely.

MOTION: (as stated above) PASSED BY MAJORITY VOTE.

ARTICLE 18: To see if the Town will vote to raise and appropriate or transfer and appropriate a sum of money for the purpose of hiring consulting engineers by various town departments, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$55,000 for the purpose of hiring consulting engineers by various town departments.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate \$24,600 to acquire two new four-door full-size sedan-type police cruisers and authorize the Selectmen to sell, turn in or otherwise dispose of two used police vehicles, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate \$23,069.35 and transfer and appropriate from General Revenue Sharing Funds \$1,530.65, totalling the sum of \$24,600.00 to acquire two new four-door full-size sedan-type police cruisers and authorize the Selectmen to sell, turn in or otherwise dispose of two used police vehicles.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money to be used for expenses incurred from a private audit of the Town's financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts, Bureau of Accounts, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$18,500.00 to be used for expenses incurred from a private audit of the Town's financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts, Bureau of Accounts.

MOTION: (as stated above) PASSED BY MAJORITY VOTE.

ARTICLE 21: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money to be used for expenses incurred for ongoing services in connection with the municipal audit to be performed by a private firm for the Town's financial officers, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$3,500.00 to be used for expenses incurred for ongoing services in connection with the municipal audit to be performed by a private firm for the Town's financial officers.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 22: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate \$65,000 for the purpose of acquiring a new ambulance to replace the 1971 Cadillac and to equip same and to sell, trade in, or dispose of the 1971 Cadillac, or do or act anything in relation thereto.

MOTION MADE: That the Town borrow and appropriate the sum of \$65,000 for the purpose of acquiring a new ambulance to replace the 1971 Cadillac and to equip same and to sell, trade in, or dispose of the 1971 Cadillac. (2/3 Vote Required).

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 23: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate \$40,000 for the purpose of acquiring a new or used chassis for Rescue 21 and to equip the same and to sell or dispose of the 1947 Maxim Chassis, or do or act anything in relation thereto.

MOTION MADE: To POSTPONE INDEFINITELY.

MOTION MADE: To LIMIT DEBATE. (2/3 Vote Required).

VOTED UNANIMOUSLY: (Motion) to limit debate.

DEFEATED BY UNANIMOUS VOTE: To POSTPONE INDEFINITELY.

MOTION MADE: That the sum of \$40,000.00 be transferred from free cash and appropriate for the purpose of acquiring a new or used chassis for Rescue 21, and to equip the same and the Fire Chief be authorized to sell, trade in or otherwise dispose of the 1947 Maxim Chassis.

AMENDMENT TO MOTION: That the Town will borrow the sum of \$40,000.00 for the purpose of acquiring a new or used chassis for Rescue 21, and to equip the same and the Fire Chief be authorized to sell, trade in, or otherwise dispose of the 1947 Maxim Chassis. (2/3 vote required).

MOTION MADE: To LIMIT DEBATE. (2/3 Vote Required).

VOTED UNANIMOUSLY: To LIMIT DEBATE.

VOTED UNANIMOUSLY: (Amendment to Motion) That the Town will borrow the sum of \$40,000.00 for the purpose of acquiring a new or used chassis for Rescue 21, and to equip the same and the Fire Chief be authorized to sell, trade in, or otherwise dispose of the 1947 Maxim Chassis.

MOTION AS AMENDED: VOTED UNANIMOUSLY.

MOTION MADE: To bring ARTICLE 36 forward.

MOTION: (as stated above) PASSED BY MAJORITY VOTE.

ARTICLE 36: To see if the Town will vote to authorize the construction of an addition to and alteration of the Southborough Public Library; and to authorize the Trustees of the Southborough Public Library to contract for such construction; and to appropriate a sum of money for such construction and for equipping said facility; with said funds to be raised by taxation, by the transfer of available funds, by borrowing as bonds or notes under the provisions of General Laws Chapter 44, by grants or gifts or otherwise; or to take any other action in relation thereto.

MOTION MADE: That the Town vote to authorize the construction of an addition to and alteration of the Southborough Public Library and for the equipping of said facility; and that the Trustees of the Southborough Public Library be authorized to contract for such purposes; and to appropriate not more than 1.3 million dollars for such purposes by borrowing such sum as bonds or notes under the provisions of General Laws Chapter 44. (2/3 vote required).

MOTION MADE: To LIMIT DEBATE. (2/3 Vote Required).

VOTED UNANIMOUSLY: To LIMIT DEBATE.

MOTION: PASSED by the following HAND COUNT VOTE: YES: 156 NO: 18,  
That the Town vote to authorize the construction of an addition to and alteration of the Southborough Public Library and for the equipping of said facility; and that the Trustees of the Southborough Public Library be authorized to contract for such purposes; and to appropriate not more than 1.3 million dollars for such purposes by borrowing such sums as bonds or notes under the provisions of General Laws Chapter 44.

At (11:58 P.M.) on Tuesday, April 14, 1987, it was Moved and Unanimously Voted to ADJOURN the April 14, 1987 Adjourned Session of the Annual Town Meeting to Thursday, April 16, 1987 at 7:30 P.M.

A true copy:  
Attest:

(TOWN SEAL)

PAUL J. BERRY, TOWN CLERK

ANNUAL TOWN MEETING  
April 13, 1987  
ADJOURNED SESSION - Thursday, April 16, 1987 at 7:30 P.M.

At the Adjourned Annual Town Meeting duly called and held in the A. S. Woodward Memorial School, Southborough, MA, on Thursday, April 16, 1987 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum), (239) voters were present.

Checkers: Janet M.E. Mattioli Benita M. Hubley  
Lidia A. Kiley Rita J. McCarthy

The meeting was called to order at (8:16 P.M.) by Town Moderator, John H. Wilson.

The following Tellers were appointed by Moderator Wilson, and sworn-in by Town Clerk, Paul J. Berry:

Peter Bolduc	5 Stowe Road
Michael F. Burnham	11 Clemmons Street
Susan L. Allen	28 Deerfoot Road
Donna L. McDaniel	24 Richards Road

Moderator Wilson had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Marci DiBello, Southborough, Articles 36, 38, & 39.  
Sharon Wason, Planning Consultant, Planning Board.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area - with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Wilson noted the receipt of the return of the Posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted Unanimously to waive the reading of the Warrant.

ARTICLE 24: To see if the Town will vote to transfer from the Water Department Surplus or any of its available funds or borrow and appropriate the sum of \$13,700 to be used to conduct a survey by the Water Commissioners to improve the existing and the expanding of the distribution system to include all sections of the Town, and that the Board of Water Commissioners be authorized to enter into contracts for the expenditure thereof, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer from the Water Department Surplus and appropriate the sum of \$13,700 to be used to conduct a survey by the Water Commissioners to improve the existing and the expanding of the distribution system to include all sections of the Town, and that the Board of Water Commissioners be authorized to enter into contracts for the expenditure thereof.

MOTION: (as stated above) PASSED BY MAJORITY VOTE.

MOTION MADE: To RECONSIDER ARTICLE 36. (2/3 vote required).  
MOTION: (as stated above) DEFEATED UNANIMOUSLY.

ARTICLE 25: To see if the Town will vote to transfer from the Water Department Surplus or any of its available funds or borrow and appropriate, the sum of \$8,500 for the purpose of a water rate study, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer from the Water Department Surplus and appropriate the sum of \$8,500 for the purpose of a water rate study.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 26: To see if the Town will vote to transfer from the Water Department Surplus or any of its available funds or borrow and appropriate, the sum of \$58,000 for the purpose of installing a 12-inch pipe approximately 600 lineal feet from Cross Street southerly, along Marlboro Road to the end of the reconstruction section of that road and also approximately 100 lineal feet of 12-inch insulated pipe with suspension and support systems across Route 85 bridge crossing, and the yearly debt retirement and interest on debt for this borrowing shall be offset by water receipts, or do or act anything in relation thereto.

MOTION MADE: To POSTPONE consideration under Article 26 INDEFINITELY.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 27: To see if the Town will vote to transfer from the Water Department Surplus or any of its available funds or borrow and appropriate, the sum of \$10,000 for the purpose of extending a 12-inch main from Boland Pumping Station, easterly, approximately 650 feet to the Northboro Road railroad bridge, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer from the Water Department Surplus and appropriate the sum of \$10,000 for the purpose of extending a 12-inch main from Boland Pumping Station, easterly, approximately 650 feet to the Northboro Road railroad bridge.

MOTION: (as stated above) PASSED BY MAJORITY VOTE.

ARTICLE 28: To see if the Town will vote to transfer from the Water Department Surplus or any of its available funds or borrow and appropriate the sum of \$7,000 for the purpose of obtaining engineering specifications and drawings to install a 12-inch pipe across Northboro Road railroad bridge, northerly, and allow the Board of Water Commissioners to enter into a contract to complete said work, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer from the Water Department Surplus and appropriate the sum of \$7,000.00 for the purpose of obtaining engineering specifications and drawings to install a 12-inch pipe across Northboro Road railroad bridge, northerly, and allow the Board of Water Commissioners to enter into a contract to complete said work.

MOTION: (as stated above) PASSED BY MAJORITY VOTE.

ARTICLE 29: To see if the Town will vote to transfer from the Water Department Surplus or any of its available funds or borrow and appropriate the sum of \$52,116 for the purpose of installing an 8-inch water main on Stowe Road from existing 12-inch main on Sears Road, northerly on Stowe Road a distance of approximately 1,460 feet, and the yearly debt retirement and interest on debt for this borrowing shall be offset by water receipts, or do or act anything in relation thereto.

MOTION MADE: That the Town borrow and appropriate the sum of \$52,116.00 for the purpose of installing an 8-inch water main on Stowe Road from existing 12-inch main on Sears Road, northerly on Stowe Road a distance of approximately 1,460 feet, and the yearly debt retirement and interest on debt for this borrowing shall be offset by water receipts. (2/3 vote required)

MOTION: (as stated above) PASSED BY THE FOLLOWING HAND COUNT VOTE: YES: 168 NO: 2

ARTICLE 30: To see if the Town will vote to transfer from the Water Department Surplus or any of its available funds or borrow and appropriate the sum of \$115,000 for the purpose of obtaining engineering specifications and drawings to install a 12-inch water main from Central Street, easterly on Boston Road to Pine Hill Road, northerly, and a one million gallon standpipe on Pine Hill and allow the Board of Water Commissioners to enter into a contract to complete said work, or do or act anything in relation thereto.

MOTION MADE: To POSTPONE consideration under ARTICLE 30 INDEFINITELY.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 31: To see if the Town will raise and appropriate or transfer from any available funds and appropriate a sum of money to purchase an electronic voting system, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$22,500.00 to purchase an electronic voting system.

MOTION: (as stated above) DEFEATED BY MAJORITY VOTE.

ARTICLE 32: To see if the Town will vote to raise and appropriate, or transfer from available funds and appropriate, the sum of \$15,000 to be held and administered in accordance with the provisions of Massachusetts General Laws, Chapter 40, Section 5(51), or do or act anything in relation thereto.

MOTION MADE: To POSTPONE consideration under ARTICLE 32 INDEFINITELY.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 33: To see if the Town will vote to raise and appropriate or transfer from any of its available funds \$30,000 for the purpose of hiring a consultant regarding Massachusetts Turnpike Authority expansion project, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$15,000.00 for the purpose of hiring a consultant regarding Massachusetts Turnpike Authority expansion project.

MOTION MADE: To LIMIT DEBATE. (2/3 vote required)

VOTED UNANIMOUSLY: To Limit Debate.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of \$15,000.00 for the purpose of hiring a consultant regarding Massachusetts Turnpike Authority expansion project.

ARTICLE 34: To see if the Town will accept the provisions of Chapter 194, of the Acts of 1986, "An act authorizing a city or town to establish a scholarship fund", or do or act anything in relation thereto.

MOTION MADE: That the Town accept the provisions of Chapter 194, of the Acts of 1986, "An act authorizing a city or town to establish a scholarship fund".

MOTION: (as stated above) PASSED BY MAJORITY VOTE.

Wayne A. Gates, 35 Woodland Road, will serve as Moderator so that Moderator Wilson may present the following ARTICLE 35.

ARTICLE 35: To see if the Town will vote to amend Article I, Miscellaneous Provisions, Subsection 41-21 "Rules of Order" of the Code of the Town of Southborough by deleting thereof "Roberts' Rules of Parliamentary Practice" and substituting the words "the most recent edition of Town Meeting Time so that the section shall read:

Section 41-21 Rules of Order. The procedure and conduct of town meetings not herein provided for, or otherwise regulated by general or special laws of the Commonwealth, shall be governed by the most recent edition of Town Meeting Time, so far as it is applicable.

, or do or act anything in relation thereto.

MOTION: (as stated in the words of the ARTICLE) VOTED UNANIMOUSLY.

ARTICLE 36 was voted upon at the ADJOURNED SESSION of April 14, 1987.

MOTION MADE: To ADVANCE ARTICLE 58 for consideration.

VOTED UNANIMOUSLY: To ADVANCE ARTICLE 58 for consideration.

ARTICLE 58: To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purpose of aiding in the funding of the MetroWest Planning Office, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$5,000.00 for the purpose of aiding in the funding of the MetroWest Planning Office.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 37: To see if the Town will vote to accept Section 26H of Chapter 148 of Massachusetts General Laws, of the Acts of 1986 Chapter 265. Section 1, Chapter 148 of the General Laws is hereby amended by inserting after Section 26G the following section:

Section 26H in any city or town which accepts the provisions of this section. Every lodging house or boarding house shall be protected throughout with an adequate system of automatic sprinklers in accordance with the provisions of the State building code. No such sprinkler system shall be required unless sufficient water and water pressure exists. In such buildings or in certain areas of such buildings, where the discharge of water would be actual danger in the event of a fire, the head of the fire department shall permit the installation of such other fire suppressant systems as are prescribed by the State building code in lieu of automatic sprinklers. The head of the fire department shall enforce the provisions of this section.

For the purposes of this section "lodging house" or "boarding house" shall mean a house where lodgings are let to six or more persons not within the second degree of kindred to the person conducting it, but shall not include fraternity houses or dormitories, rest homes or group residences licensed or regulated by agencies of the Commonwealth,

or do or act anything in relation thereto.

MOTION MADE: That the Town accept Section 26H of Chapter 148 of Massachusetts General Laws, of the Acts of 1986 Chapter 265. Section 1, Chapter 148 of the General Laws is hereby amended by inserting after Section 26G the following section:

Section 26H in any city or town which accepts the provisions of this section. Every lodging house or boarding house shall be protected throughout with an adequate system of automatic sprinklers in accordance with the provisions of the State building code. No such sprinkler system shall be required unless sufficient water and water pressure exists. In such buildings or in certain areas of such buildings, where the discharge of water would be actual danger in the event of a fire, the head of the fire department shall permit the installation of such other fire suppressant systems as are prescribed by the State building code in lieu of automatic sprinklers. The head of the fire department shall enforce the provisions of this section.

For the purposes of this section "lodging house" or "boarding house" shall mean a house where lodgings are let to six or more persons not within the second degree of kindred to the person conducting it, but shall not include fraternity houses or dormitories, rest homes or group residences licensed or regulated by agencies of the Commonwealth.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 38: To see if the Town will vote to authorize the Board of Selectmen to appoint a committee to perform and function as a Building Committee to assist the Board of Library Trustees in monitoring the work authorized by the foregoing article, or to take any other action in relation thereto.

MOTION MADE: To POSTPONE consideration under ARTICLE 38 INDEFINITELY.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 39: To see if the Town will authorize the Board of Selectmen to continue in existence for another year the Southborough Library Building Study Committee to function pursuant to the goals and purposes of Article 33 of the 1986 Town Meeting, or to take any other action in relation thereto.

MOTION MADE: That the Town vote to authorize the Board of Selectmen to continue the present Southborough Library Building Study Committee and that said Committee shall also perform and function as a Building Committee to assist the Board of Library Trustees in monitoring the construction of an addition to and alteration of the Southborough Public Library as authorized and voted under Article 36 of this Town Meeting.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 40: To see if the Town will vote to amend the Code of the Town of Southborough, Zoning Article III Use Regulations, subsection 174-11 "Signs", as follows:

B. "General Regulations", by deleting paragraph (2) and replacing it with the following:

B.(2) The illumination or lighting of any sign shall be constant and not flashing, intermittent, moving, rotating or changing source, color, or intensity. The light, whether internal or illuminating the sign from the outside, shall not be placed, directed, or arranged so as to throw a beam of light, glare, or reflection on any street or highway, walk, or nearby properties in such a manner as to create a traffic hazard or nuisance. No sign shall be illuminated between the hours of 11 p.m. and 6 a.m. unless the premises on which it is located are open for business or unless the illumination is necessary for security of the premises.

C. "Signs permitted in any district", by deleting paragraphs (1), (2), (3), (5), (6), (7), (8), and replace with the following:

C. Signs Permitted In Any District:

(1) One (1) sign per residential premises, not exceeding two (2) square feet in area, denoting the name or names, and/or address of the occupants of the premises.

(2) One (1) sign per residential premises, not exceeding four (4) square feet in area, denoting, as appropriate, a customary home occupation or the taking of roomers or boarders.

(3) One (1) temporary sign not exceeding twelve (12) square feet in area or 24 square feet in area for premises having frontage on State Route 9, advertising the premises, or any part thereof, for sale, lease, or rent. The sign shall be promptly removed upon sale or rental, or upon the installation of any permanent sign allowed under paragraph (d) below, whichever occurs first.

(5) One (1) or two (2) signs, each not exceeding twelve (12) square feet in area, accessory to a farm or roadside stand, identifying the premises and denoting the sale of agricultural products. Such signs shall be displayed only during the period that the products are sold.

(6) One (1) temporary sign not exceeding 20 square feet or 40 square feet for premises having frontage on State Route 9, denoting the architect, engineer, owner, and contractor performing construction, repair, renovation, or development currently in progress on the premises where the sign is located, provided that for a subdivision a separate sign may be placed at each street entrance thereto, and further provided that the sign or signs shall be promptly removed upon the completion of construction, repairs, or renovation.

(7) One (1) temporary sign per premises, not exceeding twelve (12) square feet in area, which sign shall be nonaccessory and may be in the form of a poster, banner or other nonpermanent or flexible device if used in a political campaign or in a public event sponsored by a governmental, educational, or cultural organization located in Southborough, provided that such temporary sign shall not be displayed for more than 60 days, shall be promptly removed when the event to which it relates has taken place, and further provided that such a sign shall not be attached to a fence, tree, utility pole or a similar structure. A larger sign may be permitted by the Building Inspector.

(8) Signs not exceeding three square feet in area limited solely to directing traffic within or setting restrictions of the use of parking areas.

(9) Signs visible from the exterior, but located or painted on the inside of a window of nonresidential establishments not exceeding 20% of the window area.

(10) The signs permitted under this Subsection C in any district shall not exceed twelve (12) feet in height and shall be arranged so as not to be located or to obstruct vision between 4 and 8 feet aboveground, unless attached to the wall of a building and not projecting more than twelve inches therefrom. Signs permitted in any district and complying with the requirements of this paragraph may be located within the required minimum front yard or street setback, but shall not be located within the required side or rear yard.

D. "Signs permitted in B, ID, IP and SP Districts." by deleting entire paragraph D and replace with the following:

D. Signs permitted in B, ID, IP and SP Districts.

(1) In addition to signs permitted in any district pursuant to Subsection C. hereof, for each nonresidential building on the premises in a BH, ID, IP, or SP District there shall be permitted one sign not exceeding 50 square feet in area and 18 feet in height; provided for any premises having frontage on Route 9 the permitted dimension of such a sign shall be 100 square feet in area and 25 feet in height. In the BV District additional signs shall be allowed as above with the sign area of one-half and height of two-thirds that allowed in BH, ID, IP, and SP Districts, and further provided that in no case shall more than one sign be permitted for each minimum frontage requirement on the Schedule of Dimensional Requirements.

(2) Each business entity having an exterior public entrance for its exclusive use shall be permitted a sign of 4 square feet which shall be attached to the building and not project more than twelve inches from it. The size of the sign permitted in section (1) above may be reduced and for each square foot reduced, the individual business sign may be increased by a square foot up to a maximum of twelve square feet and where several businesses have exterior entrances into the same building, the increase may be divided between them.

(3) Directory signs shall be permitted at each exterior public entrance to a building. Such directory shall not exceed an area determined on the basis of one square foot for each establishment occupying the building.

Add under Section 174-11 "Signs" a new paragraph F. as follows:

F. Prohibited signs.

No sign shall be attached to or painted on a radio, television or water tower, or any other type of tower or smoke stack. No mobile or moveable sign on wheels or other devices, including "A-frame" or "sandwich" signs, which permit relocation from one spot to another shall be permitted, except for temporary warning signs for the safety of the public. No billboards are permitted. No signs shall be mounted on the roofs of buildings. No vehicle or portion thereof which is painted or otherwise has information affixed to it shall be parked in a location which would serve to identify, describe, advertise, or promote a product or business entity. All signs not otherwise permitted by this By-Law are hereby prohibited.

Under Section 174-9 "Special permit requirements", delete paragraph "C. Large signs." Thus paragraph D "Nonconforming uses, lots and structures" becomes paragraph C and E "Wetland and Floodplain District uses. becomes paragraph D.

, or do or act anything in relation thereto.

MOTION MADE: That the Town amend the Code of the Town of Southborough, Zoning Article III Use Regulations, subsection 174-11 "Signs", as follows:

B. "General Regulations", by deleting paragraph (2) and replacing it with the following:

B.(2) The illumination or lighting of any sign shall be constant and not flashing, intermittent, moving, rotating or changing source, color, or intensity. The light, whether internal or illuminating the sign from the outside, shall not be placed, directed, or arranged so as to throw a beam of light, glare, or reflection on any street or highway, walk, or nearby properties in such a manner as to create a traffic hazard or nuisance. No sign shall be illuminated between the hours of 11 p.m. and 6 a.m. unless the premises on which it is located are open for business or unless the illumination is necessary for security of the premises.

C. "Signs permitted in any district", by deleting paragraphs (1), (2), (3), (5), (6), (7), (8), and replace with the following:

C. Signs Permitted In Any District:

(1) One (1) sign per residential premises, not exceeding two (2) square feet in area, denoting the name or names, and/or address of the occupants of the premises.

(2) One (1) sign per residential premises, not exceeding four (4) square feet in area, denoting, as appropriate, a customary home occupation or the taking of roomers or boarders.

(3) One (1) temporary sign not exceeding twelve (12) square feet in area or 24 square feet in area for premises having frontage on State Route 9, advertising the premises, or any part thereof, for sale, lease, or rent. The sign shall be promptly removed upon sale or rental, or upon the installation of any permanent sign allowed under paragraph (d) below, whichever occurs first.

(5) One (1) or two (2) signs, each not exceeding twelve (12) square feet in area, accessory to a farm or roadside stand, identifying the premises and denoting the sale of agricultural products. Such signs shall be displayed only during the period that the products are sold.

(6) One (1) temporary sign not exceeding 20 square feet or 40 square feet for premises having frontage on State Route 9, denoting the architect, engineer, owner, and contractor performing construction, repair, renovation, or development currently in progress on the premises where the sign is located, provided that for a subdivision a separate sign may be placed at each street entrance thereto, and further provided that the sign or signs shall be promptly removed upon the completion of construction, repairs, or renovation.

(7) One (1) temporary sign per premises, not exceeding twelve (12) square feet in area, which sign shall be nonaccessory and may be in the form of a poster, banner or other nonpermanent or flexible device if used in a political campaign or in a public event sponsored by a governmental, educational, or cultural organization located in Southborough, provided that such temporary sign shall not be displayed for more than 60 days, shall be promptly removed when the event to which it relates has taken place, and further provided that such a sign shall not be attached to a fence, tree, utility pole or a similar structure. A larger sign may be permitted by the Building Inspector.

(8) Signs not exceeding three square feet in area limited solely to directing traffic within or setting restrictions of the use of parking areas.

(9) Signs visible from the exterior, but located or painted on the inside of a window of nonresidential establishments not exceeding 20% of the window area.

(10) The signs permitted under this Subsection C in any district shall not exceed twelve (12) feet in height and shall be arranged so as not to be located or to obstruct vision between 4 and 8 feet aboveground, unless attached to the wall of a building and not projecting more than twelve inches therefrom. Signs permitted in any district and complying with the requirements of this paragraph may be located within the required minimum front yard or street setback, but shall not be located within the required side or rear yard.

D. "Signs permitted in B, ID, IP and SP Districts." by deleting entire paragraph D and replace with the following:

D. Signs permitted in B, ID, IP and SP Districts.

(1) In addition to signs permitted in any district pursuant to Subsection C. hereof, for each nonresidential building on the premises in a BH, ID, IP, or SP District there shall be permitted one sign not exceeding 50 square feet in area and 18 feet in height; provided for any premises having frontage on Route 9 the permitted dimension of such a sign shall be 100 square feet in area and 25 feet in height. In the BV District additional signs shall be allowed as above with the sign area of one-half and height of two-thirds that allowed in BH, ID, IP, and SP Districts, and further provided that in no case shall more than one sign be permitted for each minimum frontage requirement on the Schedule of Dimensional Requirements.

(2) Each business entity having an exterior public entrance for its exclusive use shall be permitted a sign of 4 square feet which shall be attached to the building and not project more than twelve inches from it. The size of the sign permitted in section (1) above may be reduced and for each square foot reduced, the individual business sign may be increased by a square foot up to a maximum of twelve square feet and where several businesses have exterior entrances into the same building, the increase may be divided between them.

(3) Directory signs shall be permitted at each exterior public entrance to a building. Such directory shall not exceed an area determined on the basis of one square foot for each establishment occupying the building.

Add under Section 174-11 "Signs" a new paragraph F. as follows:

F. Prohibited signs.

No sign shall be attached to or painted on a radio, television or water tower, or any other type of tower or smoke stack. No mobile or moveable sign on wheels or other devices, including "A-frame" or "sandwich" signs, which permit relocation from one spot to another shall be permitted, except for temporary warning signs for the safety of the public. No billboards are permitted. No signs shall be mounted on the roofs of buildings. No vehicle or portion thereof which is painted or otherwise has information affixed to it shall be parked in a location which would serve to identify, describe, advertise, or promote a product or business entity. All signs not otherwise permitted by this By-Law are hereby prohibited.

Under Section 174-9 "Special permit requirements", delete paragraph "C. Large signs." Thus paragraph D "Nonconforming uses, lots and structures" becomes paragraph C and E "Wetland and Floodplain District uses. becomes paragraph D. (2/3 vote required)

AMENDMENT to MOTION Made: SECTION F, DELETE the second to last sentence in its entirety.

MOTION MADE: To WITHDRAW AMENDMENT to MOTION, SECTION F DELETE the second to last sentence in its entirety.

VOTED UNANIMOUSLY: To WITHDRAW AMENDMENT to MOTION, SECTION F, DELETE the second to last sentence in its entirety.

ARTICLE 40: MOTION (as worded in the ARTICLE) DEFEATED by the following HAND COUNT VOTE:  
YES: 86 NO: 69, (Did not have the required 2/3 vote)

MOTION MADE: To take ARTICLE 6 from the TABLE.

VOTED UNANIMOUSLY: To take ARTICLE 6 from the TABLE.

ARTICLE 6: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate a sum of money to be used for expenses incurred for Municipal Bonds or State House notes issued by the Town in the fiscal year July 1, 1987 to June 30, 1988, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate the sum of \$26,116.00 and transfer from Article 6 Annual Town Meeting 1986 and appropriate the sum of \$8,087.50 for the total of \$34,203.50 to be used for expenses incurred for Municipal Bonds or State House Notes issued by the Town in the Fiscal year July 1, 1987 to June 30, 1988.

MOTION (as stated above) PASSED UNANIMOUSLY.

ARTICLE 41: To see if the Town will vote to amend the Code of the Town of Southborough, Zoning Article I, "Miscellaneous Provisions", section 174-2 "Definitions" by inserting in proper alphabetical order the following new definitions:

BASEMENT - That part of a building which is partly below and partly above grade, and having at least one-half its height above grade.

CELLAR - That part of a building which is partly or completely below grade, and having at least one-half its height below grade.

STORY - The part of a building between the top of any floor and the top of the floor or roof next above, including a basement but excluding a cellar or attic.

Delete the existing definition of HALF-STORY and substitute in its proper alphabetical order the following:

STORY, HALF - That part of a building under a gable or sloping roof in which the intersection of the bottom of the rafters with the interior faces of the outside walls is four feet or less above the floor level, or that part of a building if more than half of its exterior wall is below the mean finished ground elevation and excluding a cellar or attic used solely for utilities, services or storage, and not for sustained human occupancy.

, or do or act anything in relation thereto.

MOTION MADE: That the Town amend the Code of the Town of Southborough, Zoning Article I, "Miscellaneous Provisions", section 174-2 "Definitions" by inserting in proper alphabetical order the following new definitions:

BASEMENT - That part of a building which is partly below and partly above grade, and having at least one-half its height above grade.

CELLAR - That part of a building which is partly or completely below grade, and having at least one-half its height below grade.

STORY - The part of a building between the top of any floor and the top of the floor or roof next above, including a basement but excluding a cellar or attic.

Delete the existing definition of HALF-STORY and substitute in its proper alphabetical order the following:

STORY, HALF - That part of a building under a gable or sloping roof in which the intersection of the bottom of the rafters with the interior faces of the outside walls is four feet or less above the floor level, or that part of a building if more than half of its exterior wall is below the mean finished ground elevation and excluding a cellar or attic used solely for utilities, services or storage, and not for sustained human occupancy.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 42: To see if the Town will vote to amend Section V "Special Regulations", paragraph 7. "Major Residential Development, of the Southborough Zoning By-Law (approved at Annual Town Meeting 1986 as Article 36 in ATM 1986) by deleting subparagraph (a) "Applicability", and substitute the following:

#### 7. MAJOR RESIDENTIAL DEVELOPMENT.

(a) APPLICABILITY. Major residential Development, that is, the potential creation of more than ten lots (unless restricted from residential use) or construction of more than ten dwelling units within a two year period from or on a property or set of contiguous properties in common ownership as of January 1, 1986, is allowed only on Special Permit, as indicated in Section IV.4 Schedule of Use Regulations. Such special permits shall be acted upon in accordance with the following:

, or do or act anything in relation thereto.

MOTION MADE: That the Town amend Section V "Special Regulations", paragraph 7. "Major Residential Development, of the Southborough Zoning By-Law (approved at Annual Town Meeting 1986 as Article 36 in ATM 1986) by deleting subparagraph (a) "Applicability" and substitute the following:

7. MAJOR RESIDENTIAL DEVELOPMENT.

(a) APPLICABILITY. Major residential Development, that is, the potential creation of more than ten lots (unless restricted from residential use) or construction of more than ten dwelling units within a two year period from or on a property or set of contiguous properties in common ownership as of January 1, 1986, is allowed only on Special Permit, as indicated in Section IV.4 Schedule of Use Regulations. Such special permits shall be acted upon in accordance with the following:

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 43: To see if the Town will vote to amend Zoning Article III Use Regulations, subsection 174-10 "Site Plan Approval" of the Code of the Town of Southborough by deleting paragraph A and substituting the following:

A. For the purpose of assuring safety, compatibility, and compliance with all zoning requirements, site plan approval by the Board of Selectmen is required prior to the issuance of any Zoning or Building Permit for any development resulting in an increase in on-site parking and prior to any change by more than ten feet in location of parking, access roads, or exterior storage, or any reduction of screening, provided the site contains five or more parking spaces upon completion.

And by deleting paragraph F and substituting the following:

F. The Board of Selectmen shall act on an application for Site Plan approval and shall notify in writing the applicant, the Planning Board, and the Building Inspector of its action within 60 days of the receipt of the application. Failure of the Board of Selectmen to so act and to notify the applicant within said 60 days shall constitute approval of the Site Plan. The actions allowed by the Site Plan approval are authorized for a one year period from the date of grant thereof. The applicant shall be granted a single one year extension by applying to the Board of Selectmen in writing prior to the date of expiration. If the actions permitted are not exercised or the approval not extended, they shall lapse, and a new application, notice and hearing will be required.

, or do or act anything in relation thereto.

MOTION MADE: That the Town amend Zoning Article III Use Regulations, subsection 174-10 "Site Plan Approval" of the Code of the Town of Southborough by deleting paragraph A and substituting the following:

A. For the purpose of assuring safety, compatibility, and compliance with all zoning requirements, site plan approval by the Board of Selectmen is required prior to the issuance of any Zoning or Building Permit for any development resulting in an increase in on-site parking and prior to any change by more than ten feet in location of parking, access roads, or exterior storage, or any reduction of screening, provided the site contains five or more parking spaces upon completion.

And by deleting paragraph F and substituting the following:

F. The Board of Selectmen shall act on an application for Site Plan approval and shall notify in writing the applicant, the Planning Board, and the Building Inspector of its action within 60 days of the receipt of the application. Failure of the Board of Selectmen to so act and to notify the applicant within said 60 days shall constitute approval of the Site Plan. The actions allowed by the Site Plan approval are authorized for a one year period from the date of grant thereof. The applicant shall be granted a single one year extension by applying to the Board of Selectmen in writing prior to the date of expiration. If the actions permitted are not exercised or the approval not extended, they shall lapse, and a new application, notice and hearing will be required.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 44: To see if the Town will amend the Southborough Zoning By-Law, Section VI.2 Schedule of Dimensional Regulations (approved as Article 49 ATM 1986), by deleting paragraph 10 and substituting the following:

10. Amend the Zoning Map by placing in the Village Business District (BV) the entire contiguous area now zoned Business District (B) in Southborough Center (vicinity of East Main Street, Boston Road, Park Street, and Main Street); the entire contiguous area now zoned Business District (B) at Cordaville (Southville Road from approximately Parker Street to approximately Woodbury Road); in Fayville the entire area now zoned Business District (B) north of Route 9 between Winter Street and Pleasant Street, as far north as Cherry Street, and the area now zoned Business District (B) bounded on the west by Woodland Road, on the north by Route 9, on the east by a line 500 feet easterly of Oak Hill Road, and on the south by a line 1150 feet southerly of Route 9; and by placing in the Highway Business District (BH) all remaining areas now zoned Business (B).

, or do or act anything in relation thereto.

MOTION MADE: To amend the Zoning Map by placing in the Village Business District (BV) the entire contiguous area now zoned Business District (B) in Southborough Center (vicinity of East Main Street, Boston Road, Park Street, and Main Street); the entire contiguous area now zoned Business District (B) at Cordaville (Southville Road from approximately Parker Street to approximately Woodbury Road); in Fayville the entire area now zoned Business District (B) north of Route 9 between Winter Street and Pleasant Street as far north as Cherry Street and the area now zoned Business (B) and Industrial District (ID) bounded on the west by Woodland Road, on the north by Route 9, on the east by a line 500 feet easterly of Oak Hill Road, on the south, west of Oak Hill Road by a line 250 feet southerly of Route 9; and on the south, east of Oak Hill Road by a line 150 feet southerly of Route 9, and by placing in the Highway Business District (BH) all remaining areas now zoned Business (B).

MOTION: (as stated above) VOTED UNANIMOUSLY.

MOTION MADE: To RECONSIDER ARTICLE 40. (2/3 vote required)

MOTION: (as stated above) DEFEATED UNANIMOUSLY.

ARTICLE 45: To see if the Town will grant to Karen A. Tamarin an easement over a portion of Valade Court described as follows:

BEGINNING at the northeasterly corner of the easement herein described in the easterly line of Valade Court said point of beginning being 7.73 feet southeasterly of (measured on the easterly line of Valade Court) the intersection of the easterly line of Valade Court with the southerly line of Southville Road;

THENCE S 4° 07' 07" E, by the easterly line of Valade Court, 40.47 feet to a point;

THENCE N 89° 23' 00" W, 8.27 feet to a point;

THENCE N 00° 37' 00" E, 40.33 feet to a point;

THENCE S 89° 23' 00" E, 4.93 feet to the point of beginning.

Said easement contains 266 square feet of land and is shown on a plan entitled "Plan of Land Showing Easement "A" over a portion of Valade Court in Southborough, Mass. to be granted to Karen A. Tamarin, 178 Southville Road, by the Town of Southborough, Mass., Scale 1" = 20', January 27, 1987," and was drawn by Thompson-Liston Associates, Inc., Worcester, Mass.,

or do or act anything in relation thereto.

MOTION: (as stated in the words of the ARTICLE) VOTED UNANIMOUSLY.

ARTICLE 46: To see if the Town will vote to amend Article II "Dogs"-S 81-5 B of the Code of the Town of Southborough by deleting "two dollars (\$2)" after the words "the Animal Control Officer shall not charge more than" and inserting "five dollars (\$5)", and deleting "five dollars (\$5)" after the words "for a reimbursement of said expenses for each twenty-four-hour period, or any part thereof, that the dog is held by him, plus" and inserting "ten dollars (\$10)", or do or act anything in relation thereto.

MOTION: (as stated in the words of the ARTICLE) VOTED UNANIMOUSLY.

ARTICLE 47: To see if the Town will amend Article II "Dogs" S 81-7 of the Code of the Town of Southborough by deleting subsection A., B., and C. and inserting the following:

- A. First offense: ten dollars (\$10).
- B. Second offense: twenty-five dollars (\$25).
- C. Third and succeeding offenses: fifty dollars \$50).
- D. Failure to comply with the Selectmen's Hearing Order under Massachusetts General Laws Chapter 140: one hundred dollars (\$100).
- E. Trash day nuisance: fifteen dollars (\$15).

, or do or act anything in relation thereto.

MOTION: (as stated in the words of the ARTICLE) VOTED UNANIMOUSLY.

ARTICLE 48: To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 17D as enacted by Chapter 73, Section 1 of the Acts of 1986 which provides broader property tax exemptions to a surviving spouse, aged person and minor, or do or act anything in relation thereto.

MOTION: (as stated in the words of the ARTICLE) VOTED UNANIMOUSLY.

ARTICLE 49: To see if the Town will vote to accept the provisions of the Massachusetts General Laws Chapter 59, Section 5, Clause 41C as enacted by Chapter 73, Section 3 of the Acts of 1986 which provides broader property tax exemptions to the elderly, or do or act anything in relation thereto.

MOTION: (as stated in the words of the ARTICLE) VOTED UNANIMOUSLY.

ARTICLE 50: To see if the Town will vote to accept Chapter 40, Section 57, of the Massachusetts General Laws, "An act relative to the granting or renewing of certain licenses and permits in cities and towns.", or do or act anything in relation thereto.

MOTION: (as stated in the words of the ARTICLE) VOTED UNANIMOUSLY.

ARTICLE 51: To see if the Town will vote to accept as a public way Powder Mill Lane described on a plan entitled "Town Lyne Village Plan and Profile of Powder Mill Lane, Southborough, Mass., Property of Paul Corporation, 5 Stalker Lane, Framingham, Mass., Engineers and Surveyors: Connorstone Inc., dated Jan. 29, 1982", or do or act anything in relation thereto.

MOTION MADE: That the Town accept as a public way Powder Mill Lane described on a plan entitled "Town Lyne Village Plan and Profile of Powder Mill Lane, Southborough, Mass., Property of Paul Corporation, 5 Stalker Lane, Framingham, Mass., Engineers and Surveyors: Connorstone Inc., dated Jan. 29, 1982.

#### DESCRIPTION OF POWDER MILL LANE

The land in Southborough, Worcester County, Massachusetts situated on the southerly side of Oregon Road and being shown as "Powder Mill Lane (50' Wide)" having an area of 33,822 square feet, more or less, or 0.776 acres, more or less, on a plan entitled "Towne Lyne Village 'Definitive' Plan of Land Southborough, Mass., Property of: Paul Corporation, Date: Jan. 29, 1982, Engineers and Surveyors: Connorstone Inc." which plan is recorded with Worcester District Registry of Deeds in Plan Book 502, Plan 83. The area of the said Powder Mill Lane is bounded and described as follows:

BEGINNING at a concrete bound on the southerly side of Oregon Road at the northwesterly corner of Lot 12 as shown on said plan;

THENCE running southwesterly by a curved line having a radius of 30.00 feet, 42.32 feet to a concrete bound;

THENCE south  $07^{\circ} 30' 00''$  west by Lots 12 and 13 as shown on said plan, 274.13 feet to a concrete bound;

THENCE southerly by Lots 13 and 14 as shown on said plan by a curved line having a radius of 125.00 feet, 85.63 feet to a concrete bound;

THENCE south  $31^{\circ} 45' 00''$  east by said Lot 14, 27.49 feet to a concrete bound;

THENCE southeasterly by said Lot 14 by a curve line having a radius of 30.00 feet, 27.40 feet to a concrete bound;

THENCE by Lots 14, 15, 16 and 17 as shown on said plan in a curved line having a radius of 60.00 feet, 298.09 feet to a concrete bound;

THENCE northeasterly by said Lot 17 by a curved line having a radius of 30.00 feet, 27.40 feet to a concrete bound;

THENCE north  $31^{\circ} 45' 00''$  west by said Lot 17, 27.49 feet to a concrete bound;

THENCE northerly by Lots 17, 22 and 18 as shown on said plan by a curved line having a radius of 175.00 feet, 119.88 feet to a concrete bound;

THENCE north  $07^{\circ} 30' 00''$  east by said Lot 18, 267.50 feet to a concrete bound;

THENCE northwesterly by said Lot 18 by a curved line having a radius of 30.00 feet, 48.83 feet to a concrete bound;

THENCE south  $85^{\circ} 45' 06''$  east by Oregon Road, 11.60 feet to a point;

THENCE south  $83^{\circ} 00' 48''$  east by Oregon Road, 63.96 feet to a point;

THENCE north  $88^{\circ} 20' 07''$  east by Oregon Road, 31.79 feet to a concrete bound to the place of beginning.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 52: To see if the Town will vote to accept as a public way Garrison Lane described on a plan entitled "Town Lyne Village Plan and Profile of Garrison Lane, Southborough, Mass., property of Paul Corporation, 5 Stalker Lane, Framingham, Mass., Engineers and Surveyors: Connorstone Inc., 21 Homer Ave., Ashland, Mass. dated Jan. 29, 1982", or do or anything in relation thereto.

MOTION MADE: That the Town accept as a public way Garrison Lane described on a plan entitled "Town Lyne Village Plan and Profile of Garrison Lane, Southborough, Mass., property of Paul Corporation, 5 Stalker Lane, Framingham, Mass., Engineers and Surveyors: Connorstone Inc., 21 Homer Ave., Ashland, Mass., dated Jan. 29, 1982".

#### DESCRIPTION OF GARRISON LANE

The land in Southborough, Worcester County, Massachusetts situated on the southerly side of Oregon Road and being shown as "Garrison Lane (50' Wide)" having an area of 33,727 square feet, more or less, or 0.77 acres, more or less, on a plan entitled "Towne Lyne Village 'Definitive' Plan of Land Southborough, Mass., Property of: Paul Corporation, Date: Jan. 29, 1982, Engineers and Surveyors: Connorstone Inc." which plan is recorded with Worcester District Registry of Deeds in Plan Book 502, Plan 83. The area of the said Garrison Lane is bounded and described as follows:

BEGINNING at a concrete bound on the southerly side of Oregon Road at the northwesterly corner of Lot 3 as shown on said plan;

THENCE running southwesterly by a curved line having a radius of 30.00 feet, 39.01 feet to a concrete bound;

THENCE south  $10^{\circ} 20' 55''$  west by Lot 3 as shown on said plan, 240.64 feet to a concrete bound;

THENCE southerly by Lot 1 and Lot 4 as shown on said plan by a curved line having a radius of 125.00 feet, 46.91 feet to a concrete bound;

THENCE south  $11^{\circ} 09' 05''$  east by said Lot 4, 110.91 feet to a concrete bound;  
THENCE by said Lot 4 by a curved line having a radius of 30.00 feet, 27.40 feet to a concrete bound;  
THENCE by Lots 5, 6 and 7 as shown on said plan by a curved line having a radius of 60.00 feet, 298.09 feet to a concrete bound;  
THENCE by said Lot 7 in a curved line having a radius of 30.00 feet, 27.40 feet to a concrete bound;  
THENCE north  $11^{\circ} 09' 05''$  west by said Lots 7 and 8 as shown on said plan, 110.91 feet to a concrete bound;  
THENCE northerly by said Lot 8 by a curved line having a radius of 175.00 feet, 65.67 feet to a concrete bound;  
THENCE north  $10^{\circ} 20' 55''$  east by said Lots 8, 9 and 10 as shown on said plan, 207.26 feet to a concrete bound;  
THENCE by said Lot 10 by a curved line having a radius of 30.00 feet, 57.00 feet to a concrete bound;  
THENCE north  $81^{\circ} 28' 52''$  east by Oregon Road, 48.01 feet to a drillhole;  
THENCE north  $84^{\circ} 50' 55''$  east, 68.76 feet to a concrete bound at the place of beginning.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 53: To see if the Town will vote to accept as a public way that portion of Skylar Drive described on a plan entitled "Plan of Land for Road Acceptance in Southborough, Mass. - Property of Oakhill Construction Co., 41 Deerfoot Road, Southborough, Mass. - Engineers and Surveyors: Connorstone, Inc., dated December 10, 1985, or do or act anything in relation thereto.

MOTION MADE: That the Town accept as a public way that portion of Skylar Drive described on a plan entitled "Plan of Land for Road Acceptance in Southborough, Mass. - Property of Oakhill Construction Co., 41 Deerfoot Road, Southborough, Mass. - Engineers and Surveyors: Connorstone, Inc., dated Dec. 10, 1985."

LEGAL DESCRIPTION OF SKYLAR DRIVE AND SUMMIT ROAD

BEGINNING at a concrete bound on the northerly side of Skylar Drive at a roadway station of 8 + 47.88. Thence running along said road in a southwesterly direction by a curved line having a radius of 215.00' and a length of 206.38'

THENCE turning and running in a southwesterly direction by a curved line having a radius of 125.00' and a length of 137.44'

THENCE turning and running S42-27'-59"W 360.00'

THENCE turning and running in a westerly direction by 2 curved lines having a radius of 220.00' and a length of 153.59' and a radius of 30.00 and a length of 27.40' respectively

THENCE turning and running westerly by a curved line having a radius of 60.00' and a length of 298.10' along a cul-de-sac at the end of Skylar Drive

THENCE turning and running in an easterly direction by 2 curved lines having a radius of 30.00' and a length of 27.40' and a radius of 270.00' and a length of 188.50'

THENCE turning and running N42-27'-59"E 250.00' to the beginning of Summit Road

THENCE turning and running in a southeasterly direction by a curved line having a radius of 30.00' and a length of 47.12'

THENCE turning and running S47-32'-01"E 80.36'

THENCE turning and running in a southerly direction by a curved line having a radius of 125.00' and a length of 142.97'

THENCE turning and running S18-00'-00"W 85.76'

THENCE turning and running N77-23'-40"E 7.75'

THENCE turning and running N78-36'-12"E 9.73' to the existing layout of Summit Road thence continuing N78-36'-12"E 40.00' along the existing Summit Road layout

THENCE turning and running N18-00'-00"E 57.41'

THENCE turning and running in a northerly direction by a curved line having a radius of 175.00' and a length of 200.16'

THENCE turning and running N47-32'-01"W 80.36'

THENCE turning and running in a northerly direction by a curved line having a radius of 30.00' and a length of 47.12' to the southerly side of Skylar Drive

THENCE turning and running in a northeasterly direction by 2 curved lines having a radius of 175.00' and a length of 192.42' and a radius of 165.00' and a length of 158.39' respectively to a stone bound in the southerly side of Skylar Drive at a roadway station of 8 + 47.88

THENCE turning and running N55-32'-01"W 50.00' to the point of beginning.

The area of said Skylar Drive contains 55.957 square feet and of said Summit Road contains 18.058 square feet.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 54: To see if the Town will vote to accept as a public way that portion of Summit Road described on a plan entitled "Plan of Land for Road Acceptance in Southborough, Mass. - Property of Oakhill Construction Co., 41 Deerfoot Road, Southborough, Mass. - Engineers and Surveyors: Connorstone, Inc., dated Dec. 10, 1985, or do or act anything in relation thereto.

MOTION MADE: That the Town accept as a public way that portion of Summit Road described on a plan entitled "Plan of Land for Road Acceptance in Southborough, Mass. - Property of Oakhill Construction Co., 41 Deerfoot Road, Southborough, Mass. - Engineers and Surveyors: Connorstone, Inc., dated December 10, 1985.

#### LEGAL DESCRIPTION OF SKYLAR DRIVE AND SUMMIT ROAD

BEGINNING at a concrete bound on the northerly side of Skylar Drive at a roadway station of 8 + 47.88. Thence running along said road in a southwesterly direction by a curved line having a radius of 215.00' and a length of 206.38'

THENCE turning and running in a southwesterly direction by a curved line having a radius of 125.00' and a length of 137.44'

THENCE turning and running S42-27'-59"W 360.00

THENCE turning and running in a westerly direction by 2 curved lines having a radius of 220.00' and a length of 153.59' and a radius of 30.00' and a length of 27.40' respectively

THENCE turning and running westerly by a curved line having a radius of 60.00' and a length of 298.10' along a cul-de-sac at the end of Skylar Drive

THENCE turning and running in an easterly direction by 2 curved lines having a radius of 30.00' and a length of 27.40' and a radius of 270.00' and a length of 188.50'

THENCE turning and running N42-27'-59"E 250.00' to the beginning of Summit Road

THENCE turning and running in a southeasterly direction by a curved line having a radius of 30.00' and a length of 47.12'

THENCE turning and running S47-32'-01"E 80.36'

THENCE turning and running in a southerly direction by a curved line having a radius of 125.00' and a length of 142.97'

THENCE turning and running S18-00'-00"W 85.76'

THENCE turning and running N77-23'-40"E 7.75'

THENCE turning and running N78-36'-12"E 9.73' to the existing layout of Summit Road thence continuing N78-36'-12"E 40.00' along the existing Summit Road layout

THENCE turning and running N18-00'-00"E 57.41'

THENCE turning and running in a northerly direction by a curved line having a radius of 175.00' and a length of 200.16'

THENCE turning and running N47-32'-01"W 80.36'

THENCE turning and running in a northerly direction by a curved line having a radius of 30.00' and a length of 47.12' to the southerly side of Skylar Drive

THENCE turning and running in a northeasterly direction by 2 curved lines having a radius of 175.00' and a length of 192.42' and a radius of 165.00' and a length of 158.39' respectively to a stone bound in the southerly side of Skylar Drive at a roadway station of 8 + 47.88

THENCE turning and running N55-32'-01"W 50.00' to the point of beginning.

The area of said Skylar Drive contains 55.957 square feet and of said Summit Road contains 18.058 square feet.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 55: To see if the Town will vote to accept the provisions of the Massachusetts General Laws, Chapter 40, Section 4H being an act exempting municipal purchases from certain public bidding laws when purchasing equipment, supplies and materials from other governmental agencies, or do or act anything in relation thereto.

MOTION: (as stated in the words of the ARTICLE) VOTED UNANIMOUSLY.

ARTICLE 56: To see if the Town will vote to amend the by-laws of the Town of Southborough by adding to Article X, Section 4, the following:

"No person shall displace snow from privately owned land to a public way or public sidewalk or so as to impede the operation of any fire hydrant.

Whoever violates this section shall be liable to a penalty of not less than fifty dollars nor more than two hundred dollars for each such violation."

, or do or act anything in relation thereto.

MOTION MADE: That the Town amend the Town's Code by inserting in Chapter 152, Streets and Sidewalks, Article II, after subsection 152-8, "Debris on Public ways.", a new subsection 152-9 "Snow on Public Ways", the following:

"No person shall displace snow from privately owned land to a public way or public sidewalk or so as to impede the operation of any fire hydrant.

Whoever violates this section shall be liable to a penalty of not less than fifty dollars nor more than two hundred dollars for each such violation."

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 57: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1987 and ending June 30, 1988, or do or act anything in relation thereto.

MOTION MADE: That the Town authorize the Board of Assessors to use free cash in the Town Treasury, in the sum of \$465,000.00 for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1987 and ending June 30, 1988.

MOTION: (as stated above) VOTED UNANIMOUSLY.

At 11:25 P.M. on Thursday, April 16, 1987 it was Moved and UNANIMOUSLY Voted to DISSOLVE the Annual Town Meeting of April 13, 1987 and the Adjourned Sessions of April 14, and 16, 1987.

A true copy:  
Attest:

(TOWN SEAL)

PAUL J. BERRY, TOWN CLERK

# School Committee Report

Mr. Kenneth D. Brennan  
Mr. Frederick Smith, III  
Mr. Rodney Coldwell  
Mr. Norman M. Clement  
Mr. John J. Ford III

Chairperson  
Vice Chairman  
Secretary

## ADMINISTRATION

Superintendent of Schools

Mr. Dennis M. DiSalvo

Assistant Superintendent

B.S. Ed. M.Ed. C.A.G.S.

Assistant Superintendent

Mr. Robert E. Melican

Secretary to Superintendent

Mrs. Nancy A. Fraser

Secretary to Assistant Superintendent

Mrs. Helen A. Yanco

Secretary to Assistant Superintendent

Ms. Margo S. Tzimoulis

Receptionist

Mrs. Jane M. Lance

Financial Secretary

Mrs. Sylvia T. Ainsleigh

Financial Secretary

Mrs. Barbara A. MacDonald

Financial Secretary

Mrs. Tracey L. Batcheller

Financial Secretary

Mrs. Janet S. DiNapoli

Business Office

Algonquin Regional High School

Bartlett Street

Northborough, MA 01532

8:00 a.m. - 4:30 p.m.

Office Hours

Northborough: 393-2478

Telephone:

393-2188

Southborough: 485-0452

485-6629

## SUPERINTENDENT'S REPORT

On behalf of Mr. Kenneth Brennan, Chairperson of the Southborough School Committee and members, Mr. Norman Clement, Mr. Rodney Coldwell, Mr. Frederick Smith III, and Mr. John Ford III, allow me to extend thanks to the Southborough Community, Southborough teaching staff, administration, parents, children, elected officials of the town and town employees for making 1987 an extraordinary school year.

## FINN SCHOOL

### Student Enrollment:

In the fall of 1986 an Ad Hoc Housing Committee was formed by the Superintendent of Schools. The function of this committee was to review the growth of the town and make short and long range recommendations related to student housing. Due to an increase in the kindergarten population last year, Finn was unable to house the second grades and it was necessary to move the entire class to the Neary School. It appears that incoming school enrollment will increase over the next few years and its impact will affect both the Neary and Woodward Schools.

The change at Finn to a K-1 school had some positive effects including; additional instructional spaces for specialists in reading, counseling, art, extended day, and speech. Classrooms were reorganized throughout the building and kindergarten and grade one wings were established.

### School Improvement Council:

The Massachusetts Educational Reform Act of 1985, Chapter 188, created School Improvement Councils. The School Improvement Council at Finn consists of the principal, three teachers, three elected parents and one person appointed by the Southborough School Committee. This year the council continued the development of classroom storage and retrieval systems.

These systems facilitate use of our many hands-on materials. In addition, the storage and retrieval systems and the redesign of classroom space enables staff more functional access to our new materials.

The creation of a "Parents" Professional Library was undertaken this past year. Special bookcases were built to house video tapes and professional publications. Eventually parents will have the opportunity to check out materials as their children presently do. The "Parents' Library" continues our effort to include parents at Finn.

Our learning centers at Finn were also enhanced with the purchase of specific classroom furniture. This furniture allows small groups of children to work and explore specific topics.

#### Extended Day Program:

With the relocation of the second grades to Neary School it was necessary for the Extended Day Program to be housed at the Finn School. This change allowed the Extended Day Program to take full advantage of Finn's physical plant which includes classroom space, an activity area, and a gymnasium. An increase in the hours of the program enabled more kindergarten children to attend. Working parents along with those parents who sought to enrich the after-school hours of their children have found "Extended Day Program" to be a valuable resource.

#### Chapter I:

Chapter I is a federally funded program specifically directed toward remedial language arts. Additional teaching assistance is provided to children with a demonstrated learning need. Children in grades one, two, and three are instructed daily along with the collaborative effort of the classroom teacher.

A Parent Advisory Council assists the Chapter I Director in monitoring the program and is instrumental in the planning of programs. Over the past few years, Southborough's entitlement has been reduced by the maximum allowable amount. This loss of funds requires the Southborough Schools to increase their budget request to insure that these remedial services are delivered.

#### Playground Committee:

The Playground Committee formed this year at Finn has taken on the task of designing and funding a new playground. This is no easy undertaking! This committee deserves special recognition for designing a new playground and developing a funding strategy that invites participation from individuals, businesses, and the school department.

The playground is designed in two phases to accommodate the amount of money raised. The first phase will be in place in the spring of 1988. In its planning, the committee has given top priority to safety. The plan is very functional and is designed to meet the gross motor and imaginative play needs of children.

The old playground equipment, with the exception of the swings and tires has been removed by the highway department. This old equipment was considered unsafe by today's standards.

Along with the replacement of equipment; new soccer fields will be cut, games painted on the blacktop, basketball hoops lowered, and picnic tables and park benches installed.

#### Curriculum:

Various curriculum study committees made their presentations during the year and coordinating committees set about to implement their approved recommendations.

In particular, there has been a strong emphasis on the writing portion of the language arts curriculum. We know that writing is a key to learning to read. At Finn, children do lots of reading and writing with activities taking place daily. These activities take many forms, based on the developmental age of the children.

The mathematics program has been enriched with the addition of "Developing Mathematical Processes" (DMP) materials. These materials are being added to our total mathematics program format for integrating manipulatives into conceptual use. Children are able to see and understand the relationship of patterns, sequences and numbers. Worksheets are

used to validate the learning which has taken place.

Our computer program continues to grow as we purchase new equipment each year. Children appear to accept the computer as a regular part of the education process and enjoy using the instructional software.

In the science program this year a further study of the environment was implemented. First and second graders went to Mt. Wachusett in June. This science activity included high school students who acted as learning center guides along the many trails. A few of the areas studied were moss, pond life, tree study, wild animals, birds and leaves. The total science program is approached as an immersion program where children look, see, touch, smell, taste, analyze and hypothesize about the world around them.

#### MARGARET A. NEARY SCHOOL

##### Student Enrollment:

In 1987, the October enrollment for the Margaret Neary School was 361 students, an increase of 42 students from the previous year. The increase in our enrollment was due to the addition of second graders to Neary in September of 1987.

A School Housing Committee formed in the fall of 1986 continues to study enrollment projections as they impact on the Finn, Neary, and Woodward Schools. At present the Neary facility is reaching its housing limitations.

The School Housing Committee will continue to meet through the 1987-88 school year in an effort to assess enrollment data and make recommendations for housing our children in the future.

##### Curriculum at Neary:

Curriculum revision has been in progress now for a few years with various teacher, administration, and parent committees working together and making recommendations for curriculum improvement.

At Neary, it is exciting to see the efforts of the committees' work being implemented in many classrooms. In the area of science, several units have been identified and the students have an opportunity to explore, hypothesize, and make judgments as they become involved in a more "hands on" type curriculum. In the area of mathematics, the curriculum study team has identified objectives and curriculum which includes more "process oriented" experiences where students learn the understanding of what they do in mathematics. The mathematics team has identified several sources of materials which are "process oriented" and one source called "Developing Mathematical Processes" (DMP) seems particularly exciting to the students. In the area of Language Arts, teachers have been involved in workshops and training sessions which all lead in the direction of more writing, more creative writing, and in the direction of instructional support systems and guidelines for students in the process of writing.

##### School Improvement Council:

Under the Massachusetts Education Reform Act, the Neary School established for the school year a "School Improvement Council." The Council was made up of the principal, three teachers, three elected parents who have children in the school and one person who does not have a child at the school. The purpose of the council was to decide how to spend the allocated \$3,480. This hard-working committee met diligently throughout the year and chose to spend the allocated money in the following manner:

###### 1. An artist in residence program.

The artist in residence program introduced the concept of the common origins and methods of artists of all kinds, developed the concept of creativity and communication involved in all artistic endeavors, and coordinated the experience of visual art with the expression of written language and storymaking. The content was coordinated with the curriculum at the various grade levels.

Cindy Wilkins and Libby Marcus were the artists in residence. They met with all classes in the school. As part of the sessions with Cindy and Libby, the students actually took part in creative situations that involve pantomime and improvisation.

2. Expenditure for new playground equipment:

During the 1986-87 school year, a Neary School Playground Equipment Committee formed a master plan to update and refurbish playground equipment that was installed 16 years ago.

The vote of the School Improvement Council was to allocate \$1,980 toward the purchase of permanent playground equipment at the discretion of the Neary School Playground Equipment Committee.

Second Graders At Neary:

For the first time in many years, second graders attended Neary School. Four classes of 77 students were added to Neary in September of 1987. Teachers from Finn came along with books, materials, desks, chairs, and a variety of educational equipment. A major reorganization of classrooms at Neary enabled second graders to accept one wing of the school with the third graders. In general, the educational program for the second graders was incorporated into the overall plan for the school. In the process of accepting second graders at Neary, the Extended Day Program moved to Finn and one music room was lost to the music program. One class short meant that general music classes were conducted in the homerooms and instrumental music lessons had to "piggyback" in other classrooms. Additional spaces also needed to be found for chorus, offices, and teaching centers. Adding the second grade program at Neary made space a scarcity. The second graders were extremely flexible and adapted to their new school with ease and style.

State Board of Education Meeting at Neary:

On November 24, 1987, the Neary School hosted the "State Board of Education" monthly meeting. It was quite an honor for the "State Board of Education" to hold their meeting at Neary. A hot lunch was provided by Project Move and many known educators such as Commissioner Raynolds, filtered through the school all day. There were educators, teachers, and parents, in attendance from many cities and towns throughout the Commonwealth. Neary received praise and commendations on its appearance, its pleasant students, and its competent teaching staff.

S.O.S. Funding of Field Trips:

The Southborough Organization for Schools helped provide field trips for the students at Neary by raising funds from two "Can and Bottle" drives. The third graders attended the Museum of Science in Worcester and the Lowell National Park. The fourth graders attended the ORES Center and Cranes Beach in Ipswich. The fifth grade attended Sturbridge Village and the sixth grade funding from S.O.S. went toward a special assembly program and the sixth grade picnic and field day. The school department funds buses for the sixth graders annual field trip to Otter Lake. The S.O.S. is commended for its fine work in helping to expose our students to enriching experiences such as these.

The Neary Nature Book:

There has been a committee working throughout the year making plans to renovate the inside court yard of the school, referred to as the "Neary Nature Nook". Timbers are old and splintery. The entire area needs an uplifting. The committee has made decisions on what to renovate, and the next school year should bring needed changes.

Decisions have been made to:

Clean up the entire area, put plastic under the stones, add stones, and tine the walks with new pressure treated wood.

Purchase five sturdy picnic benches for "class" size possibilities (Assabet will build them).

Establish a weather station and an area for dirt gardening.

Use the greenhouse for micro gardening and growing molds.

Fill in the pool area, realign the walkway, and use the added space for the picnic tables.

During the next school year the committee will engage in fund raising activities to fund this project.

Nearly Playground Committee:

If you have been by the school recently, you could not help but notice the new playground equipment which was installed in August of 1987. This was a true community project culminating in a work day involving parents, students, teachers and town employees, installing the pressure treated wood, shoveling the pea stone surface base, repairing and painting the swings, and installing the geodesic dome and slide. Our appreciation goes out to the parents, teachers, and highway department for their help and assistance. Our appreciation is also extended to the Choate Fund for contributing money toward the equipment. Work to date completes Phase I of a larger playground project.

WOODWARD SCHOOL

The Woodward School took on new leadership in 1987. Mr. P. Brent Trottier former principal at Neary School and Assistant Superintendent for Financial Operations rejoined the Southborough School Administration as Principal of Woodward.

Horace Mann Grants:

Woodward was fortunate to have several teachers involved in worthwhile activities under the Horace Mann Grant Program.

Students in Mrs. Dufault's seventh grade language arts classes completed the writing and illustrating of original children's stories. The stories were compiled into A Student Anthology of Children Stories. Children read their stories to first grade classes at the Finn School during story time on April 15, and the anthology was donated to the Finn School library.

Seventh grade science students were involved in a Consumers "R" Us science fair held on May 7. By scientific investigation skills learned in the classroom as a means to becoming a more independent and intelligent consumer. Teachers involved included Mrs. Mary Ellen Lavelle, Mr. Peter Langlier, and Mrs. Pauline Kelley.

"In Celebration of Writing Month," initiated by Mrs. Linda Miller, took place in March. Seventh and eighth grade students were involved in a Celebration of Writing Month Contest in their language arts classes. In addition, over 40 parents of seventh and eighth grade students took part in a writing process workshop. Students also heard several fine speakers; Mr. David Mayberry, Mr. Sid McKeon, Mr. Warren Pettingell, Mr. Jim Dempsey, and Mrs. Mary Gablaski.

In addition, Mrs. Miller developed a study skills booklet which was distributed to students. A workshop was conducted in November and was attended by 22 parents.

A Foreign Language program was implemented for the computer lab by Mrs. Gail Jenks and Mrs. Margaret Marinelli. This innovative program allows students to reinforce their Spanish skills using the computer. The software will become a permanent part of the Foreign Language Program.

Woodward Awards:

In the Worcester Telegram and Gazette's first annual Newspaper in Education Contest, Woodward seventh and eighth graders won nine top awards in the editorial, editorial cartoon, and advertisement categories.

Students in seventh and eighth grade language arts classes were also involved in the Southborough Rotary Club Essay Contest and received prizes for first, second, and third place in each grade during the Awards Day ceremony on June 15.

Mock Town Meeting:

Mock Town Meeting, an annual activity was held during the spring. This major undertaking began with school elections and culminated with a whole school meeting which was convened to vote on warrant articles prepared by the elected officials. Mrs. Lea Bianchi coordinated the event.

The 1986-87 school year was brought to a close with an awards ceremony honoring students for achievement in academics, athletics, music, and attitude.

Writers in Residence Program:

The new school year opened with an enrollment of 176 students in grades 7 and 8. A major focus for the fall was in the area of writing. Two authors appeared at the school as "writers in residence" during early December. Robert Cormier and Gregory Maguire provided insights into the world of writing for our students.

**SPECIAL EDUCATION**

Special Education programs serve approximately twenty percent of the Southborough school population according to Southborough's December 1, 1987 federal census.

Since the inception of Massachusetts Chapter 766 law in 1972 and Federal Law PL 94-142 in 1975, the percent of student population receiving services has varied from 11 percent to 21 percent. Most students leave their classrooms for only a brief part of the school day to receive services.

Southborough especially benefits from membership in the Assabet Valley Special Education Collaborative. Because of the small size of our school system, we are generally unable to provide specialized programs in a cost efficient manner. Presently we have eight children (ages 3-5) in the collaborative pre-school, one child in a new collaborative program and eight children in exchange programs with member school systems. Without the availability of these programs, Southborough School System's out-of-district tuition would be at least triple the current cost.

Consolidating some of our federal funds (PL 94-142 and PL 89-313) with the Assabet Valley Special Education Collaborative and the Northborough/Southborough Regional School District have been instrumental in starting and continuing to fund programs such as the pre-school program Collaborative Alternative High School, the cooperative transportation services program, and the therapy and classes in the Regional School District.

Each Southborough school has a team of specialists to meet the special education needs of children in that building. If you have any questions about the services, please contact the building principal or the special education administrator.

**STAFF DEVELOPMENT**

Through the office of the Superintendent of Schools, six Professional Development programs were held this year. The purpose of these workshops and presentations were to assist the staff with educational and curriculum concerns. A brief description of the areas of study are highlighted here:

January 1987 - Teachers in the elementary and middle schools attended one of the following workshops: a presentation by Lillian Travaglini of the Center for Learning and Teaching of Mathematics on various teaching and learning aids; a presentation by Dr. David Haury of Tufts University on "Enriching Science Teaching"; a presentation by the Boston Writing Project, Joe Check and Peter Golden on "Developing Ways to Improve Students Writing;" a presentation by Dr. Jeanne Paratore of the Boston University Center for the Assessment and Design of Learning on the implications of recent research on the delivery of daily reading instruction; a presentation by members of our Computer Curriculum Committee on the Apple IIe computer and a review of various software; and a presentation by Ms. Kathy Amico on Mainstreaming of Special Education Students in the classroom. These presentations were the third phase of the workshops that started in September 1986.

March 1987 - Teachers attended a workshop conducted by Dr. Dolores Galle of U. Mass./Boston Campus on using Critical Thinking Skills in the classroom.

May 1987 - Teachers in the elementary and middle schools attended a presentation at the Northborough Middle School on the four (4) Learning Styles with Right-Left Mode Techniques. This presentation was conducted by Ms. Ann Murray of Excel Inc.

June 1987 - Teachers in the elementary and middle schools attended building meetings and workshops conducted by their building principals.

September 1987 - Teachers in the elementary and middle schools attended the following workshops: a presentation by Dr. Jeanne Paratore of the Boston University Center for the Assessment and Design of Learning on strategies for using writing and thinking activities as a way to extend and support comprehension; a presentation by members of the Boston Writing Project on looking at students' writing in the beginning of the year to develop properly focussed strategies for the rest of the year; a presentation by Ms. Rhonda Weinstein of the Brookline Public Schools on using the DMP mathematics materials in the classroom; two presentations on Critical and Creative Thinking Skills - one by Ms. Becky van der Bogert, Assistant Superintendent for Curriculum and Assessment in the Groton-Dunstable Regional School District and one by Ms. Kathy Peabody, English Department Chairperson for the Groton-Dunstable Regional School District; a presentation by Mr. Mahesh Sharma from the Center of Teaching and Learning of Mathematics dealing with techniques and methodology for diagnosis and remediation of student weaknesses in problem solving; a presentation by Mr. Larry McGowan on hands-on science activities and the use of laser disc technology in elementary science teaching; and a presentation by the staff of Facing History and Ourselves:

October 1987 - Teachers in the elementary and middle schools continued their curriculum involvement by attending the second phase of the workshop presented in September 1987.

#### IN-SERVICE PROGRAMS

During the year 1987, seven in-service programs were held for our K-8 staff members:

February 1987 - Mr. Joseph Golden and Mr. Peter Check of the Boston Writing Project presented a five-week course on Writing for Teaching and Learning.

March 1987 - Dr. David L. Haury, Associate Professor at Tufts University, presented a five-week course on Enriching Science Lessons and Courses.

June 1987 - A summer workshop was held by the Health Curriculum Study Team.

June 1987 - A summer workshop was held by the Mathematics Curriculum Coordinating Committee.

August 1987 - A summer workshop was held by the Science Curriculum Coordinating Committee.

October 1987 - Ms. Carolyn Oberhelman, Computer Teacher at the Northborough Middle School presented a ten-week course on exploring Computer Software.

November 1987 - A three-day workshop was held to develop a school intervention team to deal with drug, alcohol, and related problems. This workshop was possible through a grant applied for under Public Law 99-570 - The Governor's Alliance Against Drugs.

#### 1987-88 Horace Mann Teachers

The following staff members are recipients of the Horace Mann grants for the 1987-88 school years:

- |                  |   |  |
|------------------|---|--|
| Barbara Cowles   | - | Development of an 8th grade program on "teen issues"           |
| Gail Jenks       | - | Creation and implementation of a Computer Education Program    |
| Janet Capodilupo | - | Language Arts Computer Curriculum                              |
| Stephen Curtis   | - | Development of a night program for sectional music students    |
| Beverly Dodd     | - | Collection of experiences integrating Art with Natural History |

The Horace Mann Teacher Program is part of Chapter 188, the Public School Improvement Act of 1985. Each school committee in the Commonwealth may designate Horace Mann Teachers who are paid for performing additional duties within their schools or districts. The program's purpose is to provide financial incentives to qualified teachers and to encourage the use of valuable teaching resources in such areas as curriculum development and teacher training.

## SCHOOL VOLUNTEER SERVICES

During 1987 and part of 1988, 75 to 100 volunteers donated approximately 1,500 hours to the Southborough Schools or provided "Home" support to the staff and students. Corporate support was generously provided by Data General, Southborough Secretarial Service and Raytheon Company. These gifts of time, service, enthusiasm and talent enriched and broadened the curriculum and experiences of our children.

At Finn (K-1): We provided classroom, clerical and "At Home" support, coordinated field trips, helped the children to plant over 500 flower bulbs during the Annual SOS/Southborough Gardeners Bulb Planting Day, and made cider with John Lundblad and his team of dads.

At Neary (K-6): Volunteers spent time in the classrooms, library and clerical areas, supported the student newspaper, NEARY NEWS, provided drivers and chaperones for the music program and helped with hearing and vision testing.

At Woodward (7-8): Language/Arts, RAMPAGE editors, health and clerical aides, and student council volunteers provided support at the Junior High level. Volunteer and corporate services supported the production of a key STUDY SKILLS brochure, later used by Mrs. Linda Miller during her Horace Mann Grant Workshop.

System-wide efforts include the training of Camcorder Volunteers, Regional Volunteer Programs developed jointly with the Volunteer Directors from Northboro and Algonquin Regional High School, participation in area college and private school programs, and increased Inter-generational Programs and Projects at the three schools.

Over the next year, an informational Video Presentation about the schools and the Volunteer Program will be developed. This tool will be used in an organized effort to increase the existing volunteer population from community sources, including the churches, service organizations, town departments and social clubs.

This report would not be complete, nor the school volunteer program possible without the help of many people. Although the backbone of our programs is Parent Volunteer effort, many Southborough residents, town officials and employees, and Friends of the Schools gave gifts of skill, expertise and enthusiasm. Of particular note are the School Volunteers of the Year (1986-87), Mrs. Rose Colley and Mr. John Lundblad. Their commitment to the children of Southboro, personal dedication to Excellence and Education are an inspiration to us all.

## ACHIEVEMENT TESTING

Since 1977, the California Achievement Test (CAT) has been administered to Southborough School children in grades 1-8 and consistently students' scores are among the top 10-15% nationally.

Excellence in teaching, administration, and school committee support and direction and community support for good educational programs contribute to these positive achievement results.

The 1985 revised version of the CAT and a new aptitude test, Test of Cognitive Skills, provides the school system with a higher national achievement standard to which we can compare our scores. In addition to comparing and contrasting our scores on a national scale, the primary purpose is to assess student needs and to help evaluate system curriculum strengths and weaknesses.

Considerable time and discussion have been devoted to evaluating CAT results. School building and administration analyses are normally conducted when the results are returned to the school system. Parents are given copies of their children's results and public meetings are held, generally in October, to review system scores.

Now that the Massachusetts Department of Education has mandated testing children in Basic Skills (every fall in grades 3, 6, and 9) and Curriculum Assessment (administered every other spring in grades 4, 8, 12), questions have been raised by the school system and school committee regarding the amount and type of testing presently being required for students.

An ad hoc committee has been formed to examine the role of standardized testing in the Southborough School System and to report its findings to the Superintendent and the Southborough School Committee in early 1988.

E.C.I.A. CHAPTER II

Under the terms of the Education Consolidation and Improvement Act (E.C.I.A.) Chapter II, the Southborough Public Schools applied for and were awarded a grant in the amount of \$2,651 for the 1988 fiscal year.

The grant monies were earmarked for the curriculum work in science. Through the recommendations of the Science Coordinating Team and that of the Superintendent of Schools, extensive work has and will continue in the science curriculum area for 1987-1988. Dr. David Haury from Tufts University has been meeting with the staff on a weekly basis to expand their skills in the area of science. Support and reference materials are being purchased to enhance these efforts. In addition, professional development activities have been augmented to provide teachers with the latest and best information on science instruction.

# Faculty of Southborough Public Schools

## MARY E. FINN SCHOOL

Mr. Edward G. Valinski, B.S.Ed., M.Ed., Worcester S.C.	Principal
Mrs. Sara Miller, B.Ed., Wheelock College	Kindergarten
Mrs. Dorothy Minville, B.S.Human Ecology, Cornell U.; M.A., Framingham S.C.	Kindergarten
Mrs. Sharon Thomson, B.S.Ed., Framingham S.C.	Kindergarten
Mrs. Vickie Hampton, B.S., Middle Tennessee State U.; M.Ed., Worcester S.C.	Transitional
Mrs. Rose Ellis, B.S.Ed., M.S.Ed., Queens College, City U. of N.Y.	Grade 1
Mrs. Marjorie Mitchell, B.A.Ed., Whittier College; M.S. Ed., Wheelock College	Grade 1
Mrs. Lorraine Robinson, B.S.Ed., Framingham S.C.	Grade 1
Mrs. Mary Jane Sparrow, B.A., U. of Mass.	Grade 1
Mrs. Monica Steinberg, B.S.Ed., M.S.Ed., Queens College, City U. of N.Y.	Grade 1
Mrs. Araksie Tashjian, B.A., Framingham S.C.; M.Ed., Lesley College	Special Needs
Mrs. Janet Capodilupo, B.S.Ed., N.Y.U. at New Paltz; M.Ed., Lesley College	Chapter I Tutor

## MARGARET A. MEARY SCHOOL

Mr. Robert Rosenblatt, B.S.Ed., Bridgewater S.C.; M.Ed., Boston U.	Principal
Mrs. Margaret Daly, B.S.Ed., Bridgewater S.C.	Grade 2
Miss Elna Headberg, B.S.Ed., Framingham S.C.; M.Ed., Worcester S.C.	Grade 2
Mrs. Sylvia Johnson, B.S.Ed., Worcester S.C.	Grade 2
Mrs. Marie Quinn, B.S.Ed., Bridgewater S.C.	Team Leader Grade 2
Mrs. Karen Hierman, B.S., North Adams College	Grade 3
Mrs. Marie Majeski, A.B., Anna Maria College; M.Ed., Worcester S.C.	Grade 3
Mrs. Rosalie Vendetti, B.S., William Patterson	Team Leader Grade 3
Mrs. Jacqueline Aspesi, B.S.Ed., Framingham S.C.; M.Ed., Worcester S.C.	Grade 4
Mrs. Katherine Howard, B.A., Anna Maria College; M.Ed., Worcester S.C.	Team Leader Grade 4
Mrs. Marilyn Shanahan, B.A., Emmanuel College; M.Ed., Worcester S.C.	Grade 4
Miss Diane Buffone, B.S., Worcester S.C.; M.Ed., Worcester S.C.	Grade 5
Miss Marie Delaney, B.S.Ed., M.Ed., Worcester S.C.	Grade 5
Mrs. Cecilia Lynch, B.A., Anna Maria College; M.Ed., Worcester S.C.	Team Leader Grade 5
Mr. Daniel Shea, A.A., Worcester Jr. College; B.S.Ed., Bridgewater S.C.	Grade 5
Mr. Charles Gobron, A.B., Holy Cross; M.Ed., Framingham S.C.	Team Leader Grade 6
Mrs. Patricia Gustafson, B.A. Psychology, Regis College	Grade 6
Mrs. Mary Ellen Lavelle, A.S., Quinsigamond C.C.; B.S., Fitchburg State	Grade 6
Miss Janice Silva, B.A., Anna Maria College; M.Ed., Worcester S.C.	Grade 6
Mrs. Marcia Bachman, B.S., Syracuse U.; M.Ed., Framingham S.C.	Special Needs
Mrs. Joanne Gignac, B.A., Trinity College	Special Needs
Mrs. Frances Caddigan, B.S.Ed., Boston College	Special Needs Tutor
Mrs. Joan Lane, B.S.Ed., Worcester S.C.	Remedial Reading
Mrs. Patricia Pastner, B.A., Anna Maria College; M.Ed., Worcester S.C.	Remedial Reading
Mrs. Carolyn Davis, B.S., Salem State; M.A., Lesley C.	S.A.G.E.

## A. S. WOODWARD MIDDLE SCHOOL

Mr. P. Brent Trottier, B.S.Ed., Worcester S.C.; M.Ed., Fitchburg S.C.	Principal
Mrs. Marylea Bianchi, B.A., U. of Mass.	Math/Lang.Arts/Reading/Science
Mr. James Burke, B.A., American International C.; M.Ed., Framingham S.C.	Social Studies
Mrs. Gail Dufault, B.A., M.Ed., Worcester S.C.	Language Arts/Reading
Mr. Richard Gablaski, B.S.Ed., M.S., Worcester S.C.	Mathematics
Mr. Lawrence Hockstad, A.B., M.A.T., Harvard U.	Science/Mathematics
Mrs. Rebekah Knight Holtgrieve, A.B., Eastern Nazarene College; M.Ed., Duke U.	Language Arts/Reading
Mrs. Gail Jenks, B.S.Ed., Bridgewater S.C.; M.Ed., Framingham S.C.	Computer Education
Mrs. Pauline Kelley, B.S., U. of Maine	Home Economics
Mr. Peter Langelier, B.S.Ed., M.Ed., Worcester S.C.	Science/Mathematics/Reading
Mrs. Margaret Marinelli, B.A., Boston College	French/Spanish
Mrs. Linda Miller, A.B., Bates College; M.A.T., Harvard U.	Language Arts/Reading
Mr. David Smith, B.S., Keene S.C.; M.Ed., Worcester S.C.	Social Studies/Math/Reading
Mr. Douglas Somerville, B.S., M.Ed., Bridgewater S.C.	Industrial Arts/Social Studies
Mr. Stephen Wamback, B.S., M.Ed., Worcester S.C.	Language Arts/Reading
Mrs. Joyce Burzillo, B.S.Ed., M.Ed., Framingham S.C.	Special Ed.

## SOUTHBOROUGH SPECIALISTS

Mrs. Roseanne Argento, B.A., N.W. Missouri State U.	Art
Mrs. Beverly Dodd, B.F.A., Mass. College of Art	Art
Miss Frances Alibrio, B.S., U. of Conn.	Music
Mr. Hubert Bower, B.A. Music, Boston U.	Music
Mr. Stephen Curtis, B.A., Berklee College of Music	Music
Mrs. Elizabeth Foley, B.M., Anna Maria College	Music
Mrs. Patricia Lally, B.A.Ed., U. of Mass.	Logo
Mr. Neil Burke, B.S., Central Conn. S.C., M.Ed., Bridgewater S.C.	
Mr. Raymond LaChance, B.S., Springfield College	Adaptive Physical Education
Mrs. Brenda Lutfy, B.S., M.S., Bridgewater S.C.	Physical Education
Mr. William O'Connor, B.S.Ed., Northeastern U.; M.Ed., Boston State Teachers College	Physical Education
Miss Janet Perry, B.S., U.N.H.; M.S., Bridgewater S.C.	Physical Education
Mrs. Phyllis Trincia, B.F.A., M.A., Ohio U.	Speech Therapist
Mrs. Barbara Cowles, A.B., M.A., U. of Michigan	Guidance
Mrs. Carol McMahon, B.S., Boston S.C.; M.Ed., Counseling, C.A.G.S., Springfield C.	Guidance
Mrs. Patrice McGourty, B.S., Northeastern U.; M.Ed., Rivier College; C.A.G.S., Assumption College	Adjustment Counselor/Psychologist
Mr. Richard Griffin, B.S., Holy Cross; M.Ed., Worcester S.C.; C.A.G.S., B. U.	Director of Library/Media
Mr. Gerald Kupperschmidt, A.A., Illinois Valley Jr. College; B.A., Elmhurst College; B.D., Andover-Newton Theological School; M.A.Ed., Clark U.	Director of Special Needs/Pupil Services
Mrs. Ann Dockstader, B.A., Emmanuel College	Director of Volunteers

## SCHOOL NURSES

Mrs. Carolyn Connors, R.N., C.S.N. Diploma, St. Joseph's Hospital School of Nursing  
 Mrs. Jean Wood, R.N., C. Diploma, Deaconess Hospital; B.S., M.S., Boston U.

## SPECIAL NEEDS AIDES

Mrs. Sharon Drake, B.S.Ed., Westfield S.C.	Woodward
Mrs. Audrey Sullivan, B.S.Ed., Framingham S.C.	Neary
Mrs. Rowena Robertson	Finn

## INSTRUCTIONAL AIDES

Catherine Anderson	Neary
Janet MacDonald, B.S., Syracuse U.	Neary
Kathleen Behrens	Finn

## LIBRARY AIDES

Mrs. Geraldine Molloy, A.B., Emmanuel College	Finn/Neary/Woodward
Mrs. Mary Stacey, B.S.Ed., Bridgewater S.C.	Finn/Neary

## SECRETARIES

Mrs. Barbara Gordon	Neary
Mrs. Patricia Stroup	Woodward
Mrs. Dorothy Taylor	Finn
Mrs. Ann Marie Walton	Special Needs, Neary

## CLERICAL AIDES

Mrs. Carroll Harris	Woodward
Mrs. Bonnie Horka	Finn
Mrs. Patricia Shea	Neary

### CUSTODIAL STAFF

Mr. Henry Altenweg, Head Custodian, Neary and Supervisor of Custodians  
 Mr. Raymond Provencal, Head Custodian  
 Mr. Lawrence Bellofatto  
 Mr. Robert Burns  
 Ms. Ann Sanford  
 Mr. Frank Orlando

Neary  
 Finn  
 Finn/Woodward  
 Neary  
 Neary  
 Woodward

### CAFETERIA STAFF

Mrs. Antoinette Haggerty  
 Mrs. Therese Langley  
 Mrs. Anna Pasacane  
 Mrs. Linda Rixon  
 Mrs. Mary Ziobrowski

Mrs. Benita Hubley  
 Mrs. Kimberly Masterman  
 Mrs. Gina Pensalfini  
 Mrs. Frances Wardle

### SOUTHBOROUGH PUBLIC SCHOOLS ENROLLMENT BY GRADES October 1, 1987

School	K	Trans.	1	2	3	4	5	6	7	8	TOTAL
Finn	69	19	88								176
Neary				76	70	63	75	77			361
Woodward									87	87	174
TOTALS	69	19	88	76	70	63	75	77	87	87	711

### PROJECTED ENROLLMENT BY GRADES

#### 1988-1989

School	K	Trans.	1	2	3	4	5	6	7	8	TOTAL
Finn	77	10	78								165
Neary				89	77	70	63	74			373
Woodward									77	87	164
TOTAL	77	10	78	89	77	70	63	74	77	87	702

**TOWN OF SOUTHBOROUGH  
SCHOOL FINANCIAL STATEMENT  
FOR THE FISCAL YEAR ENDING JUNE 30, 1987**

**Appropriation:**

Regular Education	2,822,960
Special Education	<u>481,995</u>
	<u>3,304,955</u>

**Expenditures:**

**REGULAR DAY PROGRAMS**

**ADMINISTRATION:**

School Committee	11,230
Superintendent's Office	<u>98,762</u>
	<u>109,992</u>

**INSTRUCTION:**

Supervision	18,381
Principal's Offices	170,243
Teaching (Salaries, including Aides, Workshops, Supplies & Field Trips)	1,667,126
Textbooks	23,218
Library Services	58,255
Audio-Visual Services	7,349
Guidance Services	<u>49,936</u>
	<u>1,994,508</u>

**OTHER SCHOOL SERVICES:**

Attendance Services	300
Health Services	37,223
Pupil Transportation	115,662
Cafeteria Services	5,000
Coaching	2,890
Other Student Body Activities	<u>1,572</u>
	<u>162,647</u>

**OPERATION OF PLANT:**

Custodial Services (Salaries & Supplies)	137,198
Heating Buildings	33,291
Electricity	44,883
Telephones	16,374
Gas & Gasoline	2,008
Water	<u>1,503</u>
	<u>235,257</u>

**MAINTENANCE:**

Grounds	928
Buildings	54,483
Equipment	<u>19,406</u>
	<u>74,817</u>

**ACQUISITION/IMPROVEMENT OF EQUIPMENT:**

New Equipment	48,033
Replacement of Equipment	0
	<u>48,033</u>

**TOTAL REGULAR EDUCATION EXPENDITURES:**

2,625,254

**SPECIAL EDUCATION - CHAPTER 766**

Supervision	48,109
Teaching (Salaries & Supplies)	216,395
Psychological Services	36,918
Health Services	8,804
Transportation	3,054
Telephone	929
Equipment Maintenance	199
New Equipment	155
Programs - Other Schools in Mass.	81,115
Payments to Collaboratives	<u>37,434</u>

**TOTAL, SPECIAL EDUCATION-CHAPTER 766**

433,112

**VOCATIONAL EDUCATION ACCOUNT**

Expenditures	0
Unexpended Balance	<u>5,900</u>

Appropriation 5,900

**PUBLIC LAW #89-10, CHAPTER 1**

Expenditures	6,179
Unexpended Balance	<u>324</u>

Received 6,503

**CHAPTER 188 PROFESSIONAL DEVELOPMENT GRANT**

Expenditures	28,554
Unexpended Balance	<u>1,891</u>

Received 30,445

**SCHOOL LUNCH ACCOUNT****Income:**

Balance from FY86	0
Total Receipts, FY87	75,734
Appropriation from Schools	<u>13,096</u>

Total Income 88,830

**Expenses:**

Total Expenditures 88,016

Balance to FY '88 814

# Emergency Numbers

**Police 485-2121**

**Fire 485-3232**

**Ambulance-323**

**TOWN HOUSE**  
17 Common Street  
Connecting Town House Offices: 485-0710

**DEPARTMENT**

**OFFICE HOURS**

**INFORMATION**

Appeals Board	--	Maureen Colleary, Sec.; Zoning Variances; Special Permits
Assessors	8:00-4:00	Real Estate Assessments, Automobile Excise
Building Inspector	8:30-2:00	Building Permits; Sealer of Weights & Measures
Board of Health	8:30-4:00	Nancy Rogers, Health Agent
Board of Selectmen	8:00-5:00	Janice C. Conlin, Administrative Assistant
Planning Board	--	Eleanor Stoddard, Secretary (481-5133)
Town Accountant	7:30-4:30	Willard S. Putnam
Town Clerk	9:00-5:00	Public Records; Vital Statistics; Voter Registration;
Town Clerk Tues. evenings	7:30-8:30	Dog, Hunting & Fishing Licenses
Treasurer/Collector	8:30-4:00	Mary B. Guilford; Bill Payment; Employee Information
Veterans' Agent (Tues.eve.)	7:30-8:30	Irene Burkis Tibert .

**FAYVILLE VILLAGE HALL**  
42 Central Street

Hot Lunch Program	485-5969	Call by 10:30 a.m. for next day's reservation
Youth Commission	481-5676	Ellen Piontek, Laurie Sugarman-Whittier (Co-Directors)

**OTHERS**

Animal Control Officer	485-5947	Charles F. Hamel
Arts Council	485-0031	Jill E. Selden, Chairman
Arts Council	481-9351	Martha Henderson, Director
Cemetery	485-1618	Walter R. Davis, Superintendent
Conservation Commission	481-1006	Joan Ferretti, Secretary
Council on Aging	485-1519	Hazel Foote, Secretary
Council on Aging	485-2615	Hamilton Armstrong, Chairman
Highway Department	485-1210	John W. Boland, Superintendent
Housing Authority	481-2166	Carol Renaud, Dir.; Hours: 9:00-12 noon
Industrial Dev. Commission	485-7259	Charles P. Aspesi, Chairman (call evenings)
Library	485-5031	Hours: 10:00-5:00 Mon-Sat; 7pm-9pm Tues-Wed-Thurs.
Personnel Board	481-6138	William N. Davis, III, Chairman
Recreation Commission	481-5297	Carroll Harris, Director
Transfer Station	485-2511	Open 8:00 a.m. - 5:00 p.m. Tuesday-Saturday
Tree Warden	485-3571	Brian C. Mauro
Water Department	485-1845	Donald A. Buzzell, Supt. Hours: 7:00 am-3:30 pm
Mass. Mosquito Control	393-3055	Secretary of State's Office
Citizens Information	1-800-392-6090	Carol Krikorian
Southborough Post Office	485-2669	
Welcome Wagon	485-1506	

**SCHOOLS**

Algonquin Regional High	485-7949	Carroll Paine, Principal
Superintendent's Office	485-0452	Dennis DiSalvo, Superintendent
Assistant Superintendent	485-0452	Perry P. Davis
Assistant to Superintendent	485-6629	Robert E. Melican
Margaret Neary	481-2300	Robert Rosenblatt, Principal
Mary Finn	485-3176	Edward Valinsky, Principal
Woodward	485-2400	P. Brent Trottier, Principal
Assabet Valley Reg. Voc.	485-9430	David Tobin, Principal